

**CITY OF MARSHALLTOWN**  
**COUNCIL AGENDA**  
**CITY HALL COUNCIL CHAMBERS**  
**10 W STATE STREET**  
**FEBRUARY 14, 2022, 5:30 PM**

A. **CALL TO ORDER**

NOTICE TO THE PUBLIC: The Mayor and City Council welcome comments from the public during discussion of any of the agenda items.

You are required to step to the microphone, state your name and address for the record and limit the time used to present your remarks to 3 minutes or less in order for others to be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

D. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

E. **CONSENT AGENDA**

1. **APPROVE MINUTES 01/24/22 AND 01/31/22 MEETING AND BILL LIST \$1,856,156.54**

Documents:

[2022-01-24 SIGNED Council Minutes.pdf](#)  
[2022-01-31 SIGNED Council Minutes.pdf](#)  
[2022-02-14\\_BILL LIST Summary.pdf](#)  
[2022-02-14\\_BILL LIST Detail.pdf](#)

2. **APPROVE LIQUOR LICENSE RENEWALS**

Kwik Star #607, 814 S 6th St

Abbarotes La Salud, Inc, 17 N 1st St

Fareway Stores, Inc #467, 102 W Anson St

3. **Receipt Of Building Permit Report, January 2022**

Documents:

[0122.pdf](#)

4. RESOLUTION 2022-022 APPROVING THE PURCHASE OF 2-4 AND 12 WEST MAIN STREET AT A COST OF \$75,000

Documents:

[2022-02-14\\_2022-022\\_Resolution Approving Purchase 2-4 and 12 W Main St.pdf](#)

5. RESOLUTION 2022-023 SETTING A PUBLIC HEARING FOR THE CONVEYANCE AND TRANSFER OF TITLE OF CITY OWNED VACANT LOTS

Documents:

[2022-02-14\\_2022-023\\_Resolution Setting PH for Sale of Vacant Lots.pdf](#)  
[2.9.22 Vacant Lot Bid Tab.pdf](#)

6. RESOLUTION 2022-024 SETTING A PUBLIC HEARING AT WHICH IT IS PROPOSED TO APPROVE A DEVELOPMENT AGREEMENT WITH WILLARD-HOPKINS, L.L.C., INCLUDING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

Documents:

[2022-02-14\\_2022-024\\_Set Date Dev Agmt AA \(Willard Hopkins\) \(Marshalltown-47 2022\)-v2.pdf](#)

7. RESOLUTION 2022-025 SETTING PUBLIC HEARING PRIOR TO APPROVING THE MAXIMUM PROPERTY TAX DOLLARS RELATING TO SPECIFIC PROPERTY TAX LEVIES FOR THE BUDGETED FISCAL YEAR ENDING JUNE 30, 2023

Documents:

[Resolution to Set Public Hearing for Maximum Property Tax Dollars for Specific Levies FY23.pdf](#)  
[Memo to set hearing Feb 28 2022 of maximum property tax levy dollars for FY23.pdf](#)  
[Publication for Hearing Notice of Max Prop Tax Dollars FY23.pdf](#)  
[2022-01-24\\_DISCUSSION6\\_Draft workpaper for overall tax levy Jan 24 2022.pdf](#)

8. RESOLUTION 2022-026 ORDERING CONSTRUCTION OF THE BOONE STREET INTERSECTION IMPROVEMENTS PROJECT SMW21002, SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS

Documents:

[2022-02-14\\_2022-026\\_SMW21002 Resolution Order Construction.pdf](#)  
[SMW21002 Official Notice of Hearing and Letting.pdf](#)  
[SMW21002 Memo to Order Construction.pdf](#)  
[SMW21002 Engineers Estimate.pdf](#)

9. RESOLUTION 2022-027 AUTHORIZING THE PURCHASE OF AND ASSEMBLY OF A CAPACITOR BANK, FOR THE PRICE OF \$84,194.00

Documents:

[2022-02-14\\_2022-027\\_Resolution Approving Purchase of Capacitor Bank.pdf](#)  
[WPC Capacitor Bank\\_Memo 2022 02 14.pdf](#)  
[WPC Capacitor Bank Proposal.pdf](#)  
[WPC Capacitor Bank Power Factor Analysis\\_Feb 2022 by Alliant.pdf](#)

10. RESOLUTION 2022-028 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING VAN MAANEN ELECTRIC, INC. AIRPORT VAULT PROJECT, BEING PROJECT NO. ARP19002

Documents:

[2022-02-14\\_2022-028\\_ARP19002 Res Completion.pdf](#)  
[4482 -Punch List Final.pdf](#)  
[4482 MIW Vault Contractor As-Built.pdf](#)  
[4482 - Completion Statement Vault.pdf](#)

11. RESOLUTION 2022-029 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING CON-STRUCT, INC. 2021 TRAIL IMPROVEMENTS PROJECT, BEING PROJECT NO. TRL21001

Documents:

[2022-02-14\\_2022-029\\_TRL21001 Resolution Completion.pdf](#)  
[TRL21001 NOA.pdf](#)  
[TRL21001 SOSC.pdf](#)

12. RESOLUTION 2022-030 APPROVING ENGINEER'S STATEMENT OF COMPLETION AND ACCEPTING CON-STRUCT, INC. 2021 DERECHO STREAM CLEANING PROJECT, BEING PROJECT NO. SMW21001

Documents:

[2022-02-14\\_2022-030\\_SMW21001 Resolution Completion.pdf](#)

SMW21001 SOSC.pdf  
SMW21001 NOA.pdf

13. RESOLUTION 2022-031 ACCEPTING QUOTE AND AUTHORIZING THE AWARD OF CONTRACT FOR THE STORM SEWER REPAIR PROJECT #SMW21003 IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$46,250.00

Documents:

2022-02-14\_2022-031\_Resolution Accept Quote Storm Sewer Repair SMW21003.pdf  
Memo\_Storm Sewer Repair SMW21003 2022 02 14.pdf

14. RESOLUTION 2022-032 APPROVING ENGINEERING SERVICES AGREEMENT FOR THE IOWA RIVER'S EDGE TRAIL PROJECT WITH CALHOUN-BURNS AND ASSOCIATES, IN THE AMOUNT OF \$84,420.00

Documents:

2022-02-14\_2022-032\_TRL17002 Resolution Approving Engineering Service.pdf  
IRET Engineering\_Memo 2022 02 14.pdf  
IRET Eng Svcs Std Agreement Marshalltown Iowa Rivers Edge Trail.pdf

15. RESOLUTION 2022-033 APPROVING AMENDMENT NUMBER 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH WHKS & CO. FOR COMMERCIAL DEMOLITION PLAN AND SPECIFICATION PREPARATION AND OBSERVATION AND TESTING

Documents:

Res WHKS PSA Commercial Demos.pdf  
Amendment no 1 to 2021 Demolition Package.pdf  
Memo WHKS Amendment 1.pdf

## F. MOTIONS

1. MOTION TO APPROVE NEW CLASS C LIQUOR LICENSE FOR AY CARAMBA LLC, 12 N 1ST STREET

Documents:

2022-02-14\_MOTION\_Memo Ay Caramba Liquor License.pdf

2. MOTION TO APPROVE NEW CIGARETTE/TOBACCO/NICOTINE/VAPOR LICENSE - GREEN LEAF TOBACCO & VAPE, 50 LAFRENTZ LANE

## G. RESOLUTIONS

1. RESOLUTION 2022-034 APPROVING THE USE OF THE MOST CURRENT INTERNATIONAL CODE COUNCIL (ICC) BUILDING VALUATION DATA (BVD) AND CORRESPONDING FEE SCHEDULE TO ESTABLISH BUILDING PERMIT FEES

Documents:

[2022-02-14\\_2022-034\\_RES\\_Building Permit Fees.pdf](#)  
[2022-02-14\\_2022-034\\_MEMO\\_Building Permit Fees.pdf](#)  
[2022-02-14\\_2022-034\\_Building Permit Fee Tables.pdf](#)

2. RESOLUTION 2022-035 ADOPTING THE 2022-2023 STRATEGIC PLAN

Documents:

[Res Adopting 2022.2023 Strategic Plan.pdf](#)  
[2022.2023Marshalltown Strategic Plan.pdf](#)

## H. ORDINANCES

1. ORDINANCE 15037 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 151: MOVING BUILDINGS

2ND READING

Documents:

[2022-02-14\\_ORD 15037\\_Amending Chapter 151 Moving Buildings.pdf](#)  
[2022-02-14\\_ORD 15037\\_Memo Chapter 151 Moving Buildings.pdf](#)

## I. DISCUSSION

1. Discussion - FY2023 Budget

Cash Balances

Special Revenue Funds including Road Use Tax, LOST, Grants and Donations

Capital Funds

Enterprise Funds

Transfers between funds

Documents:

[Cash Balances FY21 thru FY23.pdf](#)  
[Memo for Special Revenue Funds FY23.pdf](#)  
[Special Revenue Funds Budget Comparison Report.pdf](#)  
[Memo for Capital Fund Budgets FY23.pdf](#)  
[Capital Funds Budget Comparison Report FY23.pdf](#)  
[Memo for Enterprise Funds Budget FY23.pdf](#)  
[Enterprise Funds Budget Comparison Report FY23.pdf](#)

2. Budget Amendment For FY22 - General Fund Deficit Discussion

Documents:

[FY22 Budget Amendment discussion Feb 14 2022.pdf](#)

J. **PUBLIC COMMENT**

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

K. **ADJOURNMENT**

**MISSION STATEMENT**

**The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.**

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. [www.marshalltown-ia.gov](http://www.marshalltown-ia.gov)