

CITY OF MARSHALLTOWN
COUNCIL AGENDA - SPECIAL MEETING
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
FEBRUARY 3, 2020, NOON, 12:00 PM

A. NOTICE TO PUBLIC

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. CALL TO ORDER

Mayor Joel T.S. Greer

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Cahill, Gowdy, Hoop, Isom, Martin, Thompson, Wirin.

E. RESOLUTIONS

1. RESOLUTION 2010-025 SETTING PUBLIC HEARING PRIOR TO APPROVING THE MAXIMUM PROPERTY TAX DOLLARS RELATING TO SPECIFIC PROPERTY TAX LEVIES FOR THE BUDGETED FISCAL YEAR ENDING JUNE 30, 2021

Documents:

[Resolution to Set Public Hearing for Maximum Property Tax Dollars for Specific Levies.pdf](#)
[Memo to set hearing of maximum property tax levy dollars.pdf](#)
[Maximum Property Tax Dollars.pdf](#)

F. DISCUSSION

1. FY2021 Budget

Long term debt schedule and Debt Service Fund

Local Option Sales Tax

Documents:

[Debt memo.pdf](#)

FY21 Debt Schedule.pdf
Budget Comparison Report Debt Fund 200.pdf
FY21_CityBudget_Workpaper without any buydown.pdf
FY21_CityBudget_Workpaper same rate as FY20.pdf
Local Option Sales Tax Fund Budget Memo.pdf
LOCAL OPTION SALES TAX FUND.pdf

G. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov

**RESOLUTION SETTING PUBLIC HEARING PRIOR TO APPROVING THE
MAXIMUM PROPERTY TAX DOLLARS RELATING TO SPECIFIC PROPERTY TAX
LEVIES FOR THE BUDGETED FISCAL YEAR ENDING JUNE 30, 2021**

WHEREAS City Council is required to set a public hearing prior to approving the Maximum Property Tax Dollars for Specific Levies as outlined in Senate File 634 budgeted for the fiscal year ending June 30, 2021; and

WHEREAS the maximum dollars for these levies are \$12,081,326, which in dollars is a 2.47% increase over FY20 based on the same specific levies; and

WHEREAS the City Council finds that setting the public hearing is in the best interest of the City of Marshalltown.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Marshalltown, Iowa, that the public hearing for the Maximum Property Tax Dollars for the specific levies as outlined in SF 634 for the budgeted year ending June 30, 2021, be set for a public hearing on February 17, 2020 at 12:00 p.m.

PASSED this 3rd day of February, 2020, and signed this ____ day of February, 2020.

CITY OF MARSHALLTOWN, IOWA

Joel T.S. Greer, Mayor

ATTEST:

Shari L. Coughenour, CMC, City Clerk

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

January 31, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Set Public Hearing of Maximum Property Tax Levy Dollars for Feb. 17th at noon.

Background: This topic was discussed at the Strategic Planning session in December and at the January 27th Council Meeting. During the last Legislative Session, Senate File 634 known as the “Truth in Taxation bill” passed. Normally, governments focus on the property tax levy rate, which for Marshalltown was at \$15.28 for many years and then was raised by 10 cents to \$15.38 for FY20. When property tax valuations increase, the local government has a chance of keeping up with inflation. The legislature wanted the taxpayers to see how much more in dollars the City receives, regardless if the levy rate changes. Therefore, local governments are now required to publish and have a public hearing on the amount of requested dollars for certain specified levies. The levies not included are the levies that were voted on (library, band), the debt service levy and the capital projects levy. From FY18 to FY19, 524 of the 942 cities had a 2% increase in dollars, so if the local government is going to exceed 2% in dollars in their FY21 budget, a resolution must pass by 2/3 vote of the Council. The adopted resolution must be posted on the city’s website and social media accounts. The resolution must be submitted to the County Auditor.

Attached is the document for discussion for the maximum dollars to be levied