

MARSHALLTOWN

I O W A

Joel Greer, Mayor
 Jessica Kinser, Administrator
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TO: Mayor Greer and City Council
FROM: Heather Thomas, Public Works Director
DATE: October 10, 2022
RE: Coliseum Generator Addition (COL 22-001)

Policy Issue: Per Iowa Code, for 2023, public entities with populations less than 50,000 are required to go through public bid for vertical infrastructure projects that exceed an estimated cost of \$196,000. Public Hearing required.

<input type="checkbox"/> Goal 1: Expand and improve development	<input checked="" type="checkbox"/> Goal 3: Continually improve the City’s organization & services
<input type="checkbox"/> Goal 2: Enhance Marshalltown’s public image	<input checked="" type="checkbox"/> Goal 4: Partner with others to improve quality of life

Specific Objective/Action: G3 - improve City’s services; G4 – partnerships towards improvements

Recommendation: Staff recommends approving plans, specifications, form of contract, and opinion of probable cost for said improvements.

Budget Impact: The city applied for and received a \$135,000 grant through FEMA’s Hazard Mitigation Grant Program. The construction is currently estimated at \$260,000. The city is anticipating to submit a grant amendment request to see if there are additional grant funds that could be allocated towards this project since the current construction cost estimate is higher than at the time of initial grant application – this request cannot be completed until after we award bid. The proposed budget would require a budget amendment for Fund 031 to pull from cash on hand in that account.

	As approved in FY23 CIP	Proposed Budget
FEMA Grant - HMGP	\$101,250	\$ 121,500
State Grant - HMGP	-	\$ 13,500
Fund 031–Building Maint.	\$26,508*	\$125,000
TOTAL	\$ 127,758	\$ 260,000

*\$33,750 in CIP less \$7,242 for KF Eng

Description/Background: The project is to install a backup generator for the Veterans Memorial Coliseum which will serve the community as an easily accessible shelter for residents following a disaster. When the Coliseum was renovated, the transfer switch needed to install a whole building generator was installed as part of that renovation.

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After this project, the city will have the appropriate screening/fencing installed to meet city ordinances.

Design Engineering for this project was performed by KF Engineering for the electrical and City Engineering staff for the civil components. Construction is estimated to cost \$ 260,000. There have been two addendums issued so far with a third addendum planned around October 11th.

The substantial completion date has been set at March 31st, 2023 with final completion by April 30, 2023. This is an unrealistic timeline given the long lead times of generator equipment; however, due to the current grant close-out end date of July 1, 2023 – we must bid with this date in mind. We intend to submit a grant amendment request to extend the completion and have been communicating this intent to FEMA; however, cannot do that until after award. We have included language in the bid documents to potential bidders that give them the ability to submit the equipment lead times to extend the completion date for any lead time over 12 weeks. Realistically with estimate lead times, we are looking at a more realistic completion date in winter of 2023/2024.

The remaining bid timeline is as follows:

- Public Hearing at the October 10th, 2022 council meeting
- Receiving/Opening Bids at 10:00 AM, October 18th, 2022
- Awarding Bid at the October 24th, 2022 council meeting.

Attachments: Refer to City Website - Bid Opportunities Page for Official Notice of Hearing & Letting, Plans, Project Manual, Cost Estimate, Addendums #1 and #2

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