

# MARSHALLTOWN

— I O W A —

**City Administrator's Office**

**Joel Greer, Mayor**  
**Jessica Kinser, Administrator**  
**Alicia Hunter, Clerk**  
24 North Center Street  
Marshalltown, IA 50158-4911  
Tel - (641) 754-5799  
Fax - (641) 754-5717

## **REQUEST FOR SEALED BIDS FOR THE PURCHASE OF VACANT LOTS**

The City of Marshalltown is selling 2 vacant lots which were acquired through the Dangerous and Dilapidated Building Program. The City is offering a quit claim deed for the properties, which are being sold as is. The highest bid for each lot will be selected as the winning bid.

Sealed bids are due by **12:00PM CST on March 16, 2023**. Bids must include the dollar amount of the bid and the following information (if available):

- Name of bidder
- Address of bidder
- Telephone number of bidder
- Email address of bidder
- Name for deed (will only use if the highest bidder)
- Address for the tax statement to be sent (will only use for the highest bidder)

If bidding on multiple lots, please provide a separate bid for each property. The City will contact you after the bids are due to let you know if you are the highest bidder or not. The bid should be in a sealed envelope marked "Sealed Bid for Vacant Lots" and submitted to the City Clerk by the date and time above at:

City of Marshalltown  
Attn: City Clerk  
24 North Center Street  
Marshalltown, Iowa 50158

Bids received after the due date and time will not be accepted. The City reserves the right to reject all bids and to waive any irregularities.

Following the acceptance of bids, the City of Marshalltown will have resolutions setting public hearings on the sale of the parcels on the March 27<sup>th</sup> City Council meeting. The public hearings will be held at the April 10<sup>th</sup> City Council meeting, following consideration of a resolution to approve the sale. Closing on the properties will take place after April 11<sup>th</sup>, with the purchaser to provide payment in full before the quit claim deed is provided. The information below is a brief description of each of the properties for sale.

### **City Council**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Jeff Schneider, Gary Thompson, Dex Walker



**Please note that an accessory building will not be allowed as the only structure on each of these parcels, unless an adjoining property owner is the purchaser and provides an affidavit of non-separation.**

1. 503 Woodbury Street  
PIN: 8418-26-478-002    Zoning: Medium Residential    Size: 60 x 180  
Lot will allow for a new residential structure to be built. This lot was acquired on a tax deed from the County Treasurer.
2. 503 Bromley Street  
PIN: 8418-26-481-004    Zoning: Medium Residential    Size: 60 x 180  
Lot will allow for a new residential structure to be built. This lot was acquired as an abandoned property, with the demolition completed by the City in 2019.

Please contact Jessica Kinser, [jkinser@marshalltown-ia.gov](mailto:jkinser@marshalltown-ia.gov) or 641-754-5799, with any questions.

