

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**MARCH 14, 2022, 5:30 PM**

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. **Proclamation - Veteran's Memorial Coliseum Day**

Documents:

[2022-03-15 Veterans Memorial Coliseum Day.pdf](#)

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 02/28/22 MEETING AND BILL LIST \$999,266.80**

Documents:

[2022-02-28 SIGNED Council Minutes.pdf](#)  
[2022-03-14\\_BILL LIST Summary.pdf](#)  
[2022-03-14\\_BILL LIST Detail.pdf](#)

2. **APPROVE LIQUOR LICENSE RENEWALS**

- Wandering Creek, 2436 233rd St

- Hampton Inn & Suites Marshalltown, 20 W Iowa Ave W
- American Legion, Frank Lewis Glick Post #46, 1301 S 6th St
- Casey's General Store #1441, 1402 S 12th Ave
- Casey's General Store #1303, 111 N 3rd Ave, (including ownership updates)

3. Receipt Of Building Permit Report, February 2022

Documents:

[0222.pdf](#)

4. APPOINT RAQUEL BOTELLO TO THE BOARD OF ADJUSTMENT, TERM ENDING 3/31/24

5. APPOINT KEVIN PINK TO THE LIBRARY BOARD, TERM ENDING 06/30/25

6. RESOLUTION 2022-059 TO APPROVE THE FAÇADE GRANT APPLICATION FOR 26 E. MAIN STREET, MARSHALLTOWN, IOWA

Documents:

[2022-03-14\\_2022-059\\_Resolution Facade Grant 26 E Main St.pdf](#)  
[26 E. Main Gildners Facade Request\\_.pdf](#)  
[26 E. Main Gildners Project Renovation Scope 98 percent \\_11-12-2021 \(1\).pdf](#)  
[FacadeGrantsListing Updated March 2022.pdf](#)

7. RESOLUTION 2022-060 TO APPROVE THE CODE BUILDING UPGRADE GRANT APPLICATION FOR 26 E. MAIN STREET, MARSHALLTOWN, IOWA

Documents:

[2022-03-14\\_2022-060\\_Resolution to Approve Code Upgrade Grant at 26 E. Main Street.pdf](#)  
[26 E. Main Gildners City Code Request.pdf](#)

8. RESOLUTION 2022-061 TO APPROVE THE CLOSING OF BANK ACCOUNTS AT UNITED BANK & TRUST FOR THE GENERAL ACCOUNT AND GREAT WESTERN BANK FOR THE COLISEUM ACCOUNT

Documents:

[2022-03-14\\_2022-061\\_Resolution Closing Bank Accounts at UBT and Great Western.pdf](#)

9. RESOLUTION 2022-062 APPROVING THE PURCHASE OF 132

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EAST STATE STREET AT A COST OF \$35,000

Documents:

[2022-03-14\\_2022-062\\_Resolution Purchase 132 E State St.pdf](#)

10. RESOLUTION 2022-063 APPROVING AMENDMENT 1 TO THE PROFESSIONAL SERVICES AGREEMENT FOR THE IEDA DOWNTOWN REVITALIZATION GRANT (DTR), WITH RDG IA INC. IN THE AMOUNT OF \$5,375.00

Documents:

[2022-03-14\\_2022-063\\_RES Approving RDG Contract Amendment 1\\_DTR Grant.pdf](#)  
[2022-03-14\\_2022-063\\_MEMO Approving RDG Contract Amendment 1\\_DTR Grant.pdf](#)  
[2022-03-14\\_2022-063\\_RDG Contract Amendment\\_1\\_DTR grant.pdf](#)

11. RESOLUTION 2022-064 TO APPROVE THE REGION 6 TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION FOR THE IOWA RIVER'S EDGE TRAIL

Documents:

[2022-03-14\\_2022-064\\_Resolution Region 6 Application for Iowa Rivers Edge Trail.pdf](#)  
[2022-03-14\\_2022-064\\_IRET TAP\\_Memo 2022 03 14.pdf](#)  
[2022-03-14\\_2022-064\\_Marshalltown TAP Application.pdf](#)  
[2022-03-14\\_2022-064\\_B2 to B5 Trail Paving Exhibit.pdf](#)

12. RESOLUTION 2022-065 AUTHORIZING THE EMERGENCY DEMOLITION OF THREE CITY-OWNED PROPERTIES

Documents:

[2022-03-14\\_2022-065\\_Resolution Authorizing Emergency Demo of 3 City Properties.pdf](#)

13. RESOLUTION 2022-066 ORDERING CONSTRUCTION OF THE 18TH AVENUE BRIDGE SLAB REPAIR PROJECT STR20004, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2022-03-14\\_2022-066\\_STR20004 Resolution Order Construction.pdf](#)  
[STR20-004 18th Ave Bridge Appr Repair\\_Memo 20220302.pdf](#)  
[STR20-004 18th Ave Bridge Appr Slab Plans.pdf](#)  
[STR20-004 18th Ave Bridge Appr Slab Repair Proj](#)

Manual.pdf  
STR20-004 Engineers Estimate.pdf  
STR20-004 Official Notice of Hearing and Letting.pdf

**F. MOTIONS**

1. MOTION TO APPROVE MIDNIGHT BALLROOM'S 5-DAY LIQUOR LICENSE FOR A RODEO AT THE CENTRAL IOWA FAIRGROUNDS 4/13-4/17

**G. RESOLUTIONS**

1. RESOLUTION 2022-067 AUTHORIZING A \$2,000.00 HIRING INCENTIVE FOR NON-CERTIFIED POLICE OFFICER APPLICANTS

Documents:

2022-03-14\_2022-067\_Resolution MPD Hiring Incentive Non-Certified.pdf  
Police Officer Hiring Incentive Recommendation.pdf

2. RESOLUTION 2022-068 APPROVING 28E AGREEMENT BETWEEN THE CITY OF MARSHALLTOWN AND THE MARSHALLTOWN COMMUNITY SCHOOL DISTRICT TO SUPPORT A LIAISON POLICE OFFICER AT MARSHALLTOWN HIGH SCHOOL FOR FISCAL YEARS 2023-2025

Documents:

2022-03-14\_2022-068\_Resolution Approving 28E for SRO Agreement.pdf  
2022-03-14\_2022-068\_Memo MPD SRO Agreement with MCSD.pdf  
2022-03-14\_2022-068\_SRO Memorandum of Agreement.pdf

3. RESOLUTION 2022-069 AWARDDING THE BID FOR THE DEMOLITION OF THE 2022 RESIDENTIAL DEMOLITION- PHASE 1 TO LANSING BROTHERS CONSTRUCTION INC. FOR A COST OF \$48,800

Documents:

2022-03-14\_2022-069\_Resolution Awarding Residential Demo Phase I.pdf  
2022-03-14\_2022-069\_Lansing 2022 Phase 1 Residential Demo Contract.pdf

4. RESOLUTION 2022-070 ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR THE BOONE STREET IMPROVEMENTS PROJECT #SMW21002 IN THE CITY OF MARSHALLTOWN, IOWA IN THE AMOUNT OF \$171,198.70

Documents:

2022-03-14\_2022-070\_Resolution Accepting Bid  
SMW21002.pdf  
SMW21002 Boone St Bid Tabulation.pdf  
SMW21-002 E Boone Intersection Award Memo  
20220309.pdf

5. PUBLIC HEARING AND RESOLUTION 2022-071 APPROVING  
THE LEASE OF CITY-OWNED PROPERTY TO THE IOWA RIVER  
OHV CLUB THROUGH APRIL 25, 2025

Documents:

2022-03-14\_2022-071\_Resolution Approving OHV Lease  
Agreement.pdf  
2022OHVPropertyLease.pdf

6. PUBLIC HEARING AND RESOLUTION 2022-072 APPROVING  
PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST  
FOR THE 2020 BOX CULVERT REPAIR PROJECT, IN THE CITY  
OF MARSHALLTOWN, IOWA, BEING PROJECT NO. SMW20003

Documents:

2022-03-14\_2022-072\_Resolution Approving Plans 2020  
Box Culvert Repair SMW20003.pdf  
SMW20003 Official Notice of Hearing and Letting v2.pdf  
SMW20003 Engineers Estimate.pdf  
SMW20003 2020 Box Culvert Repair\_Memo 2022 03  
14.pdf  
SMW20003 2020 Box Culvert Repair Project Manual2.pdf  
SMW20003 2020 Box Culvert Repair Plans.pdf

7. PUBLIC HEARING AND RESOLUTION 2022-073 ADOPTING THE  
BUDGET AND CERTIFYING TAXES FOR THE FISCAL YEAR  
ENDING JUNE 30, 2023 AND APPROVING RELATED  
TRANSFERS BETWEEN FUNDS

Documents:

2022-03-14\_2022-073\_Resolution Adopting Budget  
FY23.pdf  
FY23 Adoption of FY23 Budget Memo.pdf  
Cash Balances FY21 thru FY23.pdf  
Budget comparison report by fund and function.pdf  
REVENUE COMPARISON BUDGETS BY CATEGORY.pdf  
EXPENDITURE COMPARISON BUDGETS.pdf  
Marshalltown Water Works Budget.pdf

8. PUBLIC HEARING AND RESOLUTION 2022-074 ADOPTING THE  
FY2022 BUDGET AMENDMENT FOR THE FISCAL YEAR ENDING  
JUNE 30, 2022 AND THE TRANSFERS BETWEEN FUNDS

Documents:

RESOLUTION ADOPTING THE BUDGET AMENDMENT  
FOR THE FISCAL YEAR ENDING JUNE 30, 2022.pdf  
FY2022 Budget Amendment Memo for public hearing March  
14 2022 .pdf  
PublicHearingNotice for FY22 Budget Amendment.pdf  
FY22 Budget Revenue Comparison.pdf  
FY22 Budget Expenditure Comparison.pdf  
Cash Balances FY21 thru FY23.pdf  
Transfers for FY22 Budge Amendment.pdf  
Marshalltown Water Works Budget.pdf

9. PUBLIC HEARING AND RESOLUTION 2022-075 APPROVING  
THE FY2022-FY2026 CAPITAL IMPROVEMENT PLAN

Documents:

2022-03-14\_2022-075\_Resolution to Approve Capital  
Improvement Plan for FY22 to FY26.pdf  
Budget Memo for Approval of CIP FY22 to FY26.pdf  
CIP FY22.26 Final Draft 2.18.22.pdf

H. ORDINANCES

1. ORDINANCE 15039 AMENDING THE CODE OF ORDINANCES BY  
REPEALING CHAPTER 156, ENTITLED ZONING, AND ENACTING  
AND ADOPTING A NEW CHAPTER 156, ENTITLED ZONING,  
INCLUDING THE ZONING MAP, AND REPEALING ALL  
ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT  
THERE WITH

- March 14, 2022 - 1st Reading
- March 28, 2022 - 2nd Reading
- April 11, 2022 - 3rd Reading and Public Hearing

Documents:

2022-03-14\_ORD 15039\_MEMO Zoning Ordinance.pdf  
2022-03-14\_ORD 15039\_Zoning Ordinance.pdf  
Zoning Ordinance\_Council\_031422.pdf  
2022-03-14\_ORD 15039\_Zoning Map\_Council\_031422.pdf  
2022-03-14\_ORD 15039\_Zoning  
Presentation\_Summary.pdf  
Zoning Amendments Discussed\_PZ\_031022.pdf  
Zoning Amendments Discussed\_Tables\_PZ\_031022.pdf

I. DISCUSSION

1. DISCUSSION - FIREWORKS FUNDING REQUEST
2. DISCUSSION - Increase Extra Duty Job Hourly Rate For Police  
Department Personnel

Documents:

[Police Department Extra Duty Fees.pdf](#)

3. Fire Department Fee Schedule

Documents:

[Memo to Council - Fee schedule 2022.pdf](#)  
[Fee Schedule 2022.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURNMENT**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)