

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**JUNE 24, 2019, 5:30 PM**

**A. NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

**B. CALL TO ORDER**

Mayor Joel T.S. Greer

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

Cahill, Gowdy, Hoop, Isom, Lamer, Martin, Wirin.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Veterans Memorial Coliseum Donation By The Convention & Visitor's Bureau
2. Volunteer Recognition - MPD Reserve Officer Aaron Polley
3. Years Of Service
  - Tonya Klosterman - 5 years
  - Justin Nickel - 5 years
  - Matthew Gorder - 15 years
  - Thomas Watson - 15 years
  - Cortney Watson - 15 years

**F. CONSENT AGENDA**

1. Approve Council Minutes, June 10, 2019, June 13, 2019, And Bill List Of \$2,537,025.59

Documents:

[2019-06-13\\_Council Special.pdf](#)  
[2019-06-10\\_Council-minutes.pdf](#)  
[2019-06-24\\_BillList.pdf](#)

2. Appoint Jonell Wittkop To Plan Zoning, Replacing Angela Lins-Eich

Documents:

[PZ\\_BoardsRoster.pdf](#)

3. Receipt Of Building Permit Report, April 2019

Documents:

[0419.pdf](#)

4. Receipt Of Building Permit Report, May 2019

Documents:

[0519.pdf](#)

5. Approve New Tree Trimmer Licenses  
ARBOR WAY ALL ABOUT TREES LLC  
AVERY'S TREE SERVICE, ELDORA, IA

Documents:

[06-24-2019\\_TREETRIMMER\\_AVERYS TREE SERVICE.pdf](#)  
[06-24-2019\\_TREETRIMMER\\_ARBORWAY.pdf](#)

6. RESOLUTION 2019-126 ACCEPTING QUOTE AND AUTHORIZING THE PURCHASE OF A TWO 2020 FORD INTERCEPTOR SUV POLICE PACKAGE VEHICLES FROM JENSEN FORD, MARSHALLTOWN, IOWA, PURCHASE COST WITH TRADE IN, \$54,012

Documents:

[MPD Police Vehicle Purchase for FY 19 20 Memo.pdf](#)  
[Res Purchase Pol Veh.pdf](#)

7. RESOLUTION 2019-128 TRANSFERRING FUNDS FOR FISCAL YEAR 2019-2020

Documents:

[Resolution Transferring Funds for Fiscal Year 2019-2020.pdf](#)  
[Transfer Funds for FY2020 Memo.pdf](#)

8. RESOLUTION 2019-141 AUTHORIZING THE PURCHASE OF A 2019 ELGIN PELICAN NP STREET SWEEPER FOR THE STREET DEPARTMENT, FROM MACQUEEN EQUIPMENT FOR THE PRICE OF \$204,280.00

Documents:

[Street truck purchase.pdf](#)  
[Pelican Brochure Tier 4F.pdf](#)

9. Approve Renewal Alcohol Licenses:  
LC0029427 Applebee's Neighborhood Grill & Bar, 3101 S. Center Street  
BC0029771 Zamora Fresh Market, 4 E Main Street  
LC0037054 Legends American Grill, 2902 South Center Street  
LE0001100 Wal-Mart Supercenter #581, 2802 S Center St  
LE0002768 Casey's General Store #3508, 108 Iowa Ave W  
LC0043793 Calvin Rockett, 2013 South Center St  
BB0038045 La Raza Taco Shop, 822 North 3rd Avenue  
LC0042931 Totem Bowl, 1101 S 6th Street

## G. RESOLUTIONS

1. RESOLUTION 2019-129 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR THE "13TH STREET DISTRICT" EVENTS, JULY 13, 2019, AND SEPTEMBER 13, 2019.

