

MARSHALLTOWN

— I O W A —

February 14, 2022

To: Mayor, Members of the City Council and City Administrator

From: Michelle Spohnheimer, Housing & Community Development Director

Re: Building Permit Fees

Policy Issue: The City of Marshalltown has adopted and enforces the International series of building codes and as part of that administration collects fees for permits issued. The Council approves the fee schedules by resolution.

Background: The City has historically utilized building valuation data and the table of permit fees to determine the appropriate fee for a project. The City entered into a contract with Veenstra & Kimm, Inc. (V&K) to perform building inspection related services. As we set up our processes with V&K it was recommended that we present a resolution to the Council for approval confirming the use of the most recent International Code Council (ICC) Building Valuation Data (BVD) table with additions for residential construction and corresponding fee schedule. The ICC generally updates the BVD twice per year (August and February).

Recommendation: Staff is requesting the Council's approval to accept the use of the most recently published tables for the ongoing determination of building permit fees. Annually when the Council adopts the City-wide fee resolution these tables will be referenced by name.

Budget Impact: The most recent schedules will be used to determine fees for permits and the revenue received supports the general fund.

Attachment: Resolution and most recent published tables.

Housing & Community Development

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The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.