

APPROVED	This Section for City Use Only	DISAPPROVED FOR THE FOLLOWING REASONS
City Attorney	Date Signed	City Attorney
		Date Signed

CITY OF MARSHALLTOWN, IOWA

ANNUAL APPLICATION FOR VICIOUS ANIMAL LICENSE

I hereby apply for a license to keep a vicious animal within the City limits of the City of Marshalltown, Iowa.

Name of Applicant	Date of Birth	Drivers License No/State
Applicant's Address	Phone / Day	Phone / Night
Name of Vicious Animal Owner	Date of Birth	Drivers License No/State
Owner's Address	Phone / Day	Phone / Night

Species / Breed of Animal, or approximate breeds	Age of Animal	Name of Vicious Animal
Sex of Vicious Animal	Weight of Animal	Description of Animal
Date of last rabies vaccination	Veterinarian's Name, Address and Phone Numbers <i>(Attach copies of Vet services bill for services and rabies vaccine certificate.)</i>	
Date of Spay / Neuter	Date of Microchip Installation & number	
List any known diseases possessed by the vicious animal		

If the vicious animal is not staying with the Owner or Applicant, fill out this section to name an additional responsible party. If there are none, please state N/A:		
Name of other party responsible for Vicious Animal	Date of Birth	Drivers License No/ State
Responsible Party Address	Phone / Day	Phone / Night

Answer the following questions regarding insurance policy coverage issued by a company licensed to do business in the State of Iowa, providing personal liability insurance coverage against any claims for damages due to negligent keeping of this vicious animal:

Name/Address of Insurance Company

Phone Number

Name/Address of Insurance Agent

Phone Number

Name / Address of Insured

Phone Number

Policy Number

Phone Number

Amount of coverage limits: _____
Per Person

Per Occurrence

Does this policy cover negligent acts or omissions of the owner of this vicious animal?

Yes

No

Does this policy cover negligent acts or omissions of the owner's agents, including any harbinger or keeper of this vicious animal?

Yes

No

Amount of Coverage Limits: Per Person _____ Per Occurrence _____

This application must be accompanied by a copy of an insurance policy or a certificate of insurance issued by a company licensed to do business in the State of Iowa, providing personal liability insurance coverage with a minimum liability amount of \$100,000.00 for the injury or death of any person, for damage to property of others, and for acts of negligence by the owner, or his or her agents, in the negligent keeping of this vicious animal, and providing that said coverage cannot be cancelled or terminated until ten days notice by registered mail of such cancellation or termination shall have been received by the city clerk or said clerk's designee.

The issuance of this license must be authorized by ordinances, and a fee of \$15.00 must be paid to the City of Marshalltown and received by the city clerk, or said clerk's designee, at city hall, 24 North Center Street, Marshalltown, IA, 50158, prior to the issuance of this license.

The license is valid for a year, and each year a new application is required prior to renewal.

Signature of Applicant

Printed Name of Applicant

Date Signed

Revised May, 2020

VICIOUS ANIMAL LICENSE GUIDE

Follow the steps in this guide to submit a completed application to license a vicious animal.

1. Fill out the application.
2. Obtain insurance documentation from your insurance carrier. Let them know you need liability insurance covering acts of an animal that has recently been declared vicious.
3. Obtain veterinary records to prove the animal has been spayed/neutered, microchipped, and that their shots are up to date.
4. Submit the completed application, the insurance documentation, and the veterinary records with the annual fee \$15.
 - a. **Insurance requirement:** This application must be accompanied by a copy of an insurance policy or a certificate of insurance issued by a company licensed to do business in the State of Iowa, providing personal liability insurance coverage with a minimum liability amount of \$100,000.00 for the injury or death of any person, for damage to property of others, and for acts of negligence by the owner, or his or her agents, in the negligent keeping of this vicious animal, and providing that said coverage cannot be cancelled or terminated until ten days notice by registered mail of such cancellation or termination shall have been received by the city clerk or said clerk's designee.
5. Upon receipt of the completed application and documentation, city staff will review the application and verify insurance coverage and veterinary records.
6. If the application is approved by the city attorney, the license will be issued. City staff will contact the Animal Rescue League to let them know the animal may be released.
7. If the animal is at the Animal Rescue League all fees must be paid prior to release of the animal.

Contacts:

Animal Rescue League: 641-753-9046

City Hall – phone 641-754-5701, fax 641-754-5717

City Clerk email: clerk@marshalltown-ia.gov