

FY23 Deficit reduction options in General Fund 001:

Updated for Jan 31, 2022 Council Meeting

	<u>Amount</u>	<u>Account Number</u>	<u>Account Name</u>	<u>What is the impact from the reduction?</u>
Finance	\$ 3,000	001.6021.5230.000	Consulting & Prof fees	Restore \$3K: Defer 1 bond arbitrage computation filing until future year
Finance	\$ 200	001.6021.5472.000	Mileage	Will use City vehicle
Finance	\$ 500	001.6021.5161.00	Airfare	Do not attend GFOA conf (Austin, Portland, X, 2025 Chicago)
Finance	\$ 150	001.6021.5464.000	Per Diem	Do not attend GFOA conf
Finance	\$ 500	001.6021.5465.000	Motel	Do not attend GFOA conf
Finance	\$ 200	001.6021.5470.000	training	50% reduction in trainings
Finance	\$ 500	001.6021.5460.000	Conferences	50% reduction of conferences
Finance	\$ 100	001.6021.5410.000	Repairs & maintenance	50% reduction
Finance	\$ 500	001.6021.5230.000	Consulting & Prof fees	50% reduction
Finance	\$ 100	001.6021.5344.000	contract maintenance	Make less copies to lower fee (may move copier to front office)
IT	\$ 100	001.6070.5600.000	operating supplies	Forgo supplies
Finance & IT	<u>\$ 5,850</u>			
Administrator	\$ 500	001.6012.5460.000	Conferences	I will cover my own costs to go to additional conferences
Administrator	\$ 1,000	001.6012.5465.000	Motel	I will cover my own travel costs
Administrator	\$ 500	001.6012.5472.000	Mileage	I will use a city vehicle for all out of county travel
Legal	\$ 5,000	001.6040.5230.000	Consulting & Prof fees	Likely overbudgeted based on historical data
Legal	\$ 2,000	001.6040.5236.000	Legal	Varies based on actual HR needs, but can reduce given recent history
Administrator&Legal	<u>\$ 9,000</u>			
Parks	\$ -	001.4030.5571.000	Vehicle Diesel	Restore \$1,000
Parks	\$ 500	001.4030.5460.000	Conferences	Not attending as many conferences
Parks	\$ 1,000	001.4030.5410.000	Repairs & maintenance	Repairs done in house
Parks	\$ 1,000	001.4030.5230.000	Consulting & Prof fees	don't use outside contractor for as many projects
Parks	\$ 500	001.4030.5344.0000	Contract Maintenance	based on previous history
Recreation	\$ 1,600	001.4040.5344.000	Contract Maintenance	Civic Rec is only \$4500
Recreation	\$ 500	001.4040.5460.000	Conferences	Not attending as many conferences
Recreation	\$ 1,500	001.4045.5481.000	Electricity	based on previous May/June costs
Recreation-Youth	\$ 1,500	001.4041.5601.000	Promotion/Program	creative uses for the supplies we already have
Pool	\$ -	001.4045.5607.000	Chemical Supplies	Restore \$1K: more efficient use of chemicals has reduced the need and cost
Pool	\$ 1,000	001.4045.5718.000	Minor Equipment	manage with what we have
Parks & Rc	<u>\$ 9,100</u>			
Fire	\$ 2,000	001.1050.5132.000	Clothing Expense	Restore \$2K: Reduction in replacement uniforms/PPE
Fire	\$ 500	001.1050.5280.000	Dues, Memberships	Push back new fire investigator certs
Fire	\$ 200	001.1050.5601.000	Promotion/Program	Likely nothing
Fire	\$ 300	001.1050.5605.000	Office supplies	Hopefully nothing
Fire	\$ 100	001.1050.5360.000	Postage	Likely nothing
Fire	\$ 1,000	001.1050.5718.000	Minor Equipment	Delay small equipment replacement
Fire	\$ 2,000	001.1050.5460.000	Conferences	Less outside training
Fire	\$ 500	001.1050.5151.000	Physicals/Immunizations	Not anticipating hiring next year
Fire	\$ 1,000	001.1050.5410.000	Repairs & maintenance	Hopefully nothing
Fire	<u>\$ 7,600</u>			
Police	\$ 1,000	001.1010.5132.000	Clothing	Inability to purchase new clothing for new staff
Police	\$ 1,000	001.1010.5321.000	K9 Expenses	One K9 short so less medical bills
Police	\$ 500	001.1010.5359.000	Towing Services	TBD
Police	\$ -	001.1010.5410.000	Vehicle Repair-Labor	Restore \$1K: May take longer for vehicles to be repaired
Police	\$ -	001.1010.5570.000	Vehicle Fuel	Restore \$1500: Reduction in the number of miles we put into patrol work
Police	\$ 1,000	001.1010.5600.000	Operating Supplies	Reduction in community outreach
Police	\$ 1,000	001.1010.5605.000	Office Supplies	TBD
Police	\$ -	001.1010.5610.000	Ammunition	Restore \$1K: Reduction in training
Police	\$ 15,640	001.1010.5010.000	Gross pay	Officer likely on military leave for some of year; change from 1008 hrs to 552
Police	<u>\$ 20,140</u>			

