

**COUNCIL PROCEEDINGS
SEPTEMBER 11, 2023**

Mayor Joel Greer called the meeting to order at 5:30 p.m., September 11, 2023, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Isom (via Go-To-Meeting), Kell, Ladehoff, Schneider, Thompson.

PUBLIC COMMENT

- Mark Eaton, 1007 S 10th Ave, reminded everyone to show up and vote on September 13th.
- John Hofer, 1909 Bailey St, introduced himself as the new core officer at the Salvation Army.
- Jim Shaw, 522 N 2nd St, feels the council doesn't consider public comment and should represent the citizens.

MAYOR, COUNCIL, ADMINISTRATOR COMMENTS

- Mayor Greer recognized 9/11 and introduced the new City Administrator Joe Gaa.
- Mr. Gaa is excited to be here and thanked the Mayor and Council.
- Councilor Isom encouraged the community to take pride in Marshalltown and strive for growth and progress and thanked the 13th District for the Harvest Market events.

CONSENT AGENDA

Motion by Schneider, second by Ladehoff to adopt the consent agenda: APPROVE MINUTES 08/28/23 MEETING AND BILL LIST \$1,762,326.53; RECEIPT OF BUILDING & TRADE PERMIT REPORT-AUGUST 2023; CIVIL SERVICE NEW HIRE LIST - PARKING ENFORCEMENT, POLICE OFFICER, TRANSIT OPERATOR; RESOLUTION 2023-171 APPROVING THE USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX FOR THE NEW CONSTRUCTION INCENTIVE GRANT FOR HOPKINS PROPERTIES LLC; RESOLUTION 2023-172 APPROVING LEASE AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN, IOWA AND MARSHALLTOWN LITTLE LEAGUE, INC.; RESOLUTION 2023-173 APPROVING A SUBRECIPIENT AGREEMENT REVISION WITH YOUTH AND SHELTER SERVICES INC. FOR THE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES GRANT AND A REVISED CONTRACT BETWEEN YOUTH AND SHELTER SERVICES, INC. AND THE CITY OF MARSHALLTOWN, IOWA FOR SERVICES RELATED TO THE MARSHALLTOWN POLICE AND COMMUNITY TEAM; RESOLUTION 2023-174 TO APPROVE THE FAÇADE GRANT APPLICATION FOR 123 E. MAIN STREET (NORTH SIDE), MARSHALLTOWN, IOWA; RESOLUTION 2023-175 APPROVING A PROFESSIONAL ADMINISTRATIVE SERVICES AGREEMENT WITH REGION 6 RESOURCE PARTNERS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY TREE CANOPY AND TREE REPLANTING PROGRAM; RESOLUTION 2023-176 APPROVING OFFER TO PURCHASE UTILITY EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL # 8418-28-302-004; RESOLUTION 2023-177 APPROVING OFFER TO PURCHASE UTILITY EASEMENT WITH INTERSTATE POWER AND LIGHT COMPANY FOR PARCEL # 8418-28-302-00. Motion carried 6-0.

MOTIONS

Motion by Ladehoff, second by Schneider to APPROVE OUTDOOR SERVICE AMENDMENT FOR LEGEND'S AMERICAN GRILL, 2902 S CENTER ST, ON 9/14, 9/21, 9/28, 10/5, 10/12, 10/19, 10/26. Motion carried 6-0.

RESOLUTIONS

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2023-178 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE KIWANIS PARK IMPROVEMENTS PROJECT #PRK22003 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$227,729.25 TO BROTHERS CONCRETE. Heather Thomas, Public Works Director advised there were 7 bids with Brothers Concrete being the lowest qualified bidder and within the project budget. Work will include constructing a basketball court, pickleball court, turf volleyball court, soccer field, shelter, and ADA-accessible sidewalks from the parking lot. Motion carried 6-0.

Motion by Schneider, second by Ladehoff to adopt RESOLUTION 2023-179 ADOPTING THE GOVHR USA CLASSIFICATION AND COMPENSATION PLAN FOR NON-BARGAINING POSITIONS AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX TO IMPLEMENT THE NEW COMPENSATION SCALE. Motion by Thompson, second by Ladehoff to table the resolution until the 9/25 meeting. Motion to table carried 5-1, Isom dissenting.

ORDINANCES

Motion by Thompson, second by Schneider to adopt the second reading of ORDINANCE 15071 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 151, SECTIONS 151.001 THROUGH 151.003: BUILDING CODE AND ADOPTING A NEW CHAPTER 151, SECTIONS 151.001 THROUGH 151.003: BUILDING CODE WHICH ADOPTS BY REFERENCE THE 2021 INTERNATIONAL BUILDING CODE, 2021 INTERNATIONAL RESIDENTIAL CODE, 2021 INTERNATIONAL EXISTING BUILDING CODE, 2021 INTERNATIONAL MECHANICAL CODE, 2012 INTERNATIONAL ENERGY CONSERVATION CODE, 2021 UNIFORM PLUMBING CODE AS ADOPTED BY THE STATE OF IOWA, AND THE 2020 NATIONAL ELECTRICAL CODE AS CURRENTLY USED BY THE STATE OF IOWA, AND NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) CHAPTERS 54 AND NFPA 58 WITH CERTAIN AMENDMENTS. Motion carried 6-0.

DISCUSSION

Alicia Hunter, City Clerk, presented a citizen request to purchase city right-of-way behind the properties at 1108 and 1110 West Church Street. The school district confirmed they are not interested in the right-of-way. The owners of 1108 and 1110 would like to purchase the portion behind their property. Staff will bring forward a resolution to set a public hearing for the vacation of the alley to the 9/25 meeting.

Heather Thomas, Public Works Director presented an infrastructure plan to improve the intersection of Edgewood Street and Highway 14 to allow for truck traffic to turn in both directions. The estimated cost is \$80,000 which cannot be change ordered into the Edgewood

project due to environmental review requirements. It could be change ordered into another street contract as Con-Struct is the contractor on all current projects. Motion by Thompson, second by Isom to do a change order on another street project to allow the reconstruction to be completed by Con-Struct in time for the road opening. Motion carried 6-0.

Heather Thomas, Public Works Director presented a discussion on downtown parking lot leases. Janelle Carter made a request to the council to lease 10 spots in parking lot H for the 14 upper-story housing units in the Willards and Hopkins buildings. Building tenants would be given a parking pass and the spots would be filled on a first-come, first-serve basis. Public comment: John Hall, Marshalltown Area Chamber of Commerce, 34 W Main St, advised the Chamber office is not asking for spots and that the leased spots would only be utilized by staff if tenants were out during the day to maximize the spaces available in the lot. The council would like staff to draft a full-service uniform lease agreement that would be used for city lots for downtown housing units only.

ADJOURNMENT

The meeting adjourned at 6:20 p.m.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk