

# CITY OF MARSHALLTOWN

## APPLICATION FOR PEDDLER OR SOLICITOR LICENSE

Return completed applications to: City Clerk, 24 North Center Street, Marshalltown, IA 50158  
Questions, please contact: City Clerk, 641-754-5701, [clerk@marshalltown-ia.gov](mailto:clerk@marshalltown-ia.gov)

Company Name	Contact Person	Phone
Address		Email

What Product or Service Are You Selling or Promoting or What Charitable Purpose:

	Taxable? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Permit Dates: *Peddler/solicitor activity is allowed Monday through Saturday, 9:00 am to 7:00 pm.*

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List the individuals that will be going door-to-door: *Attach additional sheets as needed.*

Name	Phone	Date of Birth	Driver's License # / State

Description of Vehicle(s):

Vehicle Make/Model	Color	License Plate	State

Required Attachments:

- ☐ Copy of Sales Tax Permit if Applicable - Apply with Iowa Dept of Revenue, 515-281-3114 / [tax.iowa.gov](http://tax.iowa.gov)
- ☐ Proof of 501(c)(3) tax-exempt status if Applicable (license fee waived)
- ☐ Copy of Iowa Criminal History Record Check results per person—Submit online [dps.iowa.gov](http://dps.iowa.gov) / 515-725-6066
- ☐ Copy of Photo ID each person
- ☐ Payment of License Fee - \$10 per day

*I, the undersigned applicant, acknowledge receipt of the requirements relating to operations under this license and will operate pursuant to those requirements and by the requirements of the State of Iowa. I have read this statement before signing and the statements made herein are true and may be relied upon in granting this application.*

Applicant Signature	Printed Name	Date of Application
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**\*Please be respectful of "NO SOLICIATION" signs\***

