

Library Board Minutes: December 15, 2020

(ZOOM Meeting)

Board Members Attending: Tonya Gaffney, Ruzan Morrison, Judy Lindholm, Allan Thoreson, Maureen Lyons, Anders Carlson, Jim Lowrance

Staff: Sarah Rosenblum (Library Director), Joa LaVille, Debbie Van Gundy

President called the meeting to order at 5:00 p.m.

Minutes of the November 16, 2020 meeting were approved. Judy Lindholm made a motion and Allan Thoreson seconded the motion to approve. There were no additions or corrections.

Operating Bills: Maureen Lyons made a motion and Allan Thoreson seconded the motion to approve bills paid in December.

Old Business:

Anders Carlson is now a board member.

New Business:

Finances

Budget meeting with City.

City receives valuations from the County in January.

Jessica Kinser walked through the budget – no red flags anywhere, but conservative due to COVID-19 and Derecho.

Review of Library Levy (no sunset) 27cent mil, \$244,000 last year for the library.

Curbside update

City did snow removal for Sunday.

Propose to get through the holiday season, then visit going back to Walkthrough Phase 1 in mid-January.

Staff is doing well with masks and distancing.

Started to mail out library cards.

2021 Calendar

This year (2020) closed on December 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 31<sup>st</sup> and January 1, 2021.

Next year (2021) closed on December 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup>, 31<sup>st</sup> and January 1, 2022.

Board will look at calendar for approval in January.

Staff Reports

Joa - Teens – book club successful – *Stamped* has been a successful read.

6<sup>th</sup> grade – remote is going okay but some kids can't check out books due to glitches.

Joa's team is working on catalog and terminology.

Small Talk has resumed. Three of the eight participants graduated totally online. Two are from State Center on ELL, some are from Marshalltown. This program is good for all parents, regardless of their background. Need either Spanish or English speaking parents. This program is from Iowa State University. It helps parents examine their talking to babies (time, quantity) and make improvements.

Story Time – looking into doing this online.

#### Director's Report:

Friends of the Library annual membership drive is going well.

Reach Out and Read.

Donation of Lennox toys (collectibles) may be auctioned.

48 batteries run the emergency lights. They are now dead. The backup generator will not arrive until July. Working on a temporary source for emergency lighting.

AARP may not be offering tax assistance next year.

Library staff is flexible and helpful. Two are out with COVID-19 and one is dealing with a death in the family.

Staff is working hard to get materials in library users' hands.

No public comment

Board will meet January 19, 2021 at 5:00 pm on ZOOM

The Meeting was adjourned at 5:46 p.m.