Documents:

2019-09-13\_13th Street District Harvest Market - Public Use Permit Packet (PDF).pdf  
2019-07-13\_13th Street District Event.pdf  
06-24-2019\_2019-129\_Res Alcohol Public Way 13th Street Events.pdf

2. RESOLUTION 2019-130 ALLOWING OPEN CONTAINERS ON PUBLIC WAYS FOR IOWA RIVER BREWING AND APPROVAL OF EXPANSION OF OUTDOOR SERVICE AREA ON JULY 6, 2019

Documents:

06-24-2019\_2019-\_Res Alcohol Public Way Iowa River Brewing July 6 NS Alley.pdf  
2019-07-06\_Iowa River Brewing Outdoor Premise Update including NS alley.pdf

3. RESOLUTION 2019-131A ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT WITH [CONTRACTOR] FOR THE 20 E STATE STREET SENIOR CENTER DEMOLITION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. TOR18006 IN THE AMOUNT OF \$[BID AMOUNT]

Documents:

Memo on Sr Citizens Demo.pdf  
06-24-2019\_2019-131\_Draft Res Accept Bid Auth Award Contract 20 E State St Demo.pdf

1. 20 E State Street - Bid Tab And Final Resolution Accepting Bid RESOLUTION 2019-131 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT WITH LANSING BROS. CONSTRUCTION CO, LUXEMBURG, IOWA, FOR THE 20 E

STATE STREET SENIOR CENTER DEMOLITION PROJECT IN  
THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO.  
TOR18006 IN THE AMOUNT OF \$191,850.00

Documents:

[06-24-2019\\_2019-131A\\_FINAL Res Accept Bid Auth  
Award Contract 20 E State St Demo.pdf](#)  
[06-24-2019\\_2019-131\\_BIDTAB 8834.pdf](#)

4. RESOLUTION 2019-132 ACCEPTING THE MARSHALLTOWN  
DOWNTOWN MASTER PLAN PREPARED BY SHORT ELLIOTT  
HENDERICKSON INC. (SEH)

Documents:

[06-24-2019\\_2019-132\\_Res Accepting Downtown Master  
Plan.pdf](#)  
[06-24-2019\\_2019-132\\_DOWNTOWN MASTER PLAN.pdf](#)  
[06-24-2019\\_2019-132\\_CC MEMO MARSHALLTOWN  
DOWNTOWN MASTER PLAN.pdf](#)

5. RESOLUTION 2019-133 AUTHORIZING APPROVAL OF LEAD  
HAZARD ABATEMENT ACTIVITIES TO BE CONDUCTED IN THE  
INCORPORATED CITY LIMITS OF MARSHALLTOWN, IOWA  
Contract #IALHB0665-18

Documents:

[06-24-2019\\_2019-133\\_CC Memo Lead IALHB0665-  
18.docx](#)  
[06-24-2019\\_2019-133\\_Res Approving All  
Contracts\\_IALHB0655-18.doc](#)

6. RESOLUTION 2019-134 APPROVING CITY FEES

Documents:

[FeeReview.pdf](#)  
[06-24-2019\\_2019-134\\_Res Approving City Fees.pdf](#)

7. RESOLUTION 2019-135 AUTHORIZING AND APPROVING A LOAN  
AND DISBURSEMENT AGREEMENT AND PROVIDING FOR THE  
ISSUANCE AND SECURING THE PAYMENT OF \$3,500,000  
SEWER REVENUE BONDS, SERIES 2019

Documents:

[06-24-2019\\_2019-135\\_Res 2nd Half Iss Sewer Rev  
LDA.pdf](#)  
[Memo for State Revolving Fund Loan.pdf](#)

8. RESOLUTION 2019-136 APPROVING RENEWAL TOBACCO  
PERMITS THROUGH JUNE 30, 2020

Documents:

[06-24-2019\\_2019-136\\_Res Approving Renewal Tobacco Permits expiring 06-30-2020.pdf](#)

9. RESOLUTION 2019-137 CLOSING CITY OFFICES TO THE PUBLIC AT 12PM ON FRIDAY, JULY 19, 2019, FOR COMMUNITY SERVICE

Documents:

[Res for July 19th Day of Service.pdf](#)

