



Joel Greer, Mayor
Jessica Kinser, Administrator
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February 14, 2022

To: Mayor Joel Greer
Members of the City Council

From: Heather Thomas, P.E.
Public Works Director

Re: Engineer for Iowa River's Edge Trail (TRL17002)

Policy Issue: City purchasing policy requires City Council to approve purchases/services that exceed \$45,000.

Recommendation: Staff recommends approving contract with Calhoun-Burns and Associates in the amount of \$84,420.

Background: The City, in collaboration with Trails, Inc., went out for qualifications-based selection in 2017 for an engineer for the Iowa River's Edge Trail project along the city-owned railroad bed extending from the Marshalltown city limits to approximately Albion, including trail pavement and Bridges 2-9. In order for the project to apply and receive state and federal grant funds, the City acts as the governing body for the project while Trails, Inc provides funding for required local matches.

The City received a request from the selected engineering consulting firm on January 18th to be let out of the contract for that engineering work. The contract had been set up in phases for sections of trail and bridge groupings. As of 02/14, there is \$104,713.06 in authorized, unspent engineering under contract, with the primary scope of work actively underway being the design/plan production for Bridges 2 thru 5. Much of this active work had been subbed out by the selected engineering firm to Calhoun-Burns & Associates.

City staff has coordinated with Iowa DOT, Region 6, Trails Inc, and Calhoun Burns to prepare an agreement between the City and Calhoun Burns for the work they had underway for Final Design of Bridges 2 thru 5. City staff requests approval of this in order to avoid project delays. City staff, Trails Inc, and Region 6 will collaborate to provide needed additional engineering, assistance, and coordination on the project on an interim basis, until a new engineer is selected.

Budget Impact: No direct city project budget impact. Iowa River's Edge Trail is funded through grants and Trails Inc.

Attachments: Calhoun-Burns Contract for Services.

cc: Jessica Kinser, City Administrator

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City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

