

**RESOLUTION AMENDING PERSONNEL POLICY 1.4 – APPROPRIATE USE
OF THE CITY OF MARSHALLTOWN’S COMPUTING, NETWORK
RESOURCES AND EQUIPMENT**

WHEREAS, the City of Marshalltown has an Employee Policy Manual which provides multiple rules and regulations regarding employment with the City of Marshalltown; and

WHEREAS, a recent loss control visit from the Iowa Communities Assurance Pool (ICAP) focusing on information technology resulted in recommendations to adopt or amend policies related to employee computer and email use and access; and

WHEREAS, the City was also notified in the April 1, 2022, insurance renewal with ICAP that additional cyber coverage could not be purchased without implementing Multi-Factor Authentication for the City’s network and email systems; and

WHEREAS, Personnel Policy 1.4 is related to appropriate use of the City’s computer systems and equipment and was the most logical policy which to amend to codify changes requested by ICAP to reduce risks related to computer and internet use and enhance security; and

WHEREAS, the City Council finds adopting this policy is in the best interest of the City of Marshalltown;

NOW THEREFORE BE IT RESOLVED THE CITY COUNCIL OF THE CITY OF MARSHALLTOWN, IOWA, the attached Policy for the Appropriate Use of the City of Marshalltown’s Computing Network Resources and Equipment is hereby approved.

Passed this 23rd day of May, 2022, and signed this _____ day of May, 2022.

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk