

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**JUNE 22, 2020, 5:30 PM**

Please join my meeting.

<https://global.gotomeeting.com/join/656514925>

United States: +1 (312) 757-3119

United States (toll-free): 1 866 899 4679

Access Code: 656-514-925

To make a written comment on a specific item, please fill out this form or drop your written comment in the parking ticket ticket box before 4:00 PM, on June 22, 2020.

**A. NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

**B. CALL TO ORDER**

Mayor Joel T.S. Greer

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

**F. CONSENT AGENDA**

1. Approve Council Minutes, June 8, 2020, And Bill List \$2,180,132.31

Documents:

[2020-06-08\\_Council Minutes.pdf](#)

2. Receipt Of Building Permit Report, May 2020

Documents:

[0520.pdf](#)

3. Receipt Of Civil Service Promotional Hire List

Police Department promotional list

Documents:

[2020-06-16\\_Certified Civil Service promotional List Police Lieutenant June 16 2020.pdf](#)

4. Approve May 2020 Financial Statements

Documents:

[May 2020 Financials Memo.pdf](#)  
[MAY 2020 Financial Statements.pdf](#)

5. Approve Renewal State Of Iowa Alcohol Permits

Center Street Station, 19-21 N. Center St.  
Git N-Go Convenience Stores #34, 3302 S. Center St.  
Git N-Go Convenience Stores #35, 902 W Lincolnway  
GROCERY STORE Y TORTILLERIA LA VECINDAD, 505 N 3RD AVE  
Hy-Vee Gas, 808 S Center St  
JB Bar, 915 Turner St.  
Legends American Grill, 2902 South Center Street

6. Approve Renewal Applications For State Of Iowa Retail Cigarette, Tobacco, Nicotine And Vapor Licenses, Through 6/30/2021

Food & Gas Mart, 613 N 3rd Ave  
Git-N-Go Convenience Stores #34, 3302 S Center St  
Git-N-Go Convenience Stores #35, 902 W Lincoln Way  
East Side Liquor and Groceries, 1116 E Nevada St  
FA786 INC/ LIQUOR & GROCERY DEPOT, 114 N CENTER ST  
Jiffy Convenience Stores, 111 S 3rd Ave  
Vaughn's Pub, 22 N 1st Ave

7. Approve Liquor License Premise Update, HyVee, 802 S Center Street

Documents:

[06-22-2020\\_HyVee Premise Update\\_200616 AOL SITE PLANS - MARSHALLTOWN.pdf](#)

8. Approve Renewal Tree Trimmer License, Marshall County Tree Lawn Service M. Liskowiak, License To Expire 4/30/2021

Documents:

[2021-04-30\\_MARSHALL COUNTY TREE SERVICE APPLICATION.pdf](#)

9. RESOLUTION 2020-171 APPROVING CITY FEES, EFFECTIVE JULY 1, 2020.

Documents:

[2020-06-22\\_2020-\\_FEES RES APPROVING CITY FEES.pdf](#)  
[2020-06-22\\_RES FEE EXHIBIT FeeReview.pdf](#)

10. RESOLUTION 2020-172 APPROVING FACADE GRANT APPLICATION FOR 207 E. MAIN STREET

Documents:

[Resolution to Approve Facade Grant Application for 207 E Main Street.pdf](#)  
[207 E Main Street Daves Bar Facade City Council Request 2020.pdf](#)  
[FacadeGrantListing Updated June 22 2020.pdf](#)

11. RESOLUTION 2020-190 TO APPROVE THE FAÇADE GRANT APPLICATION FOR 32 E. MAIN STREET AND 8 N. 1st AVE., MARSHALLTOWN, IOWA

Documents:

[Resolution to Approve Facade Application for 32 E Main Street and 8 N 1st Ave.pdf](#)  
[32 E Main and 8 N 1st Ave BPlus Facade City Council Request.pdf](#)

12. RESOLUTION 2020-173 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA HIGHWAY 14 FROM IOWA AVENUE TO WOODLAND STREET WITH THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[Annual DOT.pdf](#)  
[Marshalltown.pdf](#)

13. RESOLUTION 2020-174 APPROVING A CONTRACT FOR ROADWAY MAINTENANCE SERVICES AT THE IOWA VETERANS HOME WITH THE IOWA DEPARTMENT OF TRANSPORTATION CREATED PURSUANT TO CHAPTER 28E.12 OF THE IOWA CODE

Documents:

[Annal RES DOT IVH roadway agreement.pdf](#)  
[IVH-Marshalltown.pdf](#)

14. RESOLUTION 2020-175 APPROVING CONTRACT CHANGE ORDER #1 FOR THE 2019 PCC PATCH REPAIR PROJECT # STR19002 AN INCREASE OF \$24,104.10

Documents:

[ResChange order .pdf](#)  
[CO1001.pdf](#)  
[06-22-2020\\_2020-176\\_STR19002\\_Memo\\_Statement of Completion.pdf](#)

15. RESOLUTION 2020-176 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING THE PCC PATCH REPAIR, PROJECT STR19002, WITH A FINAL PROJECT COST IN THE AMOUNT OF \$173,125.10

Documents:

[Completion.pdf](#)  
[Completion001.pdf](#)  
[06-22-2020\\_2020-176\\_STR19002\\_Memo\\_Statement of Completion.pdf](#)

16. RESOLUTION 2020-177 APPROVING CONTRACT CHANGE ORDER #1 FOR THE S. 7TH AVENUE TO E SOUTHRIDGE ROAD EXTENSION PROJECT # ECO18001 AN INCREASE OF \$107,092.00

Documents:

[ResChange order .pdf](#)  
[S. 7th Southridge001.pdf](#)  
[6-22-2020\\_ConStruct 7th Ave CO1 Memo.pdf](#)  
[Change Order 1 Merge 06 04 20.pdf](#)

17. RESOLUTION 2020-178 APPROVING CONTRACT CHANGE ORDERS #19, 20, 22-25, 27-29 FOR THE VETERANS MEMORIAL COLISEUM RENOVATION PROJECT, AN INCREASE OF \$ 14,616.35

Documents:

[Garling CO 22 LVT Credit at Stairs - Signed.pdf](#)  
[Garling CO 19 - FB 5 Mechanical Work - Signed.pdf](#)  
[Garling CO 20 - Roof Drain Storm Piping - Signed.pdf](#)  
[Garling CO 27 - Vets Gallery L8 Light Fixture - Signed.pdf](#)  
[Garling CO 28 - FB13 Flagpole Lights - Signed.pdf](#)  
[Garling CO 29 - FB09 Diffusers-Storm - Signed.pdf](#)  
[Garling CO 25 - FB10 Concession Revised Layout - signed.pdf](#)  
[CPMI Recommendation - COR 0019 0020 0022 0023](#)

0024.pdf  
CPMI Recommendation - COR 0025 0027 0028 0029.pdf  
06-22-2020\_2020-178\_Memo on Coliseum Change Order  
19, 20, 22-25, 27-29.pdf  
06-22-2020\_2020-178\_Res for VMC CHANGE ORDERS  
19, 20, 22-25, 27-29.pdf  
Garling CO 23 FB06 Ceiling Change - Signed.pdf  
Garling CO 24 FB07 - Masonry Infills West Wall - Signed.pdf

18. TENTATIVE RESOLUTION 2020-179 ACCEPTING  
SUBORDINATION AGREEMENT FOR PROPERTY INTEREST AT  
1222 OXFORD AVENUE, LISCOMB, IA 50148 BEING LEAD  
HAZARD CONTROL PROJECT NO. 53511029

Documents:

CC\_Mem\_Sub\_1222 Oxford Ave\_Liscomb\_2020.pdf  
1222 Oxford Ave\_Liscomb\_Application\_061120.pdf  
tent res 1222 Oxford Ave\_Liscomb\_2020.pdf  
res adopt tent res 1222 Oxford Ave\_Liscomb\_2020.pdf

19. RESOLUTION 2020-186 SETTING A PUBLIC HEARING FOR THE  
VOLUNTARY ANNEXATION OF 2424 233RD STREET,  
MARSHALLTOWN, IA 50158

Documents:

06-22-2020\_2020-186\_RES Olson Annexation Set  
Hearing.pdf  
06-22-2020\_2020-186\_CC Memo Olson Annexation.pdf  
06-22-2020\_2020-186\_Olson Application\_061520.pdf

20. RESOLUTION 2020-187 SETTING A PUBLIC HEARING FOR THE  
VOLUNTARY ANNEXATION OF PARCEL 8317-05-200-005,  
MARSHALLTOWN, IA 50158

Documents:

06-22-2020\_2020-187\_MartinMarietta Annexation Set  
Hearing.pdf  
06-22-2020\_2020-187\_CC Memo Martin Marietta.pdf  
06-22-2020\_2020-187\_MartinMarietta Application.pdf

21. RESOLUTION 2020-188 APPROVING CONTRACTS FOR  
PROPERTY ACQUISITION, PERMANENT AND TEMPORARY AND  
PERSCRIPTIVE EASEMENT ACQUISITION, AND PAYMENT OF  
LANDSCAPE DAMAGES FOR THE S. FIRST STREET PARKING  
LOT STORMWATER IMPROVEMENTS PROJECT NO. PLT19001

Documents:

Property Purchase.pdf  
Purchase Agr - City of Mtown - Copy (1).pdf

22. RESOLUTION 2020-191 TO APPROVE THE STATE RECREATIONAL TRAIL APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL

Documents:

[marshalltown state rec trail resolution 07012020.pdf](#)

23. RESOLUTION 2020-192 APPROVING 28E INTERAGENCY AGREEMENT BETWEEN IOWA DEPARTMENT OF INSPECTIONS AND APPEALS AND CITY OF MARSHALLTOWN, AGREEMENT EXPIRES AUGUST 22, 2021

Documents:

[DIA\\_Res\\_28E\\_DIA.pdf](#)  
[DIA\\_MEMO\\_28E DIA.pdf](#)  
[DIA.CityofMarshalltownHUD.28E.pdf](#)

G. **MOTIONS**

1. Approve New Alcohol License, New Owner, Best Western Regency Inn/Bella Sera

Documents:

[2020-06-22\\_NEW BEST WESTERN\\_LicenseApplication.pdf](#)

H. **RESOLUTIONS**

1. RESOLUTION 2020-180 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE WASHINGTON STREET EXTENSION PROJECT ECO2001 IN THE AMOUNT OF \$576,560.00

Documents:

[ECO2001 Res Accept Bid Washington St.pdf](#)

2. RESOLUTION 2020-185 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FOX ENGINEERING FOR WPCP AND SANITARY SEWER INFRASTRUCTURE IMPROVEMENT PLANNING, IN THE CITY OF MARSHALLTOWN, IOWA.

Documents:

[FOX - Marshalltown Agreement.pdf](#)  
[Professional Services agreement Reso.pdf](#)

3. RESOLUTION 2020-183 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FOX ENGINEERING FOR THE 2020 SANITARY SEWER REHABILITATION PROJECT-CIPP, IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF

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\$25,000.00

Documents:

[2020 Sanitary Sewer Rehab CIPP - FOX.pdf](#)  
[Professional Services agreement Reso.pdf](#)

4. RESOLUTION 2020-184 APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH FOX ENGINEERING FOR THE WPCP HEADWORKS AND DIGESTER IMPROVEMENTS, IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$22,700.00

Documents:

[Professional Services agreement Reso WPCP.pdf](#)  
[Headworks and Digester.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2020-181 ADOPTING TENTATIVE RESOLUTION PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE BY THE CITY OF MARSHALLTOWN, IOWA TO DAVID E. THOMPSON AND KATHLEEN A. THOMPSON TO THE PROPERTY DESCRIBED HEREIN AND AUTHORIZING EXECUTION AND DELIVERY OF WARRANTY DEED

Documents:

[06-22-2020\\_2020-\\_RES ADOPT SALE BY WARRANTY DEED THOMPSON 109 S 1ST AVE.pdf](#)  
[06-08-2020\\_2020-162\\_Executed Sales Contract Thompson\\_.pdf](#)

6. PUBLIC HEARING AND RESOLUTION 2020-182 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 1ST STREET PARKING LOT RENOVATION PROJECT, PROJECT NO. PLT19001

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=81>

Documents:

[05-26-2020\\_2020-143\\_PLT19001 Memo to Order Construction.pdf](#)  
[PLT19001 Reso.pdf](#)

## I. ORDINANCES

1. ORDINANCE 14997 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 118, PEDDLERS AND SOLICITORS RELATING TO MOBILE FACILITIES OR VEHICLES, THIRD READING

Public hearing is not required.

Documents:

[14997\\_ORDINANCE TRANSIENT VEHICLE INSPECTION -](#)

[FIRE CODE COMPLIANCE.pdf](#)  
[14997\\_MEMO.pdf](#)

2. ORDINANCE 14998 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 72, PARKING RULES, RELATING TO PARKING PENALTY, THIRD READING

Public hearing not required.

Documents:

[14998\\_MEMO PARKING FEE.pdf](#)  
[14998\\_ORDINANCE PARKING PENALTY.pdf](#)

3. ORDINANCE 14999 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY ADDING CHAPTER 134, NOISE CONTROL AND AMENDING OR REPEALING CONFLICTING SECTIONS, First Reading

Staff request to waive a reading, due to enforcement issues. Public Hearing is not required.

Documents:

[14999 ORDINANCE NOISE CONTROL - TO ADOPT NEW SECTIONS.pdf](#)  
[Chapter 134 Noise Ord Memo.pdf](#)

4. ORDINANCE 15000, TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 76 TRAFFIC SCHEDULES, SCHEDULE IV STOP INTERSECTIONS, SCHEDULE V YIELD INTERSECTIONS AND SCHEDULE IV TRAFFIC SIGNALS, First Reading.

Public hearing is not required.

Documents:

[15000 ORDINANCE SIGNS CH 76 NEW SCHEDULES Yield Stop Sign and Signal.pdf](#)

## J. DISCUSSION

1. Airport Terminal And Hangar Alternates

Documents:

[Alternatives Discussion for Council - 6-16-20.pdf](#)

2. MCBD Request For Incentive Grant Funding

Documents:

[City Council Incentive Grant Letter June 2020 draft.pdf](#)  
[Memo on MCBF Request.pdf](#)  
[Cash Balances FY20 and projected FY21 for June 22 2020 Council meeting.pdf](#)



3. Request To Vacate Alley Near 107 N. Center St.

Documents:

[Memo on 107 N Center Alley Vacation.pdf](#)  
[107 N Center St - alley map and calculation.pdf](#)  
[Request from Jose Regalado- Alley.pdf](#)

4. Bankrupt And Other Public Sales, Repeal Of Antiquated Code Sections

Documents:

[sales\\_Bankrupt Stores MEMO.pdf](#)  
[sales\\_proposed ORDINANCE repealing BANKRUPT STORES, OUT OF BUSINESS SALES.pdf](#)  
[Sales 1964 ordinance and app-business-going-out-sale.pdf](#)

5. E Linn Street Parking, Between S Center Street And S 3rd Avenue

Documents:

[150xxx MEMO E Linn Street parking.pdf](#)  
[150xxx ORDINANCE No Parking CH 77 Schedule II.pdf](#)

6. Review Of 2019 GO Bond And Final Review Of FY21 Borrowing

Documents:

[Memo 2019 GO FY21 Bond.pdf](#)

7. Discussion Of Easement Acquisition-12th Ave Sidewalk

Documents:

[03-23-2020\\_12th Ave Sidewalk Acquisition Memo.pdf](#)

**K. PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

**L. ADJOURN**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)