10. RESOLUTION 2019-142 APPROVING PURCHASING POLICY AND PROCEDURE MANUAL FOR THE CITY OF MARSHALLTOWN

Documents:

[Resolution Purchasing Policy Approval June 24 2019.pdf](#)  
[Purchasing Policy Revised June 24 2019 Memo.pdf](#)  
[Purchasing Policy Revised June 24 2019.pdf](#)

**11. AIRPORT IMPROVEMENTS**

1. RESOLUTION 2019-138 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH CLAPSADDLE-GARBER ASSOCIATES, INC IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$54,100.00, RELATING TO TERMINAL BUILDING AND APPROACH PAVING

Documents:

[CGA Terminal Agree.pdf](#)  
[CGA Terminal.pdf](#)

2. RESOLUTION 2019-139 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH CLAPSADDLE-GARBER ASSOCIATES, INC IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$59,458.00, RELATING TO HANGAR IMPROVEMENTS

Documents:

[CGA Hangar Agree.pdf](#)  
[CGA Hangar.pdf](#)  
[CGA Airport Hangar.pdf](#)

3. RESOLUTION 2019-140 TO AUTHORIZE FEDERAL GRANT ASSISTANCE APPLICATION FOR AIRPORT HANGAR IMPROVEMENTS FOR THE MARSHALLTOWN MUNICIPAL AIRPORT IN THE AMOUNT OF \$62,000.00

Documents:

[Federal Assistance.pdf](#)

**12. Police And Fire Building Change Orders**

1. RESOLUTION 2019-143 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#26-1 ELECTRICAL COMMUNICATIONS & SECURITY FOR DEVRIES ELECTRIC AN INCREASE OF \$8,264.97

Documents:

[Devries CO.pdf](#)  
[Devris June.pdf](#)

2. RESOLUTION 2019-144 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#8-1 ALUMINUM STOREFRONTS,CURTAINWALLS RESOLUTION APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE & GLAZING FOR FORMAN FORD AN INCREASE OF \$6,806.00

Documents:

[Forman Ford CO.pdf](#)  
[Forman June.pdf](#)

3. RESOLUTION 2019-145 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP#9-1 GYMPSUM WALL ASSEMBLIES FOR HILSABEK SCHACHT, INC. AN INCREASE OF \$360.00

Documents:

[Hilsabek CO.doc](#)  
[hilsabeck June.pdf](#)

4. RESOLUTION 2019-146 APPROVING CONTRACT CHANGE ORDER FOR THE POLICE & FIRE HEADQUARTERS PROJECT # BLD17001 BP# 22-1 PLUMBING & MECHANICAL FOR TONY'S PLUMBING & HEATING LLC. AN INCREASE OF \$1,312.00

Documents:

[Tonys Plumbing \(2\).pdf](#)  
[Tonys June.pdf](#)

5. RESOLUTION 2019-149 AUTHORIZING THE MARSHALLTOWN POLICE DEPARTMENT TO PURCHASE FOUR OFFICE COPY MACHINES FOR THE NEW POLICE DEPARTMENT FACILITY UTILIZING FFE BUDGET DOLLARS FROM THE FIRE AND POLICE BUILDING PROJECT AND SURPLUS FUNDS IDENTIFIED IN THE FIRE AND POLICE BUILDING PROJECT

---

## BUDGET

Documents:

[MPD Copy Machine Purchase FINAL.pdf](#)  
[06-24-2019\\_2019-149\\_Resolution for MPD Purchase of Office Copy Machines.pdf](#)

### **13. PUBLIC HEARING ITEMS:**

1. PUBLIC HEARING / RESOLUTION 2019-147 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE SOUTH 4TH AVENUE PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. STR90011

Documents:

[Res Plans Specs S 4th Avenue, proj STR9001.pdf](#)

2. PUBLIC HEARING AND RESOLUTION 2019-148 TO APPROVE AMENDMENT 7 TO URBAN RENEWAL PLAN #3

Documents:

