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TO: Chief Tupper

FROM: Captain Stevenson

DATE: March 2, 2023

RE: Marshalltown Police Department Vehicle Purchase FY 22-23

Recommendation: The Marshalltown Police Department should approve the purchase of two 2023 Chevrolet Tahoe vehicles from Karl Chevrolet. This purchase should include the trade of two 2017 Ford Interceptor SUV police package vehicles.

Background: I have evaluated our current vehicle fleet and determined that two 2017 Ford Interceptor SUVs should be replaced. I elicited input from department supervisors, specifically Sergeant Tuttle, who is in charge of fleet maintenance. The two vehicles selected for replacement are (505) a 2017 Ford Interceptor (VIN-1FM5K8AR9HGD57655) with 98,000 miles and (521) a 2017 Ford Interceptor (VIN-1FM5K8AR2HGA37223) with 97,000 miles.

The Marshalltown Police Department purchased one Ford F150 vehicle during this fiscal year. The Ford F150 was purchased to replace a K9 Unit vehicle. The Marshalltown Police Department entered into an agreement with Jensen Ford to purchase an additional Ford Interceptor SUV for general patrol use. After this order was placed, the department was notified that Jensen would be unable to fulfil the order because of supply chain issues being experienced by Ford.

The department then entered an agreement with Stiver's Ford to purchase a Ford Interceptor SUV. Stiver's Ford indicated a tentative delivery date of December, 2022. As of this date, Stiver's Ford has been unable to fulfil this order because of supply chain issues being experienced by Ford.

It has now been eight months since this vehicle purchase was approved. During that time, the department has been operating with two vehicles out of service, awaiting trade. This has caused additional mileage and use on the vehicles currently in service. This has also caused vehicle shortages during extra duty assignments.

Since neither dealership has been able to fulfil our order, I began looking for alternative options to maintain our vehicle fleet. Karl Chevrolet has agreed to the sell two Chevrolet Tahoe 4x4 vehicles to the department. They have also agreed to take the two 2017 Ford Interceptor vehicles as a trade. This purchase would include upfitting the vehicles with equipment. Existing equipment will be used to the

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extent possible, but there will be additional equipment expense to fully upfit one of those vehicles. Equipment will be purchased from BDH Technologies and vinyl lettering will be completed through S&S Auto.

The following chart shows a summary of the expenses:

Marshalltown Police Department- Vehicle Purchases FY 22-23		
New Vehicle Estimate		
Vendor	Item	Price
Karl Chevrolet	2023 Chevy Tahoe PPV 4x4	\$40,382.00
	Emergency Vehicle Upfit	\$19,805.97
	2023 Chevy Tahoe PPV 4x4	\$40,382.00
	Emergency Vehicle Upfit	\$19,805.97
	Subtotal	\$120,375.94
	Trade (2) 2017 Ford Interceptor	\$11,000.00
	Karl Chevrolet Total	\$109,375.94
BDH	Computer & Modem	\$4,957.73
	BDH Total	\$4,957.73
S&S Auto	Police Vinyl Wrap	\$2,500.00
	Grand Total	\$116,833.67

It should be noted that the department currently has \$61,759.45 remaining in the vehicle fund. The recommended purchase would exceed the amount budgeted for vehicle purchases this fiscal year. I make this recommendation because I fear that acquiring vehicles will continue to be a problem in the coming years. Adding two additional vehicles will help reduce the amount of time each vehicle is being operated. This will reduce maintenance costs and reduce how often the department is short vehicles when they are being repaired or serviced.