



Joel Greer, Mayor
Jessica Kinser, Administrator
Heather Thomas, Public Works
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February 28, 2022

To: Mayor Joel Greer
Members of the City Council

From: Heather Thomas, P.E.
Public Works Director

Re: Street Improvement Project – 2020 Box Culvert Repair (SMW 20-003)

Policy Issue: City purchasing policy requires the City to utilize competitive bidding procedures for horizontal infrastructure projects estimated to cost more than \$139,000.

Recommendation: Staff recommends ordering construction and setting the public hearing.

Background: As part of the Street Improvement Program, City staff have identified several locations in need of repair to address deteriorated box culverts, street, and sidewalk infrastructure in locations along several creeks in town. The deterioration includes but is not limited to exposed box culvert rebar, out of ADA compliant sidewalks, and significant surface issues with streets and sidewalks. Not addressing these issues now through repair would result in a much more expensive undertaking of full replacement in the future. Pictures of some of the current areas to be addressed shown below for reference:



The four locations to be addressed with this project are:

Nevada St (Melcher Creek)

Marshall Drive (Melcher Creek)

E Boone (Melcher Creek)

N 16th St (Braddy Creek)

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Design engineering for this project was performed in-house. Construction is estimated to cost \$265,057.55.

We recommend the following bid timeline:

- Ordering construction at the February 28th, 2022 council meeting
- Public Hearing at the March 14th, 2022 council meeting
- Receiving/Opening Bids at 10:00 AM, March 22nd, 2022
- Awarding Bid at the March 28th, 2022 council meeting

Budget Impact: This project will be funded through the City's Street Improvement Program with funds coming from budgeted FY22 & FY23. Revenue sources for the City's Street Improvement Program have been allocated through Fund 110 (Road Use Tax), Fund 360 (2019 GO Bond), and Fund 363 (2021 GO Bond).

Attachments: Official Notice of Hearing & Letting, Plans, Project Manual, Cost Estimate.

cc: Jessica Kinser, City Administrator

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