

Marshalltown Public Library
Board of Trustees
May 17, 2022

Members Present: Tonya Gaffney, Allan Thoreson, Judy Lindholm, Jim Lowrance, Maureen Lyons, Ruzan Morrison. Also Ashtyn Beek, who will join the board in July

Absent: Kevin Pink

Staff: Katie Fink, Joa LaVille, Sarah Rosenblum

President Tonya Gaffney called the meeting to order at 5:00pm.

The minutes of the April 19, 2022 meeting were approved as written.

Operating Bills: Bills include purchases made before the end of the fiscal year. Also included is \$3029 for the replacement of vandalized windows. Restitution is being sought in court. It was moved/seconded (Thoreson/Lindholm) to approve the bills. Passed.

Old Business: Robert Brucklacher's name has been added to the donor wall in the lobby.

New Business:

A: Holocaust Exhibit Update: The exhibit has been dismantled, packed up and moved to another city. It was estimated that about 10,000 visitors came to the exhibit and/or any of the many programs offered. Sarah reported that all of the speakers were happy and impressed by the attendance at their programs and by the exhibition. Some follow-up will appear on the library's website; including the tour itinerary through December 2023 and various links of interest. Thanks to Andrew Potter (Chamber) and Andy Schwandt (Mediacom) and our local newspaper and radio stations for offering tours and publicity for the exhibit. An official report will be submitted to the Holocaust Museum.

B: Meeting Room Policy Update: The policy has been revised to allow middle school students to reserve study rooms and to change the purpose of the café. The café is now used as tween-teen space. It was moved (Lyons/Lowrance) to approve the updated policy.

C: Circulating Hotspot Policy: The Friends of the Library has underwritten the cost of ten Hotspots. They may be checked out for one week and a \$5.00/day fine will be charged if overdue. It was moved/seconded (Thoreson/Lyons) to approve the Internet Hotspot Borrowing Policy. Approved.

D: Staff Reports:

Katie:

--Adults may sign up for the summer reading program in person or by using Beanstack. Monthly movies are returning and several programs are being offered throughout the summer.

Joa:

--Summer programming includes something for everyone! Baby Time on the Lawn, Storytime, Small Talk and various summer camps. This year kids will keep track of the DAYS they read from June 1 through August 8.

--Joa is working with the Marshalltown Municipal Transit to offer free bus passes for kids to the library. Once at the library, they will receive another pass to return another day.
--She is also working with the school district to make a student's ID number their library card number. Ideally this would be ready in July, but perhaps not until the next school year. There is also a possibility of sharing student photos, which would be great with the bookmobile. It is uncertain if that will be possible.

E: Director's Report:

--Isabel Caracoza has been hired as a library clerk. One position remains open.
--The Volunteer Coordinator/Outreach Coordinator position soon will be posted.
--The State Library District Meeting recently met at the library.
--Long-time board member, Allan Thoreson, will be retiring from the board in June. Ashtyn Beek has been appointed by the mayor to fill the position.
--The library officially becomes fine free on July 1, 2022. Exceptions include Hotspots and lost or damaged materials.
--Sarah and Joa both will be absent at the July meeting.
--Due to vacancies on the city operations staff, some projects may be falling behind. Please be patient!
--Library Board officers will be elected at the July meeting.
--There has been no recent update about the bookmobile.
--There is still a possibility that someone will move one or both of the houses on the NW corner of the library's property.

Public Comment: There was no public Comment.

The next meeting will be June 21, 2022, at 5:00pm.

The meeting was adjourned at 5:55pm.