

**Marshalltown Public Library
Board of Trustees
March 27, 2018**

PRESENT: Allan Thoreson, Leah Mattox, Judy Lindholm, Megan Bell, Bob Untiedt, Maureen Lyons, Ronnie Manis, Sarah Rosenblum, Sandy Gowdy and two guests

President Leah Mattox called the meeting to order at 4:30pm.

FEBRUARY 27 MINUTES: The minutes of the February 27 meeting were unanimously approved.

OPERATING BILLS: It was moved/seconded (Lyons/Untiedt) to approve the bills. The motion was unanimously approved. Note: The city has a new gas provider. The new invoice just arrived.

OLD BUSINESS:

--Two staff members will be trained on the new website next week. The site will come live soon after. Please offer comments or suggestions.

--The secure entrance to the staff door has been installed.

--Leah and Sarah met with the city finance director about the levy funds.

NEW BUSINESS:

--*The friends of the Library* recently met and elected officers and welcomed new members.

The following will serve as officers: Jeff Hutton, president; Edie Rierison, vice-president; Nancy Steveson, secretary and Janice Hubbard, treasurer. New members include: Jim Lowrance, Deb Oetker, Alyson Hicks, Jerry Peck, Conny Schutte and Paige Piters. The Friends Board is actively pursuing the future of the two houses on the library block. They are also working on ideas for the library's 10th anniversary celebration. Allan, Bob and Maureen volunteered to help with those plans. The Friends are planning to do some strategic planning in conjunction with the library board and the city. Their next meeting is in June.

--*Building Updates:* Someone apparently ran into the building under the director's office window. Brick and window repair is being pursued.

DIRECTOR'S REPORT:

--Sarah is working with the city's HR Director about staffing reorganization.

--Upcoming events include an author visit and book signing (author Paul Kix) on April 14 and a program on Floppy, given by Jeff Stein, on April 28.

--AARP tax preparation is concluding.

--Katie Fink and Sandy Gowdy attended the PLA (Public Library Association) meeting in Philadelphia.

--Judy Lindholm volunteered to make a short statement at the April 9 City Council meeting to highlight National Library Week.

--Questions about circulation trends and the possibility of having a feature promoting books in the newspaper and/or on Facebook were discussed.

There was no public comment.

The next meeting will be April 24.

The meeting was adjourned at 5:02 pm.