

**CITY OF MARSHALLTOWN  
COUNCIL AGENDA  
CITY HALL COUNCIL CHAMBERS  
10 W STATE STREET  
MAY 26, 2020, 5:30 PM**

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**A. NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

**B. CALL TO ORDER**

Mayor Joel T.S. Greer

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

**E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

**F. CONSENT AGENDA**

1. Approve May 11, 2020. Minutes And Bill List \$7,497,739.25

Documents:

[2020-05-11\\_Council Minutes.pdf](#)  
[2020-05-26\\_BillList.pdf](#)

2. Approve April 2020 Financial Statements

Documents:

[April 2020 Financials Memo.pdf](#)  
[April 2020 Financial Statements.pdf](#)

3. Approval Of Renewal Liquor Licenses

Wandering Creek 2436 233rd St  
Depot Liquor & Grocery 114 N Center St  
Kwik Star #706 810 S. 3rd Ave.  
Hy-Vee Food & Drugstore 802 S Center  
GROCERY STORE Y TORTILLERIA LA VECINDAD 505 N 3RD  
AVE  
Tremont on Main 22-26 W Main St  
Hy-Vee Party Room 802 S Center St.  
Mi Ranchito Mexican Grill & Seafood 1010 W Lincoln Way  
Zeno's Pizza 109 E Main Street  
Tannin Inc. 125 East Main Street  
Golden Land 11 E State Street  
Friends of the Orpheum Theater 220 East Main Street

4. Approve Renewal State Tobacco Licenses, Through 6/30/2021

FOR APPLICATIONS RECEIVED BEFORE 5/21/2020:  
7 Rayos Liquor Store 120 E Main St  
Casey's - E Main #3228 916 E Main St  
Casey's - Iowa Ave #3508 108 Iowa Avenue W  
Casey's - N 3rd Ave #1303 111 N 3rd Ave  
Casey's - S 12th Ave #1441 1402 S 12th Ave  
Casey's - W Lincoln Way #1564 1009 W Lincoln Way  
Family Dollar Store #22186 327 S 3rd Ave  
Hy-Vee Drugstore 1706 S Center St  
Hy-Vee Food & Drugstore 802 S Center St  
Hy-Vee Gas 808 S Center St  
Kwik Star #394 - S Center St 2500 S Center St  
Kwik Star #607 - S 6th St 814 S 6th St  
Kwik Star #706 - S 3rd Ave 810 S 3rd Ave  
SHAG 2500 C Center St Spc 1450  
Walgreens #03196 5 E Anson St  
Wal-Mart Supercenter #581 2802 S Center St

5. RESOLUTION 2020-140 APPROVING A QUOTE FROM ALLIANT ENERGY TO REPLACE STREET LIGHTS IN THE DOWNTOWN AREA

Documents:

[Res Approving Downtown Street Light Quote.pdf](#)  
[Marshalltown Street Light Estimate.pdf](#)

Memo on Street Lights.pdf

6. RESOLUTION 2020-141 ADOPTING SUPPLEMENT 2018-S2 TO THE CODE OF ORDINANCES OF THE CITY OF MARSHALLTOWN, IOWA, THROUGH ORDINANCE 14994

Documents:

05-26-2020\_2020-141\_Res and Supplement 2018-S2  
Code update.pdf

7. RESOLUTION 2020-142 DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING SALE AND DISPOSAL THEREOF, 1996 Cat Forklift, Model GC15

Documents:

GC15 CAT forklift surplus.pdf

8. RESOLUTION 2020-143 ORDERING CONSTRUCTION OF THE 1st STREET PARKING LOT PROJECT PLT19001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

Order Construction.pdf  
PLT19001 Memo to Order Construction.pdf

9. RESOLUTION 2020-144 ORDERING CONSTRUCTION OF THE WASHINGTON STREET EXTENSION PROJECT ECO20001, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=80>

Documents:

Order Construction.pdf  
ECO 20001 Timeline PrePlanning Project.pdf  
ECO20001 Engineers\_Estimate\_Washington\_St.pdf  
ECO20001 Memo to Order Construction.pdf  
ECO20001 Washington St Ext Final Plans.pdf  
ECO20001 Washington St Ext Official Hearing - Letting.pdf  
ECO20001 Washington St Ext Specifications.pdf

10. RESOLUTION 2020-145 APPROVING IOWA DOT AGREEMENT 2020-R-005 FOR A RISE GRANT IN THE AMOUNT OF \$1,640,342

Documents:

Res Approving RISE Grant.pdf  
Marshalltown 2020R005.pdf  
Memo on RISE Agreement.pdf

11. RESOLUTION 2020-146 APPROVING AN AGREEMENT WITH THE MARSHALLTOWN AREA CHAMBER OF COMMERCE FOR TOURISM AND PROMOTIONAL SERVICES

Documents:

[Res for Tourism Promo Agreement Chamber.pdf](#)  
[Agreement for Tourism.Promotion 7.1.20.pdf](#)  
[Tourism Update.pdf](#)

12. RESOLUTION 2020-147 SUPPORTING AN ARTS PROJECT GRANT APPLICATION TO THE IOWA ARTS COUNCIL FOR PUBLIC ART FOR A DOWNTOWN POCKET PARK

Documents:

[Res Support Arts Project Grant.pdf](#)  
[Memo on Arts Grant.pdf](#)

13. RESOLUTION 2020-148 APPROVING POLICY PERSONALLY IDENTIFIABLE INFORMATION AND PROTECTED PERSONALLY IDENTIFIABLE INFORMATION

Documents:

[Resolution Personally Identifiable Information and Protected Personally Identifiable Information Policy.pdf](#)  
[Personally Protected Identifiable Information Policy Memo.pdf](#)  
[Personally Identifiable Information and Protected Personally Identifiable Information Policy.pdf](#)

14. RESOLUTION 2020-149 APPROVING THE TITLE VI PROGRAM FOR MARSHALLTOWN MUNICIPAL TRANSIT

Documents:

[Title VI Resolution 2020.pdf](#)  
[Memo.pdf](#)  
[TRANSIT Title VI ATTACHMENTS 2020.pdf](#)

15. RESOLUTION 2020-159 APPROVING CONTRACT FOR ENVIRONMENTAL INVESTIGATION SERVICES WITH IMPACT7G, INC. RELATED TO THE EDGEWOOD STREET EXTENSION PROJECT

Documents:

[CC Memo Impact7G contract\\_EDA\\_Phase1.pdf](#)  
[Res Approve Contract\\_Impact7G\\_EDA\\_Phase1.pdf](#)  
[PSA Phase I Edgewood Street Dev Area 052120.pdf](#)

G. RESOLUTIONS

1. RESOLUTION 2020-150 REJECTING BIDS FOR THE ANSON PARK SHELTER PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. PRK20001

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=76>

Documents:

[05-26-2020\\_2020-\\_PRK20001 Memo on Rejecting Bids for Anson Shelter.pdf](#)  
[05-26-2020\\_2020-\\_PRK20001 Resolution on Rejecting Bids for Anson Shelter.pdf](#)  
[2020-05-20 Anson Park - Bid Tally.pdf](#)

2. RESOLUTION 2020-151 ACCEPTING BID, CONTINGENT UPON THE RECEIPT AND EXECUTION OF GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR THE CONSTRUCTION AIRPORT TERMINAL AND HANGAR IMPROVEMENTS PROJECT AT THE MARSHALLTOWN MUNICIPAL AIRPORT

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=73>

Documents:

[4482-Terminal, Hangar and Site Bid Tabulation.pdf](#)  
[4482-Hangar, Terminal and Site-Resolution Accepting Bid and Grant Application Approval.pdf](#)  
[Alternatives Discussion for Council 5-20-20.pdf](#)

3. RESOLUTION 2020-152 ACCEPTING BID, CONTINGENT UPON THE RECEIPT AND EXECUTION OF GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION FOR THE CONSTRUCTION OF THE AIRPORT VAULT IMPROVEMENTS PROJECT AT THE MARSHALLTOWN MUNICIPAL AIRPORT

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=73>

Documents:

[4482-Vault Bid Tabulation.pdf](#)  
[4482-Vault-Resolution Accepting Bid and Grant Application Approval.pdf](#)

4. RESOLUTION 2020-153 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE S. 6th St & MERLE HIBBS CULVERT REPAIR PROJECT IN THE CITY OF MARSHALLTOWN, IOWA BEING PROJECT NO. SMW19002 IN THE AMOUNT OF \$59,906.00

