

# MARSHALLTOWN

— I O W A —

Joel Greer, Mayor  
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**TO:** Mayor Greer and City Council  
**FROM:** Jay C. Koch, Civil Engineer II  
**DATE:** October 12, 2022  
**RE:** Statement of Substantial Completion and Notice of Acceptability of Work for the 18th Avenue Bridge Approach Slab Repair – Base Bid Plus Addendum #1 and Change Order #1, Project No. STR20-004.

**Policy Issue:**

<input checked="" type="checkbox"/> Goal 1: Expand and improve development	<input checked="" type="checkbox"/> Goal 3: Continually improve the City's organization & services
<input checked="" type="checkbox"/> Goal 2: Enhance Marshalltown's public image	<input type="checkbox"/> Goal 4: Partner with others to improve quality of life

**Specific Objective/Action:** Statement of Substantial Completion and Notice of Acceptability of Work is required by the contract documents.

**Recommendation:** Staff recommends acceptance of Statement of Substantial

**Budget Impact:** There are no impacts to the budget with acceptance of these documents.

**Description/Background:** Statement of Substantial Completion is required by the contract documents to notify the contractor that **October 15, 2022** has been established as substantial completion. Substantial completion is the date when project can be utilized for its intended purpose and establishes the date from which the 4 year warranty period begins. Conditions associated with this statement are provided in the actual document.

Notice of Acceptability of Work is required by the contract to give notice to the Owner and Contractor that the engineer recommends final payment to the Contractor. Conditions of this notice are provided in the actual notice.

**Attachments:** Statement of Substantial Completion and Notice of Acceptability of Work.

**City Council**  
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Jeff Schneider, Gary Thompson, Dex Walker

