

Marshalltown Public Library
Board of Trustees
January 17, 2023

Members Present: Tonya Gaffney, Kevin Pink, Ashtyn Beek, Jim Lowrance, Maureen Lyons, Ruzan Morrison **Absent:** Judy Lindholm
Staff: Sarah Rosenblum, Joa LaVille, Katie Fink

President Tonya Gaffney called the meeting to order at 5:00pm.

The minutes of the December 20, 2022, meeting were approved as written.

Operating Bills: It was moved/seconded (Lyons/Beek) to approve the bills. Passed.

Statistics: The State Library reported there have been 2,000,000 Overdrive (Libby) check-outs. Circulation statistics will be included in the packet statistics, along with program statistics.

Old Business: The bookmobile WILL be here by the end of January! Sign Creations will work on the wrap after delivery. The bookmobile will be stored temporarily at the Public Works building.

New Business:

A: Budget Update: The City will be holding more budget hearings during the next two weeks. Sarah, Judy Lindholm and State Center librarian, Mara Edler, met with the County Supervisors and asked for a small increase for county libraries.

B: Building Update:

-- FEH, our library architects, are coming to meet with staff about the addition of study rooms and a Board Room. These building updates will be paid for by the Friends of the Library.

--LFI (shelving company) will come to add more slat wall and give suggestions for board book shelving.

--Sarah and Sandy visited the new Marion PL to see their facilities and technology.

--Sarah has been in touch with BiKeep, a company that provides outside bicycle parking stations.

---The solar project will be part of the CIP. (Capital Improvements)

C: Public Participation Discussion: Other libraries have been asked how they handle public comment and participation during board meetings. The North Liberty PL responded. Currently, the by-laws only address public comment and not public participation. Management will work on a shorter policy and present it at the next meeting. The City Council recently moved public comment to the beginning of their meetings. Board members agreed to consider moving public comment to the beginning of the board meetings.

D: Staffing Update:

-- Jenelle Klavenga, has resigned her position. The Library IV position applications are due January 27.

--the City is going to engage is a compensation study.

E: Staff Reports:

Katie:

-- Beginning January 1, check-out periods increased:

Books---4 weeks

DVDs----2 weeks (limit of 12)

Libby----no change

--The library has been notified that it was not awarded the grant for the "World on the Move" exhibition.

--On February 9, Greg Woods will present a program, "Alzheimer's, Dementia and Public Health."

Joa:

--Recent highlights include a Singing Santa storytime, the movie, "Sing II", and a kitten party with the ARL.

--The Winter Reads program continues through the end of February. It includes easy activities and a free book for signing up.

--World Read-Aloud Day will feature a virtual author event and will include Lenihan and St. Francis schools.

-- Author Varian Johnson will do an in-person event in April which includes a writing workshop.

--Great feedback about the new browser bins!

--Summer is coming!!

F: Director's Report:

--2023 marks the library's 125th anniversary.

--A donation of over 300 books was received.

--the Friends of the Library Annual Meeting will be Sunday, January 29 at 4:00.

--Sarah will arrange for board members to have individual photos taken. Members will get a SILO email address to accompany their photo.

--Sarah reported that only positive comments have been received from the T-R article about the board decision not to include two requested publications in the library's collection.

Public Comment: John Worden and Ray Mitchem made public comment concerning the addition of materials.

The next meeting will be Tuesday, February 21, at 5:00pm.

The meeting was adjourned at 5:50pm.