Documents:

[Res Accept Bid.pdf](#)  
[SMW19002 - S. 6th St and W. Merle Hibbs Box Culvert Repair Bid Tabulation .pdf](#)  
[SMW19002 Memo Accept Bid Award Contract.pdf](#)

5. RESOLUTION 2020-154 AMENDING THE OFFER TO PURCHASE WITH LANDOVER CORPORATION AND FLINT HILLS HOLDINGS TO EXTEND THE CLOSING AND COMPLETION DATES

Documents:

[Res for Purchase Agreement Amend Flint Hills.pdf](#)

6. RESOLUTION 2020-155 APPROVING A GRANT AGREEMENT WITH MCGREGOR'S FURNITURE FOR EXTERIOR WALL REPAIRS AT 105 WEST MAIN STREET

Documents:

[Res McGregors Shared Wall Grant Agreement.pdf](#)  
[McGregors Grant Agreement.pdf](#)

7. RESOLUTION 2020-158 APPROVING A GRANT AGREEMENT WITH WIN KYAW FOR EXTERIOR WALL REPAIRS AT 9-11 EAST STATE STREET

Documents:

[Res Kyaw Shared Wall Grant Agreement.pdf](#)  
[Goldenland Grant Agreement.pdf](#)

8. PUBLIC HEARING AND RESOLUTION 2020-156 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE EAST MERLE HIBBS EXTENSION PROJECT NO. ECO19001

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=78>

Documents:

[ECO19001 PROJECT Concept Displays.pdf](#)  
[Public Hearing Reso.pdf](#)  
[ECO19001 Memo to Order Construction.pdf](#)

9. PUBLIC HEARING AND RESOLUTION 2020-157 APPROVE FLINT HILLS DEVELOPMENT AGREEMENT

Documents:

[Development Agreement FlintHills Holdings Marshalltown422742-36-v1.pdf](#)  
[HrgApprvAmendedDevAgmtFlintHillsMarshalltown422742-36-v1.pdf](#)

## H. ORDINANCES

1. ORDINANCE 14997 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 118, PEDDLERS AND SOLICITORS RELATING TO MOBILE FACILITIES OR VEHICLES, FIRST READING

Documents:

[14997\\_ORDINANCE TRANSIENT VEHICLE INSPECTION -  
FIRE CODE COMPLIANCE.pdf](#)  
[14997\\_MEMO.pdf](#)

2. ORDINANCE 14998 TO AMEND THE CODE OF ORDINANCES,  
CITY OF MARSHALLTOWN, IOWA BY AMENDING CHAPTER 72,  
PARKING RULES, RELATING TO PARKING PENALTY, FIRST  
READING

Documents:

[14998\\_MEMO PARKING FEE.pdf](#)  
[14998\\_ORDINANCE PARKING PENALTY.pdf](#)

## I. DISCUSSION

1. FY21 Budget Update

1. General Fund Budget Update For FY21

Documents:

[Budget FY21 Update to General Fund 001 due to  
pandemic.pdf](#)

2. Road Use Tax Fund Update

Documents:

[RUTF CIP Memo.pdf](#)  
[Adopted RUT Fund 110.pdf](#)  
[RUT Fund 110.pdf](#)

3. Local Option Sales Tax Budget Update

Documents:

[Budget FY21 Update on LOST.pdf](#)  
[LOST detail updated May 26 2020.pdf](#)

2. FY21 Proposed Borrowing

1. Review Of Proposed FY21 Bonding

Documents:

[Memo on FY21 Bonding.pdf](#)  
[20 Marshalltown Bond Sale Timeline.pdf](#)

2. Refunding Bond Opportunity

Documents:

3. Memo On Coliseum Update And Change Orders

Documents:

5-26-2020 Memo on Coliseum Update on Change  
Orders.pdf

4. 2020 Aquatic Center Operations

Documents:

2020 Aquatic Center Memo.pdf  
2020 Aquatic Center Procedures.pdf  
2020 Daily Staffing Est.pdf  
FY20 Aquatic Center Re-Estimate.pdf  
FY21 Aquatic Center Re-Estimate.pdf

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURN**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)