	<u>Amount</u>	<u>Account Number</u>	<u>Account Name</u>	<u>What is the impact from the reduction?</u>
Building Insp	\$ 250	001.1070.5570.000	Vehicle gas	Reduction \$1000 to \$750 - Possibly less fuel needed with one inspector
Building Insp	\$ 400	001.1070.5460.000	Conferences	Reduction \$400 to \$0 - No training for building inspector - would like to keep if possible since will have a new hire
Code Enforce	\$ 400	001.1075.5230.000	Consulting & Prof fees	Reduction \$400 to \$0 - No anticipated consulting fees needed
Code Enforce	\$ 1,000	001.1075.5359.000	Towing	Reduction \$2000 to \$1000 - Based on prior activity for towing
Code Enforce	\$ 150	001.1075.5460.000	Conferences	Restore \$150: Reduction \$300 to \$0 - Not required conference
Plan & Zone	\$ 600	001.5040.5347.000	Contract-Software Maint	Reduction \$1000 to \$400 - Software maintenance cost based on prior year should be the same
Plan & Zone	\$ 400	001.5040.5460.000	Conferences	Restore \$400: Reduction \$1200 to \$400 - Eliminate majority of planning conference attendance for Caleb and Michelle
Plan & Zone	\$ 100	001.5040.5472.000	Mileage	Reduction \$100 to \$0 - Have City vehicles available if travel needed
Plan & Zone	\$ 150	001.5040.5605.000	Office Supplies	Reduction \$250 to \$100 - Cut back on office supplies
Rental Inspec	\$ 200	001.1071.5460.000	Conferences	Restore \$200:Reduction \$400 to \$0 - No annual training for rental inspector
Rental Inspec	\$ 150	001.1071.5472.000	Mileage	Reduction \$150 to \$0 - Not needed since no travel to training/can use City vehicle if needed
Housing	\$ 3,800			
City Clerk	\$ 1,000	001.6020.5360.000	Postage	Reduce postage on hand
City Clerk	\$ 200	001.6020.5472.000	Mileage	Use City Vehicle
City Clerk	\$ 200	001.6020.5605.000	Office supplies	Reduced supplies on hand
City Clerk	\$ 1,400			
Library	\$ 1,500	001.4010.5460.000	Conferences	Reduce registrations to \$500
Library	\$ 1,000	001.4010.5731.000	Periodicals	Reduce periodicals purchased
Library	\$ 1,000	001.4010.5600.000	Operating supplies	Reduce library related supplies
Library	\$ 1,000	001.4010.5703.000	Minor computer	Reduce computer minor computer
Library	\$ 100	001.4010.5605.000	Office supplies	Reduce office supplies
Library	\$ 750	001.4010.5472.000	Mileage	Use City Vehicles
Library	\$ 4,000	001.4010.5732.000	Library Books	Restore \$1,000: Reduces ability to purchase new books
Library	\$ 1,000	001.4010.5461.000	Airfare	Eliminate airfare to all conferences
Library	\$ 1,500	001.4010.5462.000	Travel - other	Eliminate other travel exp for all conferences
Library	\$ 550	001.4010.5464.000	Travel - per diem	Reduce per diem to \$200
Library	\$ 3,000	001.4010.5465.000	Travel - motel	Reduce lodging for conferences to \$500
Library	\$ 15,400			
HR	\$ 7,000	001.6025.5342.000	Contract Outside Help	LEAN events done internally
HR	\$ 500	001.6025.5472.000	Mileage	Use City vehicles
HR	\$ 7,500			
Public Works				*Note: Road Use Tax funds reimburse the General Fund for Public Works expenses
Savings from departments	\$ 79,790			
Chamber agreement	\$ 81,600	Reduce \$480,000 hotel/motel tax times 67% to 50% (\$4,800 for every 1% change)		
Chamber agreement	\$ (28,800)	Restore hotel/motel tax from 50% to 56%		
	\$	52,800 Total Chamber decrease		
Urban tree fee	\$ 27,500	Some parks wage and expenses move to different fund		
Legal	\$ 20,000	001.6040.5234.000		
Total reduced expenses	\$ 180,090			
Deficit for FY23 before changes	\$ (468,237)	\$494,737 less \$26,500 Building Official Contractor Change		
	\$ (288,147)			
Proposed 25% of LOST-CD	\$ -			
ARPA- Revenue Replacement	\$ 288,147			
(Deficit)/Surplus	\$ -			