

# MARSHALLTOWN

— I O W A —

Joel Greer, Mayor  
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**TO:** Mayor Greer and City Council  
**FROM:** Heather Thomas, Public Works Director  
**DATE:** January 9, 2023  
**RE:** Sidewalk Gap Project (SDW 20-002) \_ Change Order #3

**Strategic Plan:**

- Strategy 1: Expand and improve development in the community.
- Strategy 2: Enhance Marshalltown’s public image.
- Strategy 3: Continually improve and sustain the City’s infrastructure, organization, and services.
- Strategy 4: Partner with citizens, for-profit, non-profit, and others to improve quality of life.

**Plan Objective:**

Strategy 2 – Promote Safety in Neighborhoods

Strategy 3 – Plan and Fund Improvements to the City’s Infrastructure & Buildings

**Recommendation:**

Staff recommends Change Order #3 in the amount of an increase of \$3,827.05.

**Budget Impact:**

Discussions during the bidding phase of this project indicated \$525,000 of funding for construction available from the 2019 GO Bond (Fund 360). Due to the length of time that bond had been open, several fund swaps were made to close out / utilize any unspent 2019 GO Bond funds. Below is a summary of the final construction costs and funding sources:

Construction Costs:

Change Order #3	\$	3,827.00	
Change Order #2	\$	13,162.70	
Change Order #1 (deduct)	\$	-27,254.25	
Construction Base	\$	<u>515,389.50</u>	<i>Boulder Contracting</i>
	\$	<b>505,124.95</b>	<b>TOTAL</b>

Construction Funding Sources

2021 GO Bond (Fund 363)	\$	25,064.90	
2019 GO Bond (Fund 360)	\$	<u>480,060.05</u>	<i>(Note 1)</i>
	\$	<b>505,124.95</b>	<b>TOTAL</b>

*Note 1: An additional \$55,845.05 of 2019 GO Bond (Fund 360) was spent on engineering and land acquisition for this project.*

**CITY COUNCIL**

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Jeff Schneider, Gary Thompson, Dex Walker



**Description/Background:**

Change order #3 is to correct a calculation error on Change Order #1, approved December 12<sup>th</sup>, 2022. Change order #1 had listed several changes; however, the summary sheet did not have the proper summation at the bottom; it should have been a deduct of \$23,427.25. The summation error was carried through on Change Order #2 and was identified as final pay estimate, calculation of retainage, and close out documents were being prepared.

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