

# MARSHALLTOWN

— I O W A —

## City Administrator's Office

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To: Mayor Greer and the City Council  
From: Jessica Kinser, City Administrator  
Date: January 27, 2022  
RE: General Fund Deficit Reduction

Following the discussion on the January 24 meeting, staff has prepared a revised summary of how to eliminate the \$468,237 deficit in the General Fund for fiscal year 2023. A summary sheet from the end of the January 24<sup>th</sup> presentation is attached as well as the detailed breakdown of departmental cuts. Here are a few things to note:

- The Urban Tree Fee (additional discussion item) is only projected to have a \$27,500 impact on the General Fund. Increasing the staff allocation of two full-time staff members in Parks to more than a 20 percent allocation did not correspond with likely actual job activities.
- The ARPA balance not allocated is \$730,523. By utilizing \$288,147 in ARPA Revenue Replacement in FY23, the new unallocated balance becomes \$442,376.

If this is how the Council would like to proceed, I recommend a motion to approve the proposed reductions and use of funds. Staff will then incorporate these items into the Tyler financial system to reflect what is budgeted.

Please note that staff is still reviewing the current fiscal year deficit and determining what is causing this. If not brought back into line with the existing \$197,000 deficit, we will discuss further at the February 14<sup>th</sup> meeting. As a reminder, the General Fund fund balance (surplus funds from prior years) is the proposed source to cover this deficit.

### City Council

Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,  
Jeff Schneider, Gary Thompson, Dex Walker

