

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MARCH 28, 2022, 5:30 PM

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Honoring Of Mayor Howard Stegmann

2. Years Of Service - March

Brad Meling - 5 years

E. **CONSENT AGENDA**

1. APPROVE MINUTES 03/14/22 MEETING AND BILL LIST
\$1,764,464.94

Documents:

[2022-03-14 SIGNED Council Minutes.pdf](#)

[2022-03-28_BILL LIST Summary.pdf](#)

[2022-03-28_BILL LIST Detail.pdf](#)

2. APPROVE CIVIL SERVICE PROMOTIONAL LIST-POLICE
SERGEANT AND CIVIL SERVICE HIRE LIST-SEWER
MAINTENANCE WORKER & STREET MAINTENANCE WORKER

Documents:

[2022-03-28_CONSENT_Police Sergeant Civil Service Promotional List.pdf](#)
[2022-03-28_CONSENT_Sewer Maintenance Worker Civil Service New Hire List.pdf](#)
[2022-03-28_CONSENT_Street Maintenance Worker Civil Service New Hire List.pdf](#)

3. February 2022 Monthly Financial Statements

Documents:

[February 2022 Financials Memo.pdf](#)
[February 2022 Financial Statements.pdf](#)

4. APPROVE LIQUOR LICENSE RENEWALS

- Dollar General #2019, 408 S 9th St
- Dollar General #4206, 2413 S Center St
- Mi Ranchito, 1010 W Lincoln Way (new ownership)
- Vaughn's Pub, 22 N 1st Ave
- Food & Gas Mart, 613 N 3rd Ave
- Kwik Star #706, 810 S 3rd Ave
- Hy-Vee Food & Drugstore, 802 S Center St (with ownership updates)
- Hy-Vee Party Room, 802 S Center St (with ownership updates)
- Hy-Vee Gas, 808 S Center St (with ownership updates)
- The 918, 918 N 4th Ave
- Marshalltown Speedway, 1308 E Olive St
- Yesway #1148, 1701 Iowa Avenue E

5. REAPPOINT TAMMIE ENGLE AND KELLISSA THURSTON TO THE BOARD OF ADJUSTMENT, TERM 4/1/22-3/31/27

6. RESOLUTION 2022-076 APPROVING \$5,000 TO THE MARSHALLTOWN 4TH OF JULY FIREWORKS CELEBRATION FOR THE PURCHASE OF FIREWORKS

Documents:

[2022-03-28_2022-076_Resolution Approving Allocation to](#)

7. RESOLUTION 2022-077 SUPPORTING AN AARP COMMUNITY CHALLENGE GRANT FOR DISPLAY CASES FOR THE VETERANS GALLERY AND COMMITTING LOCAL OPTION SALES TAX AS THE LOCAL MATCH

Documents:

[2022-03-28_2022-077_Resolution Supporting AARP Community Challenge Grant.pdf](#)
[2022-03-28_2022-077_Memo AARP Challenge Grant.pdf](#)
[Coliseum Cabinet Concept.pdf](#)

8. RESOLUTION 2022-078 APPROVING CONTRACT CHANGE ORDER #1 FOR THE CREEKSIDE ESTATES PROJECT #ECO21006, A DECREASE OF \$27,140.75

Documents:

[2022-03-28_2022-078_Resolution Approving ECO21006 Decrease CO.pdf](#)
[Memo_ECO 21-006_CO1_2022 03 28.pdf](#)
[ECO21-006CreeksideEstatesChangeOrder 1.pdf](#)

9. RESOLUTION 2022-079 APPROVING ARTICLE 20 OF THE AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN ENGINEERING DIVISION, SEWER DIVISION, STREET DIVISION, AND UTILITY DIVISION OF THE PUBLIC WORKS DEPARTMENT; PUBLIC, PROFESSIONAL AND MAINTENANCE EMPLOYEES LOCAL NO. 2003, IUPAT

Documents:

[2022-03-28_2022-079_Resolution PPME Article 20.pdf](#)

10. RESOLUTION 2022-080 APPROVING THE PURCHASE OF 309 WEST BOONE STREET, MARSHALLTOWN, IOWA

Documents:

[2022-03-28_2022-080_Resolution to Purchase 309 W Boone St.pdf](#)
[309 W Boone Offer to Buy.pdf](#)

11. RESOLUTION 2022-081 AUTHORIZING THE CITY OF MARSHALLTOWN TO SUBMIT A GRANT APPLICATION TO THE STATE OF IOWA, GOVERNOR'S TRAFFIC SAFETY BUREAU, STATE AND COMMUNITY HIGHWAY SAFETY GRANT APPLICATION, CONTRACT PERIOD OCTOBER 1, 2022 – SEPTEMBER 30, 2023

Documents:

[2022-03-28_2022-081_RES Appv GTSB GRANT](#)

12. RESOLUTION 2022-082 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A 2022 CASE 580SN BACKHOE FOR THE PRICE OF \$94,736.15 FROM TITAN MACHINERY FOR USE IN THE SEWER DEPARTMENT

Documents:

2022-03-28_2022-082_Resolution Accepting Bid Backhoe for Sewer Dept.pdf
Sewer Dept-Backhoe Mn State Bid.pdf
Memo_Sewer Dept - Backhoe Equip 2022 03 28 v2.pdf

13. RESOLUTION 2022-083 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF A VACTOR 2100I COMBINATION SEWER CLEANING MACHINE FOR THE PRICE OF \$459,378.69 FROM MACQUEEN EQUIPMENT FOR USE IN THE SEWER DEPARTMENT

Documents:

2022-03-28_2022-083_Resolution Accepting Bid JetVac for Sewer Dept.pdf
Memo_Sewer Dept - JetVac Equip 2022 03 28.pdf
Sewer Dept - JetVac Equip Proposal.pdf

14. RESOLUTION 2022-084 APPROVING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR A \$250,000 CATALYST BUILDING REMEDIATION GRANT FOR THE CREATION OF UPPER STORY HOUSING

Documents:

2022-03-28_2022-084_Resolution for Hopkins Upper Story Catalyst DA.pdf
2022-03-28_2022-084_Hopkins Upper Story Catalyst Agreement.pdf

15. RESOLUTION 2022-085 APPROVING A DEVELOPMENT AGREEMENT WITH JOSEPH AND JANELLE CARTER FOR A \$250,000 CATALYST BUILDING REMEDIATION GRANT FOR THE RENOVATION OF A FIRST FLOOR COMMERCIAL SPACE

Documents:

2022-03-28_2022-085_Resolution for Hopkins Commercial Catalyst DA.pdf
2022-03-28_2022-085_Hopkins Tornado Catalyst Agreement.pdf

16. RESOLUTION 2022-086 APPROVING EXTRA DUTY JOB FEE

FOR POLICE DEPARTMENT

Documents:

[2022-03-28_2022-Resolution Amending Extra-Duty Rate.pdf](#)
[Police Department Extra Duty Fees March 28 2022 Meeting.pdf](#)

17. RESOLUTION 2022-087 APPROVING CITY FEE SCHEDULE

Documents:

[2022-03-28_2022-087_Resolution Approving City Fee Schedule.pdf](#)
[2022-03-28_2022-087_Memo Approving City Fee Schedule.pdf](#)
[2022-03-28_2022-087_Memo Park and Rec Fee Changes.pdf](#)
[MASTER Fee Schedule 04-01-22.pdf](#)

18. RESOLUTION 2022-088 ACCEPTING BID AND AUTHORIZING THE PURCHASE OF ONE 2022 FORD INTERCEPTOR POLICE PACKAGE VEHICLE FROM JENSEN FORD FOR THE PRICE OF \$34,804 AND ONE 2022 FORD F150 POLICE PACKAGE VEHICLE FROM STIVERS FORD FOR THE PRICE OF \$48,460 FOR USE IN THE POLICE DEPARTMENT AS EMERGENCY RESPONSE VEHICLES AND DECLARING CERTAIN PROPERTY SURPLUS PROPERTY AND AUTHORIZING SALE AND DISPOSAL THEREOF TO JENSEN FORD TWO 2017 FORD INTERCEPTOR POLICE PACKAGE VEHICLES FOR \$17,000

Documents:

[2022-03-28_2022-088_Resolution for Purchase of MPD Vehicles.pdf](#)
[MPD Vehicle Purchase FY 22 23.pdf](#)

F. REPORTS

1. MPACT Quarterly Update Report

G. RESOLUTIONS

1. RESOLUTION 2022-089 APPROVING AN AGREEMENT WITH THE MARSHALLTOWN AREA CHAMBER OF COMMERCE FOR TOURISM AND PROMOTIONAL SERVICES FOR A TWO-YEAR PERIOD BEGINNING JULY 1, 2022

Documents:

[2022-03-28_2022-089_Resolution for Tourism Promo Agreement Chamber FY23.24.pdf](#)
[2022-03-28_2022-089_Agreement with Chamber for Tourism.Promotion 2022.pdf](#)

2. RESOLUTION 2022-090 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE 2020 BOX CULVERT REPAIR PROJECT #SMW20003 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$269,169.70

Documents:

[2022-03-28_2022-090_Resolution SMW20003 Accept Bid.pdf](#)
[Memo_Box Culvert Repair 2022 03 28.pdf](#)
[SMW20003 2020 Box Culvert Repair _ Notice of Award.pdf](#)
[SMW20-003 Box Culvert Repair Bid Tabulation.pdf](#)

3. RESOLUTION 2022-091 ADDING A SEWER MAINTENANCE WORKER POSITION AND PROVIDING FUNDING FOR SAID POSITION IN THE CURRENT FISCAL YEAR

Documents:

[2022-03-28_2022-091_Resolution Approving Full Time Sewer Maintenance Position.pdf](#)
[2022-03-28_2022-091_Memo_Sewer Dept - Sewer Maintenance Position Add 2022 03 28.pdf](#)
[2022-03-28_2022-091_Tabulation of Proposals_Sewer Cleaning Contract.pdf](#)

4. RESOLUTION 2022-092 EXPRESSING INTENT TO ENTER INTO A DEVELOPMENT AGREEMENT AND TO PROVIDE TAX INCREMENT FINANCING SUPPORT TO MARSHALLTOWN COMPANY

Documents:

[2022-03-28_2022-092_Resolution of Intent \(Marshalltown Company\) \(Marshalltown 46 2022\)-v1.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2022-093 APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE 18TH AVENUE BRIDGE SLAB PROJECT, IN THE CITY OF MARSHALLTOWN, IOWA, BEING PROJECT NO. STR20004

Documents:

[2022-03-28_2022-093_STR20004 Res Approve Plans, Specs.pdf](#)
[STR20-004 18th Ave Bridge Appr Repair_Memo 22 03 28.pdf](#)
[STR20-004 Official Notice of Hearing and Letting v2.pdf](#)
[STR20-004 Engineers Estimate.pdf](#)
[STR20-004 18th Ave Bridge Appr Slab Repair Proj Manual v2.pdf](#)
[STR20-004 18th Ave Bridge Appr Slab Plans.pdf](#)

H. ORDINANCES

1. ORDINANCE 15039 AMENDING THE CODE OF ORDINANCES BY REPEALING CHAPTER 156, ENTITLED ZONING, AND ENACTING AND ADOPTING A NEW CHAPTER 156, ENTITLED ZONING, INCLUDING THE ZONING MAP, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERE WITH

- March 28, 2022 - 2nd Reading
- April 11, 2022 - 3rd Reading and Public Hearing

Documents:

[2022-03-28_ORD 15039_MEMO Zoning Ordinance.pdf](#)
[2022-03-28_ORD 15039_Zoning Ordinance.pdf](#)
[2022-03-28_ORD 15039_Chapter 156 - Zoning.pdf](#)
[2022-03-28_ORD 15039_Zoning Map_Council_031422.pdf](#)
[2022-03-28_ORD 15039_Zoning Presentation_Summary.pdf](#)
[2022-03-28_ORD 15039_Zoning Amendments Discussed_PZ_031022.pdf](#)
[2022-03-28_ORD 15039_Zoning Amendments Discussed_Tables_PZ_031022.pdf](#)

I. **DISCUSSION**

1. DISCUSSION - MPACT Training Request & YSS Contract Amendment

Documents:

[MPACT 2022 Training Request.pdf](#)

2. DISCUSSION - CHAPTER 118 PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

Documents:

[2022-03-28_DISCUSSION2_Memo Chapter 118 Peddler, Solicitor, Transient Permits.pdf](#)
[2022-03-28_DISCUSSION2_Chapter 118 Revision.docx](#)

3. DISCUSSION - CHAPTER 130 PUBLIC USE AND SPECIAL EVENT PERMITS

Documents:

[2022-03-28_DISCUSSION3_Memo Public Use Permits.pdf](#)
[2022-03-28_DISCUSSION3_Chapter 130 Revision.docx](#)

4. Urban Tree Fee, Compost Fee & Chapter 58 Tree Ordinance Amendments

Documents:

[Urban Tree Fee Memo.pdf](#)
[Chapter 58 Tree Ordinance Amendment 2022.pdf](#)

J. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. ADJOURNMENT

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov