

# Concession Worker

<b>Department:</b>	Recreation/Aquatics
<b>Supervisor:</b>	Concession/Admission Manger / Aquatic Center Supervisor
<b>Wage:</b>	\$8.00 to \$9.00 per hour
<b>Hours:</b>	3 hours to 20/25 hours per week – Monday through Friday & Weekends
<b>Season:</b>	May to September
<b>Age:</b>	15 years of age and older
<b>Last Revised:</b>	October 2018

## **Overview**

Concession workers prepares and sells food/goods, keep accurate records of goods sold with cash register. Welcome and thank customers for their patronage. Answers questions or direct questions to Concession/Admissions Manager. The Concession Workers represents the City of Marshalltown's Parks & Recreation Department in a professional and exemplary manner under all circumstances.

## **Essential Functions and Duties**

- Responsible for all product and money while concession stand is open.
- Responsible for all food preparation, making sure everything is prepared according to the County Health Code (training is provided).
- Responsible for all concession stand area, make sure no horse play or inappropriate behavior is occurring, be professional.
- Responsible for keeping concession stand clean (sanitized) and orderly.
- Responsible for all sales ... cash register must equal all products sold.
- Refer difficult customers to the Concession/Admission Manager or Recreation Supervisor.
- Other duties as assigned

## **Required Knowledge, Skills and Abilities**

### Education, experience and skills

- Know how to run a cash register or the ability to learn
- Know how to run a microwave, popcorn machine, pop machines and other appliances or ability to learn.
- Ability to work in a small area at a quick/fast pace.
- Ability to work/serve with people both youth and adult
- Ability to deal with sales (money). To count back money, give correct change, etc.
- Ability to exercise good judgment and common sense in any given situation.
- Knowledge and ability to follow the directives of the Concession Supervisor and Recreation Supervisor.
- Ability to walk, stand, climb, stoop, talk, hear, grasp, and lift (50lbs.) in any given situation.
- Ability to work indoors/outdoors in conditions where temperatures may reach 100 degrees or more for more than an hour.

### Physical, mental and environmental requirements:

- Position requires light to medium work, exerting up to 20 to 50 pounds of force occasionally and up to 10 pounds of force constantly
- Some climbing, pulling, kneeling, stooping, crouching, feeling, standing, reaching, hearing, pushing, walking, balancing, lifting, grasping, talking, and repetitive motion is also required

on a regular basis

- Visual perception range includes working at distances close to the eyes
- Must be able to follow written, oral, or diagrammatic instructions, while using several concrete variables
- Position requires exposure to both inside and outside conditions and noise

*This job description is not the complete statement of every task and responsibility that is required of this position. It contains the major duties performed by an individual and may require assistance with other tasks as necessary.*