

RESOLUTION APPROVING MANDATORY REPORTING POLICY FOR THE CITY OF MARSHALLTOWN

WHEREAS the City of Marshalltown, Iowa wishes to create a mandatory reporting policy; and

WHEREAS, the City wishes to comply with Code of Federal Regulations 2 CFR, Section 200.113, which requires reporting of violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, and

WHEREAS, City elected officials, City employees, and sub-recipients will be required to report violations to the City's Finance Director; and

WHEREAS, the City's Finance Director is responsible for reporting violations to the federal agency

WHEREAS the council finds that adopting this policy is in the best interest of the City of Marshalltown, Iowa.

THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA: to adopt the Mandatory Reporting Policy.

Passed this 12th day of November, 2018, and signed this 13th day of November, 2018.

CITY OF MARSHALLTOWN, IOWA

  
\_\_\_\_\_  
Joel Greer, Mayor

ATTEST:

  
\_\_\_\_\_  
Shari L. Coughenour, CMC, City Clerk

Marshalltown



**CITY OF MARSHALLTOWN  
MANDATORY REPORTING POLICY**

Title: **FINANCIAL POLICY**

Date of Version: **NOVEMBER 12, 2018**

Section: **MANDATORY REPORTING POLICY** Resolution No.: **2018-**

**SECTION 1 – PURPOSE**

The purpose of this Mandatory Reporting Policy is to ensure that the City of Marshalltown complies with Code of Federal Regulations, 2 CFR, Section 200.113, which requires reporting of violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant.

**SECTION 2 – MANDATORY REPORTING POLICY**

City of Marshalltown elected officials, departments and/or employees are required to disclose, in writing and in a timely manner, all violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal award. This requirement applies to violations involving the City, its elected officials, departments and/or employees, and any sub-recipients of a federal grant.

If a City elected official, department and/or employee learns of a violation of federal criminal law involving fraud, bribery or gratuity potentially affecting a federal grant, this party must report the violation to the City's Finance Director (designated City contact). Reportable violations include not only those violations concerning the City, its elected officials, departments and/or employees, but also include violations relating to sub-recipients of award monies.

The City of Marshalltown's Finance Director is responsible for reporting the violation to the relevant Federal agency in writing and in a timely manner.