

**COUNCIL PROCEEDINGS  
DECEMBER 27, 2022**

In Mayor Greer's absence, Mayor Pro-Tem Ladehoff called the meeting to order at 5:30 pm, Tuesday, December 27, 2022, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call—Present: Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker; Councilors Schneider and Walker were present via Go-To-Meeting. Chief Tupper presented Officer Nick Svoboda with his 5 years of service.

**CONSENT AGENDA**

Motion by Thompson, second by Isom to adopt the consent agenda less item 18: APPROVE MINUTES 12/12/22 MEETING AND BILL LIST \$1,041,665.19; APPROVE LIQUOR LICENSE RENEWALS FOR B.P.O.E. LODGE #312, 101 W CHURCH ST, RUMOURS SPORTS BAR, 309 S 12<sup>TH</sup> AVE PL, KWIK STAR #607, 814 S 6<sup>TH</sup> ST; APPROVE CIVIL SERVICE LIST-POLICE OFFICER; APPROVE OCTOBER 2022 FINANCIAL STATEMENTS; REAPPOINT JOHN MAHLSTED TO THE BUILDING BOARD OF APPEALS, TERM 1/1/23-12/31/27; REAPPOINT ANDREW POOL TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/22-1/1/24; REAPPOINT CINDY BRODIN AND STEVE STORJOHANN TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/23-1/1/25; ACCEPT TERM DATE 12/31/22 FOR JEFFREY SOGGE AND MATT TULLIS ON THE PARK AND RECREATION ADVISORY COMMITTEE; APPOINT JILLIAN HERINK AND NEIL DALAL TO THE PARK & RECREATION ADVISORY COMMITTEE, TERM 1/1/23-1/1/25; ACCEPT TERM DATE 12/31/22 FOR JERRY YOUNG ON THE WATER WORKS BOARD OF TRUSTEES; APPOINT NICK LONEY TO THE WATER WORKS BOARD OF TRUSTEES, TERM ENDING 04/30/23; RESOLUTION 2022-361 APPROVING AMENDED PROFESSIONAL SERVICES AGREEMENT FOR FIRE CODE COMPLIANCE INSPECTION SERVICES WITH IOWA INSPECTIONS, LLC; RESOLUTION 2022-362 APPROVING CITY FEE SCHEDULE; RESOLUTION 2022-363 APPROVING AN AGREEMENT WITH REGION 6 RESOURCE PARTNERS TO PROVIDE PARATRANSIT SERVICES; RESOLUTION 2022-364 APPROVING AN AMENDED FACILITIES MASTER AGREEMENT WITH YOUTH AND SHELTER SERVICES OF MARSHALL COUNTY; RESOLUTION 2022-365 AMENDING THE CITY OF MARSHALLTOWN COUNCIL MANUAL; RESOLUTION 2022-366 ADOPTING THE 2023-2024 STRATEGIC PLAN; RESOLUTION 2022-368 ADOPTING THE ADMINISTRATIVE POLICY AND PROCEDURES FOR THE RENTAL HOUSING INSPECTIONS PROGRAM; RESOLUTION 2022-369 APPROVING CONTRACT CHANGE ORDER #15 FOR THE AIRPORT HANGAR, TERMINAL AND SITE IMPROVEMENTS PROJECT #ARP19001, A DECREASE OF \$49,910.23. Motion carried 7-0.

Motion by Isom, second by Kell to adopt RESOLUTION 2022-367 AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND GOVHR USA FOR A CLASSIFICATION AND COMPENSATION STUDY OF NON-BARGAINING POSITIONS AND USE OF COUNCIL-DESIGNATED LOCAL OPTION SALES TAX. Motion carried 6-1, Thompson dissenting.

## **REPORTS**

David Hicks provided the Marshalltown Police and Community Team (MPACT) quarterly report. From January to November they responded to 246 calls for service, making 460 contacts. Additionally, they made 323 follow-up calls, making 585 contacts. Mental health and homelessness continue to be the primary issues.

## **RESOLUTIONS**

Motion by Isom, second by Kell to adopt RESOLUTION 2022-370 SELECTING FOTH INFRASTRUCTURE & ENVIRONMENT LLC TO COMPLETE THE STEP 3 OF SITE CERTIFICATION STUDIES. Jessica Kinser, City Administrator advised 4 responses to the RFP were received and staff recommend negotiating a contract with Foth to complete site certification for the 100 acres of city-owned farmland located north of Marion Street and 18<sup>th</sup> Avenue for industrial development. Motion carried 6-1, Thompson dissenting.

Motion by Isom, second by Kell to adopt RESOLUTION 2022-371 APPROVING A 2022 YEAR-END INFLATIONARY PAYMENT FOR FULL-TIME AND PART-TIME EMPLOYEES TO BE FUNDED WITH COUNCIL-DESIGNATED LOCAL OPTION SALES TAX. Motion carried 6-1, Thompson dissenting.

Motion by Ladehoff, second by Isom to adopt RESOLUTION 2022-372 AUTHORIZING PROCUREMENT OF MATERIALS FOR THE CENTER STREET VIADUCT REPAIR PROJECT (STR 21-002) PER THE CITY OF MARSHALLTOWN PURCHASING POLICY FOR EMERGENCY PURCHASES. Heather Thomas, Public Works Director advised the city is waiting on final approval from Union Pacific before the project can be bid. Due to extensive lead time on materials, it is the recommendation of the engineer, Stanley Consultants, to preorder materials from a pre-approved DOT supplier and fabricator in hopes to complete the project in the 2023 construction season. Public comment: Linda Clark, 306 S 2<sup>nd</sup> Ave would like to see materials purchased locally. Motion carried 6-1, Thompson dissenting.

## **ORDINANCES**

Motion by Isom, second by Kell to adopt the third reading of ORDINANCE 15055 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 70: GENERAL PROVISIONS TO PROVIDE REGULATIONS FOR AUTOMATED TRAFFIC ENFORCEMENT. Public comment: Linda Clark, 306 S 2<sup>nd</sup> Ave is concerned about people not paying violations, the officer's time to review them, and deterring visitors to our community. Motion carried 5-2, Schneider and Thompson dissenting.

Motion by Isom, second by Kell to adopt the first reading of ORDINANCE 15056 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 53: STORM WATER TO ESTABLISH A STORM WATER ADVISORY COMMITTEE. Heather Thomas, Public Works Director advised this is a requirement of our MS4 permit from the Iowa Department of Natural Resources to minimize stormwater runoff. Motion carried 7-0.

## **DISCUSSION**

Geoff Hubbard, Parks and Recreation Director provided an update on the city park system. We have 22 parks with only 14 of them requiring city maintenance. The goal of the 2018 Park and

Recreation Master Plan was to ensure residents have a park within walking distance of their home. An overview of past and future capital improvement projects and mowing and spraying contracts were reviewed. It was recommended to bring park improvement options to the council, review the scope of work required by mowing contracts and continue to fund larger park projects through general obligation bonds.

**PUBLIC COMMENT**

Linda Clark, 306 S 2<sup>nd</sup> Ave thanked the council and staff for all their work this year and would like to see rental property owners follow city ordinances and shovel sidewalks for their residents.

**ADJOURNMENT**

The meeting adjourned at 6:18 pm.

Respectfully Submitted,

CITY OF MARSHALLTOWN, IOWA

  
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Alicia Hunter, City Clerk

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Joel Greer, Mayor

ATTEST:

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Alicia Hunter, City Clerk