1. When a CC'd recipient receives a message, they cannot see the primary recipient's address. Primary recipient does not see "CC'd" recipient. It's like the CC'd recipient was actually BCC'd. In Compose window there is a toggle option for Show BCC and Hide BCC. This opens and closes the BCC field for entering addresses, however for some reason it does not change this behavior.

2. How to forward an image sent from the Sharp Copier. This will be tested in July.

3. There have been a few problems exporting certain calendars from Microsoft's proprietary format to the accepted Internet standard .ics calendar format. In these instances, certain records in the Microsoft calendar are not transferred. However the specific records are not identified.

4. How to create a signature.
Note from Brad: If you want to have a picture in your signature like mine there is one other change that has to be made. Click preferences then on the left tree click composing. Here you have to change Compose As to HTML. If you have it set to text it automatically takes out the image when you create a message leaving only the text portion of your created signature..

5. Return Receipt: Open a "New message." Click Options in the toolbar and the return receipt feature is in the options list. Be aware that some mail servers discard these return receipts so the sender may never actually receive the verification even though the message was delivered properly.

6. Brad Mauseth found this one, though we do not use the Operat browser on our network: Using Opera browser - cannot delete from inside the mailbox. Delete works if the message is opened and deleted from there. Login under ADVANCED mode and this problem goes away.

7. Notice there is a "Send Later" option in the Compose window as well as save as the Draft Copy option (which saves a draft of the message without sending it).

8. Retention policies are in Administration Console, Configuration, Class of Service, Default, Advanced tab.

9. Messages sometimes remain bold after being opened. We will research this issue. It may be related to the CC BCC issue described in item 1.

10. Sending mail from Outlook, the sent message may bounce back with a "zimbra.ci.marshalltown.ia.us" address. However the message may have been delivered. This appears to be caused the settings required to run both the PostPath and the Zimbra servers in parallel.

11. Default new message has "TIP" that says you can drag and drop. You can. But don't! Use "Add Attachment" feature.

12. NOTIFICATIONS: PREFERENCES | MAIL has four choices: play a sound, highlight the mail tab, flash the browser title, and show a popup. The popup option requires the Yahoo Broswer Plus plug-in, which appears to work as-advertised.

13. Sorting "FROM" column. Right-click on the sender's name and select Find Emails.... then select Received from Sender or Sent to Sender.

14. Nathan created a meeting request in Outlook - June 15th 9:30-10:30. It appears on the Zimbra calendar correctly. But when the request arrived in Phil Grommet's mailbox the time displayed was 8:30-9:30. Looks like a DST issue, but the time base was GMT -06, which is correct. This problem has not been reported by other user.

15. Printing....single page e-mail results in a blank second page when printed.

16. Filtered mail isn't going into folders.

17. How to sync G-mail calendar with Zimbra calendar.

18. Ho to sync G-mail contacts with Zimbra contacts.