

# MARSHALLTOWN

— I O W A —

Joel Greer, Mayor  
Joe Gaa, City Administrator  
24 North Center Street  
Marshalltown, IA 50158  
PH 641.754.5701 | FX 641.754.5717

---

**TO:** Mayor Greer and City Council  
**FROM:** Heather Thomas, PE – Public Works Director  
**DATE:** October 23, 2023  
**RE:** Ordinance Amendment – Chapter 77 – Parking Schedules

---

**Strategic Plan:**

- Strategy 1: Expand and improve development in the community.
- Strategy 2: Enhance Marshalltown’s public image.
- Strategy 3: Continually improve and sustain the City’s infrastructure, organization, and services.
- Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:**

Review City policies, procedures, plans, ordinances, programs, and services for updates and efficiencies.

**Recommendation:**

Approve Ordinance Amendments, as proposed, with the following Reading Schedule:

October 9, 2023 – 1<sup>st</sup> Reading  
October 23, 2023 – 2<sup>nd</sup> Reading  
Waive – 3<sup>rd</sup> Reading

Following three readings, the ordinance amendment will be published, and city street division staff will make needed sign changes. We would consider the ordinance changes in effect upon the signage updates. A press release is planned at the time of the major changes related to speed and truck routes.

**Budget Impact:**

Sign changes, including removal, replacement, and new signs, will be paid for with Road Use Tax as part of our annual operating budget. Costs of signage and labor varies, but can be upwards of \$200/sign.

**Description/Background:**

As requests come from the public or city staff regarding changes to various Parking Schedules we have in our Ordinance, we keep a list of these requests and review them with the assistance and input of the Street and Engineering Divisions. Periodically, we bring them forward to City Council in batches for approval.

We are bringing forwards the following schedules to City Council for approval:

Schedule II: No Parking Any Time  
Schedule III: Parking Around Schools  
Schedule VII: Snow Removal; Parking Prohibited

Additional discussion regarding downtown parking lot parking restrictions is continuing and will be brought forward in a separate ordinance amendment at a later date.

**CITY COUNCIL**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Greg Nichols, Jeff Schneider, Gary Thompson



A summary of the recommended schedule changes is shown below. In order to best coordinate with American Legal Publishing (who updates our code electronically), the Ordinances themselves will list the complete schedules so the tables can be replaced. This memo outlines just the rows of the schedules that are proposed to change.

**Schedule II: No Parking Any Time**

We are recommending the following schedule modification / additions to prohibit parking on the road:

<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>	<i>Notes</i>
Both	Riverside Street	2 <sup>nd</sup> -Avenue Center Street	N. 3rd Avenue	Request from adjacent property owner; City supportive of. Ultimately, city would like to remove Boulevard section.
Both	Edgewood Street	N. 3rd Avenue	N. 8th Avenue	Proposed Truck Route
Both	N. 8th Avenue	E. Marion Street	Edgewood Street	Proposed Truck Route
Both	E. Merle Hibbs Boulevard	S. Center Street	East to dead end	3 Lane (center left turn), see note (*)
*South	E. Merle Hibbs Boulevard	Driveway located east of Melissa Lane	East to dead end	Effective 10/05/23 thru 12/31/24 and shall supersede other schedule notes

**10/23/23 Update.** This road is approximately 24-foot wide and frequently used as the access route to Riverside Cemetery. We received one public comment concerned for those living on Riverside Street between Center Street and N 2<sup>nd</sup> Avenue about where guests could/would park.

In the block between Center Street and N 1<sup>st</sup> Ave, there are no residences that do not abut another street that has on-street parking available. There is one building that appears to be a storage building located in this block that has a garage door, but no driveway (5 Riverside St). If this property owner desires, they have the ability to put a driveway in to bring a vehicle off the street and into the unit. It appears likely that they temporarily pull onto grassed driveway if needed to access the unit.

In the block between N 1<sup>st</sup> Ave and N 2<sup>nd</sup> Ave, there are 5 residences.

- 2 of them abut side streets that have on-street parking
- 2 of them abut the alley and have on-site parking directly off the alley. If additional parking is needed for guest, on-street parking is available on side streets w/i ½ a block with a sidewalk to 1<sup>st</sup> Ave.
- 1 of them has a detached garage that can fit 1 vehicle and has a driveway that would be able to accommodate 3 vehicles. If additional parking is needed, on-street parking is available on side streets w/i ½ a block with a sidewalk to 1<sup>st</sup> Ave.

**CITY COUNCIL**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Greg Nichols, Jeff Schneider, Gary Thompson



Several of these next revisions are related to coordinated efforts between the Marshalltown Community School District and the City of Marshalltown to improve flow and safety in the area around Franklin School.



**Recommended / Potential School Area Changes**

- E Main St (between N 14<sup>th</sup> St jogs)
  - N Side – No Parking
  - S Side – Extend Franklin School Zone
- N 14<sup>th</sup> St – north leg
  - Extend No Parking Here to Corner, west side -100 feet
- E Main St (grass terrace area between pull offs)
  - No Parking – Signage Change Only (Ordinance already covers)
- City recommended additional crosswalk at T Intersection – Temp Stop Sign Placement
- School District – Adding flashes to school crosswalk signs

**Schedule III: Parking Around Schools**

We are recommending the following changes related to restricted parking around schools:

<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>
<b>FRANKLIN SCHOOL</b>			
East	N. 14th Street	W. Main Street	435 feet north
<b>West</b>	<b>N. 14th Street</b>	<b>W. Main Street</b>	<b>100 feet north</b>
North	W. Main Street	N. 14th Street (south leg)	N. 13th Street
*South	W. Main Street	N. 13th Street	N. 14th Street (south leg)
<i>*School days only 7:00 a.m. - 4:00 p.m.</i>			

**CITY COUNCIL**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Greg Nichols, Jeff Schneider, Gary Thompson



**Schedule VII: Snow Removal; Parking Prohibited**

This last winter, our snow plow operators kept note of locations that repeatedly became difficult or impossible for our plows to maneuver to provide snow removal services. Most of these locations are in residential areas with narrower streets (most 18-ft to 26-ft wide) that have enough regular vehicles on the street that obstruct plows from getting down the street. A couple are 31-ft wide; however, continually have cars parked on both sides when snow removal is underway. While a small number of these could be handled from an enforcement perspective, these areas have caused issues with the alternate parking change over time when we regularly see vehicles parked on both sides of a street, especially narrow ones, and we are unable to get our plow down. We are requesting these street segments be added to the list of segments where parking is prohibited during snow removal. These locations will be signed accordingly.



<i>Side</i>	<i>On Street</i>	<i>From</i>	<i>To</i>
Both	Denmead Boulevard	W. Main Street	W. State Street
Both	E. North Street	N. Center Street	N 2nd Avenue
Both	Laurel Drive	S. 15 <sup>th</sup> Avenue	East to dead end
Both	N. 12th Street	Fremont Street	Summit Street
Both	N. 18th Street	Fremont Street	Summit Street
Both	N. 5th Avenue	Woodbury Street	Lee Street
Both	Plaza Heights Road	S. 3rd Avenue	Iowa River Hospice
Both	Walter's Circle	Edgebrook Drive	Cul-de-sac

10/23/23 Exhibit Included reflecting the updated snow restrictions in Marshalltown.

i:\public works\council items\2023\ord ch 76\_multiple schedules\memo\_ch 76 schedules\_fall 2023 update.docx

**CITY COUNCIL**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Greg Nichols, Jeff Schneider, Gary Thompson

