

# MARSHALLTOWN PARKS AND RECREATION DEPARTMENT

## SUMMER EMPLOYMENT OPPORTUNITIES

### **Part-Time Recreation Assistant**

Assists with administrative office functions: registrations, rentals, and other clerical and purchasing duties as required. Assist Recreation Supervisor with daily duties of programs. Approximately 20 hours per week. May – August Pay is \$8.00 per hour. Must be 18 years old or older.

### **Summer Blast Head Director**

Responsible for planning and organizing the summer camp schedule with games, crafts, field trips and lots of fun. Will need to work approximately 1 week of planning before camp starts. Approximately 40 hours per week. Pay range \$10.00 -\$12.00 per hour. Must be 18 years old or older.

### **Summer Blast Directors**

Lead a variety of activities under the direction of the Head Director. This day camp is for elementary age students. The camp runs 6:45 a.m. – 5:00 p.m., Monday – Friday for 11 weeks from June to August. Pay range \$8.00 to \$9.00 per hour. Must be 18 years old or older.

### **Live Wire/Sparks Head Director**

Responsible for planning and organizing the summer camp schedule with games, crafts, field trips and lots of fun. Will need to work approximately 1 week of planning before camp starts. This program has 2 - three week sessions in June, July & August. Camp is held on Monday, Wednesday & Friday. Approximately 20-30 hours per week. Pay range \$8 -9.50 per hour. Must be 18 years old or older.

### **Live Wires and Sparks Directors**

Recreational leaders for kids ages 3-7. This program has 2 - three week sessions in June, July & August. Camp is held on Monday, Wednesday & Friday. Approximately 20-30 hours per week. Pay range \$7.25 to \$7.75 per hour. Must be 16 years old or older.

### **Camp Marshalltown Co-Directors**

Responsible for planning camp schedule with games, crafts, field trips and lots of fun for a specific age group in the camp. This day camp is for children 5-21 with intellectual and developmental disabilities. Age groups are 5-12 & 13-21. Will need to work approximately 1 week of planning before camp starts. Approximately 35-40 hours per week. Pay range \$10.00-\$12.00 per hour. Must be 18 years old or older.

### **Camp Marshalltown Director**

Lead a variety of activities under the direction of the Co-Directors and Head Director. This day camp is for children 5-21 with intellectual and developmental disabilities. The camp runs 9:00 a.m. – 4:00 p.m., Monday – Friday for 6 or 7 weeks from June to August. Approximately 30-40 hours per week. Pay range \$8.00 to \$9.00 per hour. Must be 16 years old or older.

### **Blastball Instructors**

Supervise, lead skill development and direct play of the program for 4 & 5 year old boys and girls. This program is a type of T-Ball that emphasizes on skill building and fun. Blastball runs Monday – Thursday evenings for 3 weeks in June from 5:30-7:00 p.m. Pay range \$8.00 to \$8.50 per hour. Must be 16 years old or older.

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### **Golf Director**

Supervise, lead skill development and direct play of golf and instructors. Classes meet Tuesday and Thursday mornings for 8 weeks from June – July, Monday, Wednesday and Friday for 5 days in each month, plus tournament in August. Pay range \$9.00 to \$10.00 per hour. Must be 18 years old or older.

### **Golf Instructors**

Instructs children's classes under the direction of the Golf Director. Classes meet Tuesday and Thursday mornings for 8 weeks from June – July, and Monday, Wednesday and Friday for 5 days in each month, plus tournament in August. Pay range \$8.00 to \$9.00 per hour. Must be 16 years old or older.

### **Art Class Instructor**

Plan, organize and lead art class for children of various ages. Must be a certified Art Teacher or certified art professional. Pay is \$25 per class hour. Must be 18 years of age or older.

### **Art Class Assistant**

Assists art teacher with art classes. Classes are from 8:00 a.m. – Noon. Monday – Thursday for 3 weeks in July. Pay range \$7.75 to \$8.00 per hour. Must be 18 years old or older.

**For Aquatic Center positions please see Job descriptions for each position. Hours for the Aquatic Center will vary and is dependent on weather. Tentatively the Aquatic Center will be open May 25<sup>th</sup> to August 25<sup>th</sup>.**

### **Aquatic Center Positions:**

**Aquatic Center Supervisor**

**Pool Manager**

**Concession/Admission Manager**

**Head Lifeguards**

**Lifeguards**

**Concession Staff**

**Slide Operators**