



Joel Greer, Mayor  
Jessica Kinser, Administrator  
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February 28, 2022

**To:** Mayor Joel Greer  
Members of the City Council

**From:** Heather Thomas, P.E.  
Public Works Director

**Re:** Change Order #4 – Final Clarifier Rehabilitation (WPC 20-001)

**Policy Issue:** City purchasing policy requires the City to approve change orders for public improvement projects when the aggregate changes on a project have exceeded \$25,000. (*Note: several change orders on this project have been deductions; therefore, the total dollar amount of change is below \$25,000.*)

**Recommendation:** Staff recommends approval of Change Order #4.

**Background:** The project was bid with an item for Steel Replacement Allowance. Until construction was underway, the full extent of steel replacement was unknown but an allowance of \$10,000 was bid. Less steel replacement was needed; therefore, this change order represents that difference as a deduct in overall contract price.

**Budget Impact:** This change order is a deduct in total project cost. Less expenditures from the WPC revenue fund will be used than planned.

**Attachments:** Change Order No 4.

cc: Jessica Kinser, City Administrator

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City Council  
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Jeff Schneider, Gary Thompson, Dex Walker

