

**COUNCIL PROCEEDINGS
JANUARY 10, 2022**

Mayor Joel Greer called the meeting to order at 5:30 PM, January 10, 2022, at the City Hall Council Chambers, 10 W State Street, and led the pledge of allegiance. Roll call–Present: Hoop, Kell, Ladehoff, Schneider, Thompson, Walker (by phone); Absent: Isom. Mayor Greer welcomed the new councilors and thanked Councilor Ladehoff for accepting the role of Mayor Pro-Tem. Mayor Greer presented a proclamation for Slavery and Human Trafficking Prevention to Chief Michael Tupper and a proclamation for National Mentoring Month to Executive Director Lynne Carroll of Big Brothers Big Sisters.

CONSENT AGENDA

Motion by Ladehoff, second by Thompson to adopt the consent agenda (item 7 was removed from the agenda): APPROVE MINUTES 12/27/21 MEETING AND BILL LIST \$1,038,984.13; APPROVE LIQUOR LICENSE RENEWALS FOR 7 RAYOS LIQUOR STORE, 120 E MAIN ST, DAVE’S 207 E MAIN ST, JIFFY, 111 S 3RD AVE, RUMOUR’S, 309 S 12TH AVE PL; APPROVE NOVEMBER 2021 FINANCIAL STATEMENTS; RECEIPT OF BUILDING PERMIT REPORT-DECEMBER 2021 & ANNUAL REPORT; CIVIL SERVICE NEW HIRE LIST-CUSTODIAN; ACCEPT TERM DATE FOR MIKE GOWDY ON THE SOLID WASTE COMMISSION 12/31/21, APPOINTMENT OF DEX WALKER TO THE SOLID WASTE COMMISSION, TERM 1/1/22-12/31/26; RESOLUTION 2022-002 APPROVING A SETTLEMENT AGREEMENT WITH JOHN AND LISA BLABAUM REGARDING 108-110 WEST MAIN STREET; RESOLUTION 2022-003 APPROVING A SUBRECIPIENT AGREEMENT WITH YOUTH AND SHELTER SERVICES INC. FOR THE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICES GRANT. Motion carried 6-0.

RESOLUTIONS

Motion by Schneider, second by Ladehoff to adopt RESOLUTION 2022-004 APPROVING THE PURCHASE OF 11.40 ACRES OF LAND FROM THE IOWA DEPARTMENT OF TRANSPORTATION FOR \$74,000. Jessica Kinser, City Administrator advised this is the land the Marshalltown Arts & Civic Center and the YMCA-YWCA Cultural Center are currently on. The City will sell the land to the building owners at fair market value as determined by the Iowa DOT. Motion carried 5-1, Thompson dissenting.

Motion by Ladehoff, second by Kell to adopt RESOLUTION 2022-005 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE CREEKSIDE ESTATES BID PROJECT #ECO21004 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$684,161.75. Heather Thomas, Public Works Director advised the City Attorney made substantive changes to this resolution to bring it back per policy. Motion carried 5-1, Thompson dissenting.

Motion by Thompson, second by Schneider to adopt RESOLUTION 2022-006 IN SUPPORT OF THE DOWNTOWN HOUSING GRANT APPLICATION FOR 32-34 WEST MAIN STREET-HOPKINS BUILDING. Jessica Kinser, City Administrator advised the Iowa Economic Development Authority is using ARPA funds from the State for the creation of upper-story housing in downtown areas. This project is eligible for \$300,000. Motion carried 6-0.

Motion by Thompson, second by Kell to adopt RESOLUTION 2022-007 ENDORSING COMMUNITY CATALYST BUILDING REMEDIATION GRANT APPLICATION FOR JANELLE AND JOSEPH CARTER FOR 32-34 WEST MAIN STREET- HOPKINS BUILDING.

Jessica Kinser, City Administrator advised this is a \$250,000 application for the remaining funds the city has from the Iowa Economic Development Authority grant for tornado-damaged downtown properties. Motion carried 6-0.

Motion by Ladehoff, second by Schneider to adopt RESOLUTION 2022-008 ENDORSING COMMUNITY CATALYST UPPER STORY HOUSING BUILDING REMEDIATION GRANT APPLICATION FOR JANELLE AND JOSEPH CARTER FOR 32-34 WEST MAIN STREET-HOPKINS BUILDING. Jessica Kinser, City Administrator advised this is a \$250,000 application for the Iowa Economic Development Authority grant the city received for the creation of downtown upper story housing. Motion carried 6-0.

Motion by Schneider, second by Kell to adopt RESOLUTION 2022-009 DESIGNATING THE CITY AS THE DEVELOPER FOR THE PURPOSES OF DETERMINING SEWER CONNECTION FEES. Heather Thomas, Public Works Director advised this will set the sewer connection fee at \$300 for the Washington Street Extension, Southridge Estates Subdivision, Creekside Estates Addition, and the South 7th Avenue Extension. Motion carried 6-0.

DISCUSSION

Greg Broussard, Bolton & Menk presented an update on the Quiet Zone Project. Bolton & Menk along with staff members have completed a diagnostic review with the Federal Rail Administration and Union Pacific Railroad of the 6.2 miles of railway. The project consists of improvements at the 12th Avenue, 12th Street, 6th Street, and 2nd Street crossings. It was recommended that the 2nd Street crossing be completely closed. Motion by Ladehoff, second by Hoop to leave the 2nd Street crossing open and review safety improvements. Motion carried 5-1, Thompson dissenting.

Jessica Kinser, City Administration presented a revision of the Real Property Disposal Policy with the disposal options of sealed bid, live/online auction, listing with a realtor, direct sale, or request for proposal. Councilor Thompson prefers to only use auctions to avoid having someone overpay for a property. Motion by Schneider, second by Kell to bring forward a resolution approving the policy with the suggested options. Motion carried 5-1, Thompson dissenting.

Alicia Hunter, City Clerk presented a review of the Chapter 151 Moving Buildings Permit. Staff recommends this permit be issued by the Public Works Division and increase the permit fee from \$25 to \$50, with a \$200 fee for loads exceeding specific weight limits. Motion by Ladehoff, second by Schneider to proceed with suggested changes. Motion carried 6-0.

Jessica Kinser, City Administrator presented the first draft of the 2022-2023 Strategic Plan. Motion by Thompson, second by Walker to table the discussion until the 3/14 meeting. Motion carried 5-1, Kell dissenting.

Jessica Kinser, City Administrator presented the first draft of the FY22-26 Capital Improvement Plan. Councilor Ladehoff would like to see street improvements increase from \$3 million to \$5 million. A second draft will be presented on 1/24.

Diana Steiner, Finance Director presented information on the FY23 Taxable Valuations which showed growth in residential, commercial, industrial, and multi-residential but a significant decrease in utilities and gas. The residential rollback will decrease by 2.28% for FY23. The valuations will increase the general fund by only \$142,000 which is not enough to sustain increased expenses.

Diana Steiner, Finance Director presented the Mayor and Council Budget and requested any changes. The Mayor and Council had no suggested changes.

Diana Steiner, Finance Director presented a discussion on the General Fund Budget which is currently in a \$567,879 deficit for FY23, and requested to review which actions the council would like to pursue to reduce the deficit. The council would like staff to prepare their recommended proposal for the 1/24 meeting.

PUBLIC COMMENT

N/A

The meeting adjourned at 7:41 pm.

Respectfully Submitted,



Alicia Hunter, City Clerk

CITY OF MARSHALLTOWN, IOWA

Joel Greer, Mayor

ATTEST:

Alicia Hunter, City Clerk