

**Marshalltown Public Library**  
**Board of Trustees**  
**May 22, 2018**

**PRESENT:** Leah Mattox, Maureen Lyons, Allan Thoreson, Megan Bell, Judy Lindholm, Bob Untiedt, Sandy Gowdy, Joa LaVille   **Absent:** Ronnie Manis, Sarah Rosenblum

President Leah Mattox called the meeting to order at 4:30pm.

**APRIL 24, 2018 MINUTES:** The minutes of the April 24 meeting were approved as written.

**OPERATING BILLS:** It was moved/seconded (Lindholm/Thoreson) to approve the bills. The motion was unanimously approved.

**OLD BUSINESS:**

--*There have been several internal staff changes.* Katie Fink will assume the newly-created position of Public Services and Technology Manager. Jenelle Klavenga's position has been upgraded to Library Assistant IV. Applications currently are being accepted for the vacant Reference Services Librarian position.

--*10<sup>th</sup> Anniversary Plans:* The FOL would like to have a joint meeting of the two boards to plan a 10<sup>th</sup> anniversary celebration. Judy volunteered to contact members of the FOL board to schedule a meeting.

**NEW BUSINESS:**

--*Summer Reading Update:* Youth Librarian, Joa LaVille, gave an overview of the full summer schedule designed for kids from babies to teens. The summer program concentrates on two areas: activities and acquiring points to cash in for prizes. Summer lunch will be served again this summer on Wednesdays and Thursdays at the library. The summer calendar is full of fun activities for kids and families. Check it out! Adults also have the opportunity to attend numerous programs throughout the summer and to read books in order to win end-of-the-summer prizes.

--*Strategic Plan:* Board members Lindholm and Untiedt, along with FOL members, Janice Hubbard and Jeff Hutton, met with Maryann Mori, from the State Library, about developing a strategic plan. Mori will meet with members from both boards on Thursday, June 14.

--*June Meeting Date:* Due to conflicts the June meeting will not be on June 26.

--*Retiring Assistant Director,* Sandy Gowdy, was thanked by board members for her 30 years at the library.

The meeting was adjourned at 5:20pm.