



James L. Lowrance, Mayor
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**Civil Service Commission
February 21, 2018
Minutes**

Commissioners Present: Nancy Harris, Commissioner
Paul Peglow, Commissioner

Absent: Mary Stevens, Chair
Gregg Davison, Ex officio member

Other Staff Present: Diana Steiner, Finance Director

The Civil Service Commission met on February 21, 2018 in the City Council Chambers at the City Carnegie Building located at 10 W State St, according to posted notices.

Peglow called the meeting to order at 12:00 PM.

Item #1 – February 12, 2018 minutes

Harris moved to approve the minutes for February 12, 2018, second by Peglow. Motion approved 2-0.

Item #2 – Accounting Clerk II

Information was presented regarding the testing process for the Accounting Clerk II position. The process will consist of rating applications, a written test and oral interview. Peglow moved to approve the testing process, second by Harris. Motion carried 2-0.

The Commission meeting adjourned at 12:10PM.

Respectfully submitted,

Jill Petermeier, HR Director

City Council
Leon Lamer, Bill Martin, Joel Greer, Al Hoop,
Sue Cahill, Mike Gowdy, Bethany Wirin

