

MARSHALLTOWN

— I O W A —

City Administrator's Office

Joel Greer, Mayor
Jessica Kinser, Administrator
Shari L. Coughenour, Clerk
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5799
Fax - (641) 754-5717

To: Mayor Greer and the City Council
From: Jessica Kinser, City Administrator
Date: February 11, 2022
RE: Amendment to WHKS PSA

Policy Issue: Council is required to authorize all purchases exceeding \$44,999

Recommendation: To approve the resolution

Background: The City Council approved an agreement with WHKS and Co. in September 2021 to write the plans and specs and perform demolition oversight and site finishing following demolition. Of the initial scope of work, 330 South 3rd Avenue is partially completed, with site finishing yet to be completed. The amount of time put towards better understanding 101 West Main Street and 24 North 1st Avenue is going to exceed the original contract amount, and WHKS has proposed an amendment to cover the work expected to complete the demolition of the two buildings. It should be noted that these two buildings are connected to occupied buildings, and the efforts to ensure a successful demolition which causes no damage to existing occupied structures has been the top priority. This amendment is necessary to continue on this path and ensure we have as much data as possible to share with the adjacent owners as well as potential contractors prior to any work being done.

Budget Impact: Additional \$34,000 to come from the Dangerous & Dilapidated Building Fund.

Attachment: Amendment to PSA

City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