[Hrng2019UR No3AmdmtNo.7Marshalltown422742-33-v1.pdf](#)

3. PUBLIC HEARING FOR THE PURPOSE OF REVIEWING A \$500,000 IOWA ECONOMIC DEVELOPMENT AUTHORITY CDBG PROJECT APPLICATION

Documents:

[RES SET HRG CDBG.pdf](#)  
[06-10-2019\\_2019-123\\_nph CDBGAD-27224.pdf](#)

## **H. ORDINANCES**

1. Ordinance 14984 Adopting 2015 Building Code, First Reading  
AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 151, SECTIONS 151.001 THROUGH 151.003 THEREOF ENTITLED "BUILDING CODE," CONSISTING OF THE INTERNATIONAL BUILDING CODE (IBC), 2006 EDITION AS AMENDED; AND ENACTING AND ADOPTING A NEW CHAPTER 151, SECTIONS 151.001 THROUGH 151.003 IN LIEU THEREOF ENTITLED "BUILDING CODE," BEING THIS ORDINANCE HEREAFTER SET OUT, WHICH ADOPTS BY REFERENCE, WITH CERTAIN AMENDMENTS, THE INTERNATIONAL BUILDING CODE 2015 EDITION, INTERNATIONAL RESIDENTIAL CODE 2015 EDITION, AND THE INTERNATIONAL EXISTING BUILDING CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC., REGULATING BUILDING CONDITIONS AND REQUIREMENTS IN THE CITY OF MARSHALLTOWN, IOWA; AND CONTINUE A BUILDING

DEPARTMENT AND PROVIDING FOR A BUILDING OFFICIAL THEREOF, AND DEFINING THEIR POWERS AND DUTIES IN THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREOF; AND BY REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERE WITH.

Documents:

[ORD IBC BUILDING.pdf](#)

2. Ordinance 14985 Adopting 2015 Fire Code, First Reading  
AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF MARSHALLTOWN, IOWA, BY REPEALING CHAPTER 91 THERE OF ENTITLED "FIRE PREVENTION CODE," CONSISTING OF THE INTERNATIONAL FIRE CODE (IFC), 2006 EDITION AS AMENDED; AND ENACTING AND ADOPTING A NEW CHAPTER 91 IN LIEU THEREOF ENTITLED "FIRE PREVENTION CODE," BEING THIS ORDINANCE HEREAFTER SET OUT, WHICH ADOPTS BY REFERENCE, WITH CERTAIN AMENDMENTS, THE INTERNATIONAL FIRE CODE 2015 EDITION, INCLUDING APPENDICES A, B, C, D, E, F, G, H, I, J, K, L, AND M AND PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, INC., REGULATING CONDITIONS HAZARDOUS TO LIFE AND/OR PROPERTY FROM FIRE OR EXPLOSION IN THE CITY OF MARSHALLTOWN, IOWA; AND CONTINUE A BUREAU OF FIRE PREVENTION AND PROVIDING OFFICERS THEREOF, AND DEFINING THEIR POWERS AND DUTIES IN THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREOF; AND REGULATION THE PROHIBITION, STORAGE, HANDING AND USE OF FLAMMABLE OR COMBUSTIBLE OR HAZARDOUS MATERIAL, AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF; AND BY REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERE WITH

Documents:

[Ordinance 2015 IFC.pdf](#)

3. ORDINANCE 14986 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON TAXABLE PROPERTY IN AMENDMENT NO. 7 TO THE URBAN RENEWAL PLAN FOR MARSHALLTOWN URBAN RENEWAL AREA NO. 3, PURSUANT TO SECTION 403.19 OF THE CODE OF IOWA, FIRST READING

Documents:

[2019OrdinanceAmdmtNo.7URNo. 3Marshalltown422742-33-v1.pdf](#)

#### **I. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to



three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

**J. ADJOURN**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshaltown-ia.gov](http://www.marshaltown-ia.gov)