

# 2025 Rental Owner and/or Property Agent Contact Information

*In order to maintain accurate records please fully complete the following form and return it with your payment. You may complete this form online at [www.marshalltown-ia.gov/rental](http://www.marshalltown-ia.gov/rental) It is the owner's responsibility to contact the Housing Inspector in a timely fashion regarding any contact information changes that take place anytime during the year.*

How do you want to receive your Invoices/Bills?

Email (1 only) \_\_\_\_\_  
OR

Mail To: (1 only) \_\_\_\_\_

How do you want to receive your Scheduling, Inspection Report/Results and Certificate of Compliance?

Email (1 only) \_\_\_\_\_  
OR

Mail To: (1 only) \_\_\_\_\_

<b>Owner Name/Corporation:</b>	
Owner's Mailing Address:	
City, State & Zip Code:	
Telephone Number:	
Email Address:	
<b>Property Agent (as assigned by owner):</b>	
Agent Mailing Address:	
City, State & Zip Code	
Telephone Number:	
Email Address:	

***Please list all the rental properties by address you currently own as well as any changes such as: 123 Main St. - sold 12/31/19. Use reverse of this sheet if necessary.***


***If any of your units are family occupied by a parent, child, sibling, grandparent or grandchild, then please list that address, the occupants name and their relationship to the titleholder(s).***
