

Workers Compensation Injuries – Reporting and Making Appointments:

Non-Emergent – employees, *except Police and Fire*, should call Company Nurse at 1/888-770-0928. Company Nurse will assist the employee and tell them whether or not they need to be seen by a physician. When an appointment needs to be made with McFarland Occupational Medicine (Ames office - address below), if Jill is available she will assist in making the appointment otherwise, the supervisor can call **515/239-4496** to schedule an appointment.

The receptionist scheduling the appointment at McFarland Clinic Occupational Medicine will want to know the employee's date of birth, address, phone number and nature of the injury. Make sure to let them know that it is a worker's comp injury for the City of Marshalltown. They have all the billing information in the system (the bills come directly to HR).

Police and Fire – they do not call Company Nurse – if they have an injury or feel they need to be seen, make an appointment as above. Jill will assist in making the appointment if available otherwise, the supervisor can call in Jill's absence. Please get the First Report of Injury to Jill as soon as possible by scanning it.

If the injury is not emergent – please call McFarland Clinic Ames Office as above. If the doctor is not available and the employee needs seen the same day, Urgent Care UnityPoint Marshalltown can be utilized.

Emergent – call 911 or take the employee to ER. For all employees, except Police and Fire, call Company Nurse as soon as feasible.

McFarland Clinic
1215 Duff Avenue
Ames, IA 50010