

## **MONTHLY FIRE EXTINGUISHER CHECKLIST**

The following items shall be checked on all fire extinguishers at the facility and documented. If there is a fire extinguisher on site that does not pass the monthly inspection, notify the safety department immediately.

### **Interior Extinguishers:**

- Mounted in an easily accessible place, no debris or material stacked in front of it.
- Safety pin is in place and intact. Nothing else should be used in place of the pin.
- Label is clear and extinguisher type and instructions can be read easily, tagged.
- Handle is intact and not bent or broken.
- Pressure gauge is in the green and is not damaged or showing “recharge”
- Discharge hoses/ nozzle is in good shape and not clogged, cracked, or broken
- Extinguisher was turned upside down at least three times (rocked)

### **Exterior Extinguishers:**

- Discharge Hose/ nozzle is in good shape and not clogged, cracked, or broken
- It is mounted in an easily accessible area, with nothing stacked around it.
- Safety Pin is in place and not damaged.
- Pressure gauge is in the green and not damaged or showing “recharge”
- Label is readable and displays the type of extinguisher and the instructions for use.
- It is not rusty, or has any type of corrosion build up.
- Extinguisher was turned upside down at least three times. (rocked)
- The location of the extinguisher is easily identifiable. (signs)