



Joel Greer, Mayor
Jessica Kinser, Administrator
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January 24, 2022

To: Mayor Joel Greer
Members of the City Council

From: Heather Thomas, P.E.
Public Works Director

Re: ARP 19-001, Airport Hanger, Terminal, and Site Improvements – Authorization for Change Order #6 in the amount of \$9,267.96 with a 31-day calendar completion date extension.

Policy Issue: City purchasing policy requires City Council to approve change orders that exceed an aggregate amount of \$25,000 on all public improvement projects.

Recommendation: Staff recommends approving CO #6.

Background: See attachments shown on Change Order #6 for additional information. Change order #6 includes:

-Item: Extending the mezzanine within the terminal building. (+\$8,631.48)

Reasoning: City staff were concerned on the safety and accessibility to the HVAC equipment as designed. Portions of the heating system extended beyond the edge of the mezzanine and access to common maintenance items, such as changing furnace filters, required the maintenance staff to climb over portions of the furnace. Extending the mezzanine and relocating the access will allow for a safer maintenance and access to the HVAC equipment.

-Item: Add Window Shade to window between office/lobby. (+\$636.48)

Reasoning: Requested by Airport Manager, acceptable to City.

Schedule Impact: For mezzanine extension, an increase in 31 days.

Budget Impact: With the approval of this change order, the local share of the airport improvements remain within the council designated \$2M in bond funds.

Attachments: Change Order #6 with supporting documentation.

cc: Jessica Kinser, City Administrator

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City Council
Al Hoop, Gabriel Isom, Barry Kell, Mike Ladehoff,
Jeff Schneider, Gary Thompson, Dex Walker

