

CITY OF MARSHALLTOWN

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

DATE: 03/04/2019			
Last Name Buzbee	First Name Michele	Middle Initial R	
STREET ADDRESS 510 Highland Drive		CITY Marshalltown	STATE Iowa
		ZIP 50158	
DAY PHONE #	EVENING PHONE #	CELL PHONE # 641-780-0974	
EMPLOYER: (If retired, please indicate last employer and position held.) self employed			
Email address: shelmadigan@gmail.com			

VOLUNTEER CIVIC/COMMUNITY ACTIVITY

Please list the organizations in which you have been involved, the nature and duration of your involvement, and any offices or positions you have held. If necessary, continue on another sheet and attach. Include any innovative programs you have developed or participated in at work or in other volunteer capacity.

Please check which of the following City Boards and/or Commissions you would like to be appointed to.

- | | |
|--|---|
| <input type="checkbox"/> Bike Path Committee
<input type="checkbox"/> Board of Adjustment
<input type="checkbox"/> Civil Service Commission
<input type="checkbox"/> Claims Appeal Board
<input type="checkbox"/> Coliseum Commission
<input type="checkbox"/> Dangerous Building Board of Appeals
<input type="checkbox"/> Electrical Appeals Board
<input type="checkbox"/> Electricians Examining Board
<input type="checkbox"/> Enterprise Zone
<input type="checkbox"/> Gas & Plumbing Board
<input type="checkbox"/> Housing Appeals Board
<input type="checkbox"/> Human Rights Commission | <input type="checkbox"/> Investment Advisory Board
<input type="checkbox"/> Library Board
<input type="checkbox"/> Marshalltown Softball Association
<input type="checkbox"/> Municipal Art Gallery/Fisher Center
<input type="checkbox"/> Parks Advisory Committee
<input type="checkbox"/> Public Housing Advisory Governing Board
<input checked="" type="checkbox"/> Planning & Zoning Commission
<input type="checkbox"/> Trees Forever /Branching Out Committee
<input type="checkbox"/> Uniform Building Board of Appeals
<input type="checkbox"/> Uniform Fire Code Board of Appeals
<input type="checkbox"/> Water Board |
|--|---|
- Other: _____

IN ADDITION, MEMBERS OF THE COUNCIL ARE APPOINTED AS REPRESENTATIVES TO THE FOLLOWING:

- | | |
|--|---|
| <input type="checkbox"/> Cable TV Advisory Committee
<input type="checkbox"/> Convention & Visitors Bureau (CVB)
<input type="checkbox"/> Landfill Commission
<input type="checkbox"/> Main Street Central Business (MCB) | <input type="checkbox"/> Marshalltown Economic Development Impact Commission (MEDIC)
<input type="checkbox"/> 911 Commission
<input type="checkbox"/> Senior Citizen's Committee
<input type="checkbox"/> Sister City Ad Hoc Committee |
|--|---|

Please indicate why you have designated a particular Board/Commission on which you would like to serve. For instance, previous experience, expertise or interest, improvements, etc., you believe you would bring to the Board/Commission.

I value the importance of planning on zoning for the betterment of Marshalltown. I would look forward to putting into plan a proactive process to establish goals and policies for directing and managing future growth and development.

ATTENDANCE OF MEMBERS OF ALL BOARDS AND COMMISSION

Attendance of Board and Commission members will be reviewed on a quarterly basis by the staff member who works most directly with any Board or Commission. If attendance of any member is at a level of less than 75% for two consecutive quarters, the staff member will report that attendance to the member and to the Mayor. If attendance of any member is at a level below 60% in any four consecutive quarters (or over a span of six or more meetings for groups which meet fewer than six times annually), the Mayor will request a resignation from that member unless there were extenuating circumstances, outside the control of the member, which were reported to the staff member prior to the absences. If a Board or Commission has been unable to conduct business at more than one scheduled meeting in the previous year due to lack of a quorum, the 60% requirement will be enforced regardless of extenuating circumstances.

I do not intend to leave the city for long periods of time during my appointment:

Yes
No

If you have a resume, please attach it to this form so that the Mayor and City Council can most effectively evaluate your interests and match you with the appropriate Board/Commission vacancy.

The City appreciates your time and volunteer spirit. This interest form will be retained for one year and if during that time you are not appointed to a City Board/Commission, you will receive a notice asking that you renew your interest in serving.



Applicant Signature

Return to: City Clerk's Office
City Hall, 24 North Center Street
Marshalltown, Iowa 50158
(641) 754-5701

Meeting notifications are provided via email and posted on the City's website.