

## **7 - EMPLOYMENT TERMINATION**

### **7.2 - Final Paycheck**

Revised: July 1, 2007

Revised: July 2018

Employees who are leaving the employment of the City must return their City I.D., keys, uniforms, fuel cards, and/or other materials that are the City's property.

The employee's final paycheck will be ready on the next regular payday.

Employees leaving employment will be eligible for unused and accrued vacation time. All eligible vacation leave payout dollars will be converted into a Retirement Health Savings account on a tax deferred basis (some union contracts specify something different). Computation of unused and accrued vacation will be on the basis of the employee's regular rate of pay at the time of termination of employment.