

**CAMPGROUND HOST
TASK AND RESPONSIBILITIES AGREEMENT**

FACITLIY TASKS

_____ agrees to participate as the
(Host name)

Marshalltown Parks and Recreation Department’s Volunteer Campground Host at Riverview Park Campground.
The Campground Host agrees to perform the following services, as a volunteer, as listed below:

TASK	FREQUENCY	AREA
Patrol campground	Several Times Daily / Nightly	Entire campground
Report any vandalism or damage	As Needed	Shower house/shelters/tables/posts/signs
Check/refill toilet paper & soap	Twice Daily S-M-T-W-Th-F-S	Shower house
Clean out sinks and toilets	1 Time Daily S-M-T-W-Th-F-S	Shower house
Sweep floor/hose down	1 Time Daily S-M-T-W-Th-F-S	Shower house
Update campground spreadsheet	Daily / As Needed	
Collect campground envelopes from box	Daily / As Needed	Self-Registration Kiosk at park entrance
Direct campers to sites or during special events	Upon Request / As Directed	Entire campground
Restock registration envelope box	Several Times Weekly	Self-Registration Kiosk at park entrance
Sell firewood	Upon Request	\$5 per bundle from wood storage area
Remove cobwebs, especially ceilings/corners	Twice Weekly / As Directed	Shower house and overhead shelters
Turn in campground envelopes to Park & Rec	Weekly / As Directed	Park & Rec office, 10 West State Street
Pick up litter; report excessive litter problems	Occasionally / As Needed	Entire campground
Monitor & destroy wasp or other insects nests	Occasionally / As Needed	Entire campground
Fire rings-remove garbage, report cleaning needs	Occasionally / As Needed	Entire campground
Water/weed flowerbed	As Needed / Directed	Flagpole flowerbed
Hose clean bench and sidewalks by shower house	Occasionally / As Needed	Shower house area
Power Wash Overhead Shelters	Occasionally / As Needed	Overhead shelters
Keep bulletin board information up-to-date	As Needed / Directed	Self-Registration Kiosk board
Monitor severe weather, alert campers, open shelter	As Needed	Entire Campground, Community Building
Make reservations for overhead shelters	Upon Request	Overhead shelters
Change bathroom door lock codes	As Needed / As Directed	Shower house
Keep little Library stocked	Occasionally / As Needed	Library kiosk

CAMPGROUND HOST

INDIVIDUAL WAIVER AND RELEASE FORM

I verify that, to the best of my knowledge, my physical condition and fitness are adequate for me to safely participate as Campground Host and that no physician or any other qualified individual has advised me against participating as Campground Host.

I understand that I am participating in this program on a purely voluntary basis and I agree to take safety precautions to protect myself from injury.

I understand that I will not be held personally liable for a claim based on something that I did or did not do as long as I am acting within the scope of my duties and performing the tasks approved by the Parks and Recreation Department. I also understand that I may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

If you have any doubts about your physical capability for participating as
Campground Host, discuss concerns with your physician.

**RIVERVIEW PARK CAMPGROUND HOST
TASK AND RESPONSIBILITIES AGREEMENT**

The City of Marshalltown, acting through the Parks and Recreation Department ("City"), and _____ Campground Host ("Host") agree to the terms set forth in this Agreement, which governs the services the Host will perform at Riverview Park Campground.

1. The Host will perform the services listed on the "Task Agreement" part of this Agreement without compensation. The Task Agreement can be revised if agreed to by all parties in writing. The Host will not perform any activity that the City has not previously approved and will not subcontract or hire others to do the work listed in this Agreement. The City may, at its discretion, perform or cause others to perform the services listed on the Task Agreement.
2. The Host agrees to abide by the safety and expectations guidelines accompanying this agreement.
3. The Host agrees that he/she will not discriminate against any person under this Agreement due to the person's age, race, religion, creed, color, sex, national origin, ancestry or disability.
4. Host shall not be considered an employee of the City, except as defined in Iowa Code Section 670.2. According to Iowa Code Section 670.2, a person performing services for the City under this program will not be held personally liable for any claims based on something that he or she did or did not do as long as he or she is acting within the scope of his or her duties and performing the tasks approved by the Parks and Recreation Department. However, a person may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.
5. Either party may end this Agreement at any time by sending written notice to the other party.

**CITY OF MARSHALLTOWN
PARKS AND RECREATION DEPARTMENT**

By: _____

Date: _____

CAMPGROUND HOST

By: _____

Date: _____