



Marshalltown Central Business District  
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641-844-2001 – Office

City Council  
Marshalltown, IA

November 21, 2022

Dear Mayor and Councilors,

I am writing to submit a City Code Upgrade Grant Extension Request, on behalf of Tom Deimerly and Libby Brown, the owners of Deim Holdings LLC, located at 210 E. Main St. Grant applicants are permitted one year to complete work; otherwise an extension is required. City Council approved the City Code grant on November 23, 2020, approved an extension in November 2021, then approved an additional extension in May of 2022. The request for additional time to complete the project is due the accessibility of the contractor. As the council is aware, almost all industries are struggling with supply chains, which in turn affects the timeline that contractors can fulfill their project scopes. Additionally, this building was struck by a motor vehicle, which created a diversion of resources and areas to be addressed. The fire door installation is the last of the scope of work still to be completed. The Incentive Grant Committee recommend one last extension to complete the work outlined in the original grant application. We request an extension until March 23<sup>rd</sup>, 2023. This extension should serve the needs of Deim Holdings.

There would be no budget impact for this extension as \$19,617.54 was previously approved by council in November of 2020. The total of the project is \$78,470.18, of which the grant pays 25%.

Thank you for your consideration of this extension.

Respectfully,

Deb Millizer  
Executive Director  
Marshalltown Central Business District