

MARSHALLTOWN

— I O W A —

City Administrator's Office

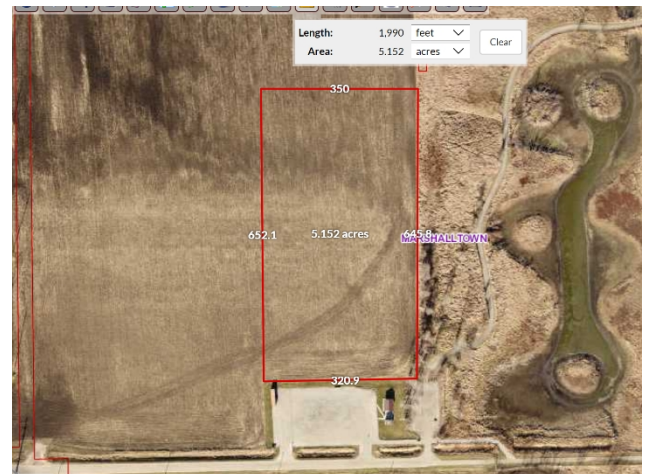
Joel Greer, Mayor
Jessica Kinser, Administrator
Alicia Hunter, City Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: September 7, 2021
RE: OHV Club Request for Leased Land

The City of Marshalltown has had joint agreements with the Iowa DNR and the Iowa River OHV Club since 2005 to provide a space for off-highway vehicles (OHV) to be utilized. The OHV Club is asking for additional land to be added to their existing lease of approximately 5 acres immediately to the north of the existing parking lot to install a skills course/bump track and a building.

The original lease, which is included with this memo, is valid through April 25, 2025. In 2010, two additional leases were approved. In February 2010, the City leased the land for the parking lot which was constructed by the OHV Club, which expires in January 2025, and the City leased additional land to the OHV Club in June 2010, also expiring in April 2025.

The graphic to the right shows that 5 acres would be approximately 650 foot by 350 foot area north of the existing parking lot. This area is currently leased as part of the larger farm lease in the area at a rate of \$240 per acre or \$1,200 annually. This is also part of a tract of land where the biosolids from the Wastewater Treatment Plant are applied, with a revenue to the City of \$812 annually. The area would need to be removed from both leases should the Council like to proceed.



At this time, we are awaiting official confirmation on how the DNR would like to proceed with the lease of additional land. Initial guidance was that the DNR would want the land to run on the same April 2025 expiration date as the other leases. The 2010 land addition was not signed off on by the DNR, and they would like to see that included in any additional leases.

For next steps, if the City Council would like to proceed with the lease of additional land, we would come up with a description of the area to be used in the legal notices and public hearing. We will need to default back to the Iowa DNR as to the legal form in which they would like the leased-land addition to take. Depending on when/if we hear from the DNR, the Council could take action on setting the public hearing for the lease without formally approving a lease document in order to get the two meetings required for the lease of land completed.

City Council

Michael Gowdy, Al Hoop, Gabriel Isom
Mike Ladehoff, Bill Martin, Gary Thompson, Bethany Wirin

