

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
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TO: Mayor Greer and City Council
FROM: Jay C. Koch, Civil Engineer II
DATE: September 29, 2022
RE: Statement of Substantial Completion and Notice of Acceptability of Work for the Elk's Park Grading and ADA Accessibility, Project No. PRK21-001.

Policy Issue:

<input checked="" type="checkbox"/> Goal 1: Expand and improve development	<input checked="" type="checkbox"/> Goal 3: Continually improve the City's organization & services
<input checked="" type="checkbox"/> Goal 2: Enhance Marshalltown's public image	<input type="checkbox"/> Goal 4: Partner with others to improve quality of life

Specific Objective/Action: Statement of Substantial Completion and Notice of Acceptability of Work is require by the contract documents.

Recommendation: Staff recommends acceptance of Statement of Substantial

Budget Impact: There are no impacts to the budget with acceptance of these documents.

Description/Background: Statement of Substantial Completion is required by the contract documents to notify the contractor that September 15, 2022 has been established as substantial completion. Substantial completion is the date when project can be utilized for its intended purpose and establishes the date from which the 4 year warranty period begins. Conditions associated with this statement are provided in the actual document.

Notice of Acceptability of Work is require by the contract to give notice to the Owner and Contractor that the engineer recommends final payment to the Contractor. Conditions of this notice are provided in the actual notice.

Attachments: Statement of Substantial Completion and Notice of Acceptability of Work.

City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

