



Joel Greer, Mayor
Jessica Kinser, Administrator
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January 24, 2022

To: Mayor Joel Greer
Members of the City Council

From: Heather Thomas, P.E.
Public Works Director

Re: ARP 19-001, Airport Hanger, Terminal, and Site Improvements – Authorization for Change Order #7 in the amount of (negative) \$9,899.24.

Policy Issue: City purchasing policy requires City Council to approve change orders that exceed an aggregate amount of \$25,000 on all public improvement projects.

Recommendation: Staff recommends approving CO #7.

Background: See attachments shown on Change Order #7 for additional information. Change order #7 includes:

-Item: Insulation Add on Window Jams. (+\$2,408.12)

Reasoning: Request/Authorization to add additional spray foam at window jams.

-Item: Modifications to Transfer Switch. (+\$7,292.64)

Reasoning: The specified transfer switch did not meet Alliant Energy requirements. The submittal review was completed based upon the specified product. Once the product was on site, it was determined that the switch was not on Alliant's approved list of products. Modifications were needed to transfer switch to meet Alliant Energy requirements.

-Deduct Items: Offsite Topsoil Borrow & Temporary Water Service (-\$19,600.00)

Reasoning: Items were determined not to be needed to complete the project.

Budget Impact: With the approval of this change order, the local share of the airport improvements remains within the council designated \$2M in bond funds.

Attachments: Change Order #7 with supporting documentation.

cc: Jessica Kinser, City Administrator

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City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

