

Public Participation in a City Council Meeting:

The Public Comment portion of the meeting is the time to address the Mayor and City Council on topics not on the agenda. If a member of the public wishes to comment on an item on the agenda, they may do so while that item is being discussed by coming to the microphone and stating your name and address. Comments should be limited to 3 minutes or less and should be addressed to the Mayor and Council as a whole and not individually. Response from elected officials or staff is at the Mayor's discretion.

**CITY OF MARSHALLTOWN COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 WEST STATE STREET
NOVEMBER 13, 2023, 5:30 PM**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Hoop, Isom, Kell, Ladehoff, Nichols, Schneider, Thompson

D. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole.

The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meeting laws.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. APPROVE MINUTES 10/23/23 MEETING AND BILL LIST
\$2,614,960.88

Documents:

[2023-10-23 SIGNED Council Minutes.pdf](#)
[2023-11-13_BILL LIST Summary.pdf](#)
[2023-11-13_BILL LIST Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWAL
OLIVER BEENE DESIGNS, PERMANENT PREMISE TRANSFER
TO 214 E MAIN ST

3. APPOINTMENT OF CHAD GREENE TO THE SOLID WASTE
COMMISSION, TERM ENDING 9/1/24
REPLACING MERRILL PRICE

4. RECEIPT OF BUILDING & TRADE PERMIT REPORT - OCTOBER
2023

Documents:

[1023.pdf](#)

5. APPROVE CIVIL SERVICE NEW HIRE LIST - STREET
MAINTENANCE WORKER II

Documents:

[2023-11-13_CONSENT_Civil Service New Hire List-
Street Maint Worker II.pdf](#)

6. RESOLUTION 2023-211 ADOPTING SUPPLEMENTS S-5, S-6,
AND S-7 TO THE CODE OF ORDINANCES OF THE CITY OF
MARSHALLTOWN, IOWA, THROUGH ORDINANCE 15069

Documents:

[2023-11-13_2023-211_Resolution Approving Code of
Ordinances Supplements.pdf](#)

7. RESOLUTION 2023-212 RESOLUTION TO APPROVE AN
EXTENSION UNTIL OCTOBER 23, 2024 TO COMPLETE THE
CITY CODE BUILDING UPGRADE INCENTIVE GRANT WORK
FOR 207 EAST MAIN STREET

Documents:

[2023-11-13_2023-212_Resolution to Approve
Extension Code Incentive 207 E Main.pdf](#)
[2023-11-13_2023-212_REM Homes City Code
Extension Request 207 E. Main until Oct 23 2024.pdf](#)

8. RESOLUTION 2023-213 APPROVING AN ON-AIRPORT
MEMORANDUM OF AGREEMENT WITH THE UNITED STATES OF
AMERICA DEPARTMENT OF TRANSPORTATION FEDERAL
AVIATION ADMINISTRATION FOR NAVIGATION,
COMMUNICATION, AND WEATHER AID FACILITIES AT THE
MARSHALLTOWN MUNICIPAL AIRPORT

Documents:

[2023-11-13_2023-213_Resolution Approving FAA](#)

MOA.pdf
2023-11-13_2023-213_Memo_FAA MOA 2023.pdf
2023-11-13_2023-213_697DCM-24-L-00020_MOA.pdf

9. RESOLUTION 2023-214 APPROVING CONTRACT CHANGE ORDER #6 FOR THE SOUTH 7TH AVENUE EXTENSION PROJECT #ECO22001

Documents:

2023-11-13_2023-214_Resolution CO6 S 7th Extension.pdf
2023-11-13_2023-214_Memo ECO22001 Change Order No 6.pdf
2023-11-13_2023-214_ECO22001 Change Order 6 Finalize Division 1-2.pdf

10. RESOLUTION 2023-215 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING CON-STRUCT, INC. FOR DIVISIONS 1 AND 2 OF THE SOUTH 7TH AVENUE EXTENSION PROJECT #ECO22-001

Documents:

2023-11-13_2023-215_Resolution Approving Eng Statement of Completion S 7th Ave Ext.pdf
2023-11-13_2023-215_Memo ECO22001 Project Completion_Div 1 and 2.pdf
2023-11-13_2023-215_ECO22001 Completion and Notice of Acceptability.pdf

11. RESOLUTION 2023-216 APPROVING CONTRACT CHANGE ORDER #8 FOR THE 4TH AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, A DECREASE OF \$2,820

Documents:

2023-11-13_2023-216_Resolution Approving CO8 4th and Meadow Lane SMW17001.pdf
2023-11-13_2023-216_Memo SMW17001_4th and Meadow Storm Sewer CO8.pdf
2023-11-13_2023-216_SMW17001 CO8_to Council.pdf

12. RESOLUTION 2023-217 APPROVING CONTRACT CHANGE ORDER #4 FOR THE COLISEUM GENERATOR ADDITION PROJECT #COL22001, AN INCREASE OF \$789

Documents:

2023-11-13_2023-217_Resolution Approving CO4 VMC Generator.pdf
2023-11-13_2023-217_Memo COL 22-001 CO4_23 11 13.pdf

[2023-11-13_2023-217_COL 22-001 Change Order 4.pdf](#)

13. RESOLUTION 2023-218 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING K & W ELECTRIC, INC FOR THE COLISEUM GENERATOR ADDITION PROJECT #COL22001

Documents:

[2023-11-13_2023-218_Resolution Approving Eng Statement of Completion VMC Generator.pdf](#)
[2023-11-13_2023-218_Memo COL 22-001 Completion_23 11 13.pdf](#)
[2023-11-13_2023-218_COL22001_CERTIFICATE OF SUBSTANTIAL COMPLETION.pdf](#)
[2023-11-13_2023-218_COL22001_NOTICE OF ACCEPTABILITY OF WORK.pdf](#)

14. RESOLUTION 2023-219 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 2

Documents:

[2023-11-13_2023-219_Resolution Authorizing Internal Debt Reimbursement TIF UR Area No.2.pdf](#)
[2023-11-13_2023-219_Internal loan memo.pdf](#)

15. RESOLUTION 2023-220 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 3

Documents:

[2023-11-13_2023-220_Resolution Authorizing Internal Debt Reimbursement TIF UR Area No.3.pdf](#)
[2023-11-13_2023-220_Internal loan memo.pdf](#)

16. RESOLUTION 2023-221 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 4

Documents:

[2023-11-13_2023-221_Resolution Authorizing Internal Debt Reimbursement TIF UR Area No.4.pdf](#)
[Internal loan memo.pdf](#)

17. RESOLUTION 2023-222 AUTHORIZING INTERNAL DEBT REIMBURSEMENT TO TAX INCREMENT REVENUE FUND, FOR URBAN RENEWAL AREA NO. 7

Documents:

[2023-11-13_2023-222_Resolution Authorizing](#)

18. RESOLUTION 2023-223 OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 3 FOR THE CHAMBER OF COMMERCE

Documents:

[2023-11-13_2023-223_Resolution Approving Annual Appropriation Resolution for TIF 3 for the Chamber of Commerce.pdf](#)

19. RESOLUTION 2023-224 OBLIGATING FUNDS FROM THE URBAN RENEWAL TAX REVENUE FUND FOR APPROPRIATION TO THE PAYMENT OF ANNUAL APPROPRIATION TAX INCREMENT FINANCED OBLIGATIONS WHICH SHALL COME DUE IN THE NEXT SUCCEEDING FISCAL YEAR FOR URBAN RENEWAL AREA 4 FOR THE MARSHALLTOWN CENTRAL BUSINESS DISTRICT

Documents:

[2023-11-13_2023-224_Resolution Approving Annual Appropriation for TIF 4 for MCB.D.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2023-225 APPROVING THE ANNUAL STREET FINANCIAL REPORT FOR FISCAL YEAR ENDING 2023

Documents:

[2023-11-13_2023-225_Resolution Approving Annual Street Financial Report for FY23.pdf](#)
[2023-11-13_2023-225_FY23 Street Financial Report memo.pdf](#)
[2023-11-13_2023-225_FY23 Annual street report FINAL.pdf](#)

2. RESOLUTION 2023-226 AWARDED GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2023A

Documents:

[2023-11-13_2023-226_Resolution Approving Sale Only GO CP LA \(Marshalltown 422742-54\) 2023-v3.pdf](#)
[2023-11-13_2023-226_Memo for bond sale 10.23.23.pdf](#)

3. RESOLUTION 2023-227 APPROVING THE ARTS+CULTURE ALLIANCE AGREEMENT FOR PUBLIC SERVICES

Documents:

[2023-11-13_2023-227_Resolution Approving ACA Service Agreement.pdf](#)
[2023-11-13_2023-227_Council Memo Allocating ATE Revenues to ACA.pdf](#)
[2023-11-13_2023-227_ACA Agreement.pdf](#)
[2023-11-13_2023-227_Memo ACA and Letters of Support.pdf](#)
[2023-11-13_2023-227_Arts and Culture Master Plan Adopted 02.27.23.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2023-228 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED ALLEY TO ADJOINING PROPERTY OWNER AT 1108 WEST CHURCH STREET

Documents:

[2023-11-13_2023-228_Resolution Conveying Alley to 1108 W Church St.pdf](#)
[2023-11-13_2023-228_Memo Vacation of Alley 1108 and 1110 W Church.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2023-229 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO A PORTION OF VACATED ALLEY TO ADJOINING PROPERTY OWNER AT 1110 WEST CHURCH STREET

Documents:

[2023-11-13_2023-229_Resolution Conveying Alley to 1110 W Church St.pdf](#)
[2023-11-13_2023-229_Memo Vacation of Alley 1108 and 1110 W Church.pdf](#)

6. PUBLIC HEARING AND RESOLUTION 2023-230 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE PETERSON PARK IMPROVEMENTS PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. PRK22005

Documents:

[2023-11-13_2023-230_Resolution Approve Plans, Specs Petersen Park Improvements.pdf](#)
[2023-11-13_2023-230_Memo PH Petersen Park Improvements PRK22005.pdf](#)

7. PUBLIC HEARING ON PROPOSED AMENDMENT TO THE MARSHALLTOWN URBAN RENEWAL AREA NO. 3

7.1. RESOLUTION 2023-231 TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 3

Documents:

[2023-11-13_2023-231_Hold Hrg App UR Amend \(No Adds\)\(Marshalltown 55 2023\) No. 3-v2.pdf](#)
[2023-11-13_2023-231_Council Memo- Nov 13th TIF Public Hearings.pdf](#)
[2023-11-13_2023-231_UR Plan Amend No. 3 \(Marshalltown 2023\)-v2.pdf](#)

8. PUBLIC HEARING ON PROPOSED AMENDMENT TO THE MARSHALLTOWN URBAN RENEWAL AREA NO. 4

8.1. RESOLUTION 2023-232 TO APPROVED URBAN RENEWAL PLAN AMENDMENT FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 4

Documents:

[2023-11-13_2023-232_Hold Hrg App UR Amend \(No Adds\)\(Marshalltown 56 2023\) No. 4-v2.pdf](#)
[2023-11-13_2023-232_Council Memo- Nov 13th TIF Public Hearings.pdf](#)
[2023-11-13_2023-232_UR Plan Amend No. 4 \(Marshalltown 2023\)-v2.pdf](#)

9. PUBLIC HEARING ON PROPOSED ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN AREA CHAMBER OF COMMERCE

9.1. RESOLUTION 2023-233 APPROVING ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH THE MARSHALLTOWN AREA CHAMBER OF COMMERCE, AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT

Documents:

[2023-11-13_2023-233_Hold Hrg Dev Agmt AA - Chamber \(Marshalltown-55 2023\)-v2.pdf](#)
[2023-11-13_2023-233_Council Memo- Nov 13th TIF Public Hearings.pdf](#)
[2023-11-13_2023-233_Chamber Agreement for Economic Dev \(Marshalltown 55 2023\)-v1.pdf](#)

10. PUBLIC HEARING ON PROPOSED ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., FOR THE MAIN STREET IOWA/OPERATIONS AGREEMENT

- 10.1. RESOLUTION 2023-234 APPROVING ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT (MAIN STREET IOWA/OPERATIONS AGREEMENT)

Documents:

[2023-11-13_2023-234_Hold Hrg Dev Agmt AA - MCB D Operations \(Marshalltown-56 2023\)-v2.pdf](#)
[2023-11-13_2023-234_Council Memo- Nov 13th TIF Public Hearings.pdf](#)
[2023-11-13_2023-234_MCB D Dev Agreement \(Operations-Main Street Iowa\) \(Marshalltown 56 2023\)-v3.pdf](#)
[2023-11-13_2023-234_MCB D Info Flyer.pdf](#)
[2023-11-13_2023-234_MCB D Letters of Support.pdf](#)

11. PUBLIC HEARING ON PROPOSED ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC. FOR FACADE/CODE IMPROVEMENT PROGRAM

- 11.1. RESOLUTION 2023-235 APPROVING ECONOMIC DEVELOPMENT SUPPORT AGREEMENT WITH MARSHALLTOWN CENTRAL BUSINESS DISTRICT, INC., AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT (FACADE AND CODE IMPROVEMENT PROGRAM)

Documents:

[2023-11-13_2023-235_Hold Hrg Dev Agmt AA - MCB D Facade \(Marshalltown-56 2023\)-v2.pdf](#)
[2023-11-13_2023-235_Council Memo- Nov 13th TIF Public Hearings.pdf](#)
[2023-11-13_2023-235_MCB D Dev Agreement \(Facade\) \(Marshalltown 56 2023\)-v4.pdf](#)

H. ORDINANCES

1. ORDINANCE 15076 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE VIII SPEED LIMITS
1ST READING

Documents:

[2023-11-13_ORD 15076_Amend CH 76 Traffic Sch.pdf](#)

[2023-11-13_ORD 15076_Exhibit_Lincoln Way Speed Limit Changes \(from 23 02 22\).pdf](#)
[2023-11-13_ORD 15076_Memo_Ch 76_23 11 13 Correction.pdf](#)

- 1.1. MOTION TO WAIVE THE 2ND AND 3RD READING OF ORDINANCE 15076 TO AMEND THE CODE OF ORDINANCE, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE VIII SPEED LIMITS
2. ORDINANCE 15077 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 77, PARKING SCHEDULES, SCHEDULE II. NO PARKING ANY TIME AND SCHEDULE VII. SNOW REMOVAL; PARKING PROHIBITED
1ST READING

Documents:

[2023-11-13_ORD 15077_Amend CH 77 Parking Schedules.pdf](#)
[2023-11-13_ORD 15077_Memo_Ch 77 Schedules_State Street.pdf](#)
[2023-11-13_ORD 15077_City Map_Snow Routes_Parking Prohibited_DRAFT_23 11 13.pdf](#)

3. ORDINANCE 15078 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTERS 73 (RECREATIONAL VEHICLES) AND 93 (PARKS AND RECREATION; LEISURE)
1ST READING

Documents:

[2023-11-13_ORD 15078_Amend CH 73 and 93 RVs and Camping_FINAL.pdf](#)
[2023-11-13_ORD 15078_Amend CH 73 and 93 RVs and Camping_MARKUP.pdf](#)
[2023-11-13_ORD 15078_Memo Amend CH 73 and 93 Recreational Vehicle Use.pdf](#)

I. DISCUSSION

1. DISCUSSION - LOST RENEWAL

Documents:

[Council Memo- Discussion Items 11-13.pdf](#)

2. DISCUSSION - MARSHALLTOWN CENTER UPDATE

Documents:

J. CLOSED SESSION - COLLECTIVE BARGAINING PURPOSES

Closed session pursuant to Section 20.17 subsection 3 of the Code of Iowa concerning strategy meetings of the public employer for collective bargaining purposes. The City of Marshalltown has an attorney-client relationship with Michael Galloway, Ahlers & Cooney, PC, pursuant to an engagement letter dated July 1, 2011.

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news at www.marshalltown-ia.gov.



**MARSHALLTOWN
MORE THAN EVER**