

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
MARCH 23, 2020, 5:30 PM

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A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

E. MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS

F. CONSENT AGENDA

1. Approve 3/09/2020 Minutes And Bill List, \$1,898,161.32

Documents:

[2020-03-09_Council Minutes.pdf](#)
[2020-03-23_Bill List.pdf](#)

2. Approve January 2020 Monthly Financial Statements

Documents:

[January 2020 Financials Memo.pdf](#)
[January 2020 Financial Statements.pdf](#)

3. Approve February 2020 Monthly Financial Statements

Documents:

[February 2020 Financials Memo.pdf](#)
[03-23-2020_FIN_2020-02_February 2020 Financial Statements.pdf](#)

4. MAYORAL APPOINTMENTS TO LIBRARY BOARD TO FILL VACANCIES

Appoint Ruzan Morrison and Jim Lowrance to the Library Board of Directors.

5. Receipt Of Building Permit Reports - December 2019, January And February 2020

Documents:

[1219.pdf](#)
[0120.pdf](#)
[0220.pdf](#)

6. Approve Marshalltown Speedway - Toby Kruse - Liquor License

Documents:

[2020-03-23-2020_MotorSportsKruse.pdf](#)

7. Resolution 2020-060 Declaring A Civil Emergency

Documents:

[03-23-2020_2020-060_Res Declare Civil Emergency.pdf](#)

8. RESOLUTION 2020-061 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS, LOCAL UNION NO.16

Documents:

[03-23-2020_2020-061_Fire contract resolution.pdf](#)

9. RESOLUTION 2020-062 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN

POLICE DEPARTMENT CHAUFFEURS, TEAMSTERS AND HELPERS LOCAL NO. 238 AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

Documents:

[03-23-2020_2020-062_Police contract resolution.pdf](#)

10. RESOLUTION 2020-063 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN ENGINEERING DIVISION, SEWER DIVISION, STREET DIVISION, AND UTILITY DIVISION OF THE PUBLIC WORKS DEPARTMENT PUBLIC, PROFESSIONAL AND MAINTENANCE EMPLOYEES LOCAL NO. 2003, IUPAT

Documents:

[03-23-2020_2020-063_PPME contract resolution.pdf](#)

11. RESOLUTION 2020-064 APPROVING AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN PARKS & RECREATION DEPARTMENT, UAW AMALGAMATED LOCAL NO. 893

Documents:

[03-23-2020_2020-064_UAW contract resolution.pdf](#)

12. RESOLUTION 2020-065 TO APPROVE THE CODE BUILDING UPGRADE GRANT APPLICATION FOR 207 E. MAIN STREET, MARSHALLTOWN, IOWA

Documents:

[Resolution to Approve Code Building Upgrade Grant Application for 207 E Main Street.pdf](#)
[207 E Main Code Upgrade by Denny Gray Mtown Council Request.pdf](#)
[FacadeGrantListing Updated March 23 2020.pdf](#)

13. TENTATIVE RESOLUTION 2020-066 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO THE PROPERTY HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN, IOWA TO MARK EATON, 712 E BOONE ST, \$750.00

Documents:

[03-23-2020_2020-066_712 E Boone MEMO Sale of Property.pdf](#)
[03-23-2020_2020-066_2.25.20 Vacant Lot Bid Notice_202002261000172938.pdf](#)
[03-23-2020_2020-066_712 E BOONE ST TENT RES.pdf](#)

14. TENTATIVE RESOLUTION 2020-067 PROVIDING FOR THE CONVEYANCE AND TRANSFER OF TITLE TO THE PROPERTY

HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN,
IOWA TO RENE MARTINEZ AND JUANA RUIZ, 401.5 MAY ST,
\$500.00

Documents:

[03-23-2020_2020-067_401.5 May St MEMO Sale of
Property.pdf](#)
[03-23-2020_2020-067_401.5 MAY ST TENT RES.pdf](#)

15. TENTATIVE RESOLUTION 2020-068 PROVIDING FOR THE
CONVEYANCE AND TRANSFER OF TITLE TO THE PROPERTY
HEREIN DESCRIBED FROM THE CITY OF MARSHALLTOWN,
IOWA TO MARK EATON, 105 N 6TH ST \$750.00

Documents:

[03-23-2020_2020-068_105 N 6th St MEMO Sale of
Property.pdf](#)
[03-23-2020_2020-068_105 N 6TH ST TENT RES.pdf](#)

16. RESOLUTION 2020-069 APPROVING CONTRACT CHANGE
ORDERS #1-12 FOR THE VETERANS MEMORIAL COLISEUM
RENOVATION PROJECT, AN INCREASE OF \$ 145,757.42

Documents:

[03-23-2020_2020-069_Res for VMC CHANGE ORDERS 1-
12.pdf](#)
[03-23-2020_2020-069_Memo and Coliseum Change
Orders 1-12.pdf](#)

17. RESOLUTION 2020-071 APPROVING A PERPETUAL
ELECTRICAL EASEMENT WITH INTERSTATE POWER AND
LIGHT COMPANY FOR 702 SWAYZE STREET

Documents:

[Res for Alliant Easement 702 Swayze.pdf](#)
[702 Swayze Electric Line Easement.pdf](#)

18. RESOLUTION 2020-072 APPROVING AN AGREEMENT WITH
BOLTON AND MENK FOR THE COMPLETION OF A FEDERAL
BUILD GRANT APPLICATION FOR THE HIGHWAY 14/NORTH 3RD
AVENUE CORRIDOR IMPROVMENTS

Documents:

[Res for BUILD Grant Agreement.pdf](#)
[Marshalltown BUILD Grant Letter.pdf](#)
[2020.3.16 - BUILD Grant Agreement.pdf](#)

19. RESOLUTION 2020-073 ORDERING CONSTRUCTION OF THE 7th
AVENUE EXTENSION PROJECT IN THE CITY OF

MARSHALLTOWN, IOWA, SETTING PUBLIC HEARING ON
PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATED COST AND DIRECTING PUBLICATION OF
NOTICE TO BIDDERS, PROJECT ECO18001

[ECO18001 PROJECT BID INFORMATION](#)

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=63>

Documents:

[ECO18001 South 7th Ave Memo to Order Construction.pdf](#)
[Prj - 88010 !8th Ave. P.C.C. Paving.pdf](#)
[03-23-2020_2020-073_Res Order Construction 7th
AVENUE EXTENSION PROJECT ECO18001 .pdf](#)

20. RESOLUTION 2020-074 ORDERING CONSTRUCTION OF THE
WPCP CONCRETE REPAIR PHASE 3, PROJECT WPC19001,
DIRECTING PUBLICATION OF NOTICE TO BIDDERS

[WPC19001 PROJECT BID INFORMATION](#)

<https://www.marshalltown-ia.gov/Bids.aspx?BidID=59>

Documents:

[03-23-2020_2020-074_ORDER CONSTRUCTION WPCP
PH3-1.pdf](#)

21. RESOLUTION 2020-075 SETTING DATE FOR PUBLIC HEARING
ON A LOAN AGREEMENT WITH THE IOWA ECONOMIC
DEVELOPMENT AUTHORITY

Documents:

[IEDA Nuisance Loan Agreement.pdf](#)
[Memo on IEDA Forgivable Loan.pdf](#)
[03-23-2020_2020-075_SetHrngIEDALoan
Marshalltown422742-39-v1.pdf](#)

22. RESOLUTION 2020-076 ALLOCATING \$50,000 IN COUNCIL-
DESIGNATED LOCAL OPTION SALES TAX FOR THE SIDEWALK
IMPROVEMENT REIMBURSEMENT

Documents:

[Res to Funding Sidewalk Program LOST.pdf](#)

23. RESOLUTION 2020-077 APPROVING MODIFICATIONS TO THE
FINAL PLAT FOR MERLE HIBBS WEST

Documents:

[03-23-2020_2020-077 Res Order Merle Hibbs W Final Plat
Modifications.pdf](#)
[CC Memo_Merle Hibbs West_Platt
Modifications_032320.pdf](#)
[5773-Final Plat 2020-03-04.pdf](#)

24. RESOLUTION 2020-084 APPROVING A DEVELOPMENT AGREEMENT WITH DANI AND GARRETT GOODMAN FOR A \$175,000 CATALYST BUILDING GRANT AND \$50,000 NEW CONSTRUCTION INCENTIVE GRANT

Documents:

[03-23-2020_2020-084_ Res Appv Goodman Grant Catalyst and New Building Incentive 35 N Center St.pdf](#)
[Goodman Catalyst Agreement.pdf](#)

25. RESOLUTION 2020-085 APPROVING A DEVELOPMENT AGREEMENT WITH FLINT HILLS HOLDINGS FOR A \$75,000 CATALYST BUILDING GRANT AND \$50,000 NEW CONSTRUCTION INCENTIVE GRANT

Documents:

[03-23-2020_2020-085_FLINT HILLS CATALYST RES.pdf](#)
[Flint Hills Catalyst Development Agreement.pdf](#)

26. RESOLUTION 2020-086 TRANSFERRING FUNDS FOR FISCAL YEAR 2020 THROUGH SEPTEMBER 30, 2019

Documents:

[03-23-2020_2020-086_Resolution Transferring Funds for Fiscal Year 2020 Through September 30 2019.pdf](#)

27. Liquor License Renewals

American Legion
Caseys #1441
Elmwood Country Club
Fareway Stores, Inc. #467
Food & Gas Mart
La Caretta Mexican Grill
Smokin G's
The Spot
Yesway # 1148

G. RESOLUTIONS

1. RESOLUTION 2020-078 APPROVING AN ECONOMIC DEVELOPMENT GRANT TO ABERROTES LA SALUD FOR THE DEMOLITION OF 14 NORTH 1ST STREET

Documents:

[Res for Demo Assistance 14 N 1st St.pdf](#)
[Memo on Blight Remediation Grant 14 N 1st St.pdf](#)
[14 N 1st St Blight Grant Info.pdf](#)

2. RESOLUTION 2020-079 APPROVING DEVELOPMENT AGREEMENT WITH FLINT HILLS HOLDINGS, AUTHORIZING

ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND
PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE
PAYMENT OF THE AGREEMENT

Documents:

[03-23-2020_2020-079_RES
ApprvDevAgmtFlintHillsMarshalltown422742-36-v1.pdf
Development Agreement FlintHills Holdings
Marshalltown422742-36-v1.pdf](#)

3. Public Hearing And RESOLUTION 2020-080 APPROVING PLANS,
SPECIFICATIONS, FORM OF CONTRACT AND COST FOR THE
WEST END PARK IMPROVEMENTS 2020, PROJECT NO.
PRK19004

[Link to Plans and Specifications](#)

Documents:

[PRK19004 RESOLUTION APPROVING PLANS WEST
END PARK.pdf](#)

4. PUBLIC HEARING AND RESOLUTION 2020-081 ADOPTING THE
BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING JUNE
30, 2020, AND APPROVING RELATED TRANSFERS

Documents:

[03-23-2020_2020-081_RESOLUTION ADOPTING THE
BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING
JUNE 30, 2020.pdf
03-23-2020_2020-081_FY20 Budget Amendment 1
Adopted March 23 2020.pdf
FY2020 Budget Amendment 1 For Adoption Memo .pdf
Transfers for Re-estimated budget March 23 2020.pdf](#)

5. PUBLIC HEARING AND RESOLUTION 2020-082 APPROVING
THE FY2020-FY2024 CAPITAL IMPROVEMENT PLAN

Documents:

[Resolution to Approve Capital Improvement Plan for FY20 to
FY24.pdf
Budget Memo for Approval of CIP FY20 to FY24.pdf
Capital Plan FY20 to FY24.pdf
Debt Capacity Project Workbook.pdf](#)

6. PUBLIC HEARING AND RESOLUTION 2020-083 ADOPTING THE
BUDGET AND CERTIFYING TAXES FOR THE FISCAL YEAR
ENDING JUNE 30, 2021, AND APPROVING RELATED
TRANSFERS

Documents:

[03-23-2020_2020-083_Resolution to Adopt Budget and](#)

[Certify Taxes for FY2021.pdf](#)
[FY21 Adoption of Budget Memo.pdf](#)
[FY21_citybudget for public hearing.pdf](#)
[Projected Cash Balances FY20 and FY21.pdf](#)
[Budget Comparison Report By Fund.pdf](#)
[Transfers for FY21 for Adopted Budget.pdf](#)

7. RESOLUTION 2020-070 APPROVING A 28E AGREEMENT WITH THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT FOR THE CONSTRUCTION OF TENNIS COURTS

Documents:

[Res Approving 28E MCSD Tennis Court Construction.pdf](#)
[28E AGREEMENT FOR TENNIS COURTS \(1\).pdf](#)

H. ORDINANCES

1. ORDINANCE 14995 RELATING TO THE ANNUAL COMPENSATION OF THE MAYOR AND CITY COUNCIL, First Reading

Documents:

[04-27-2020_14995 Ordinance MayorCouncilSalary.pdf](#)

I. DISCUSSION

1. 12th Avenue Sidewalk Easement Acquisition Update

Documents:

[03-23-2020_12th Ave Sidewalk Acquisition Memo.pdf](#)

2. Draft Of The Multi-Hazard Emergency Operations Plan

Documents:

[Memo on EOP.pdf](#)
[20191023 Marshalltown EOP.pdf](#)

J. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. ADJOURN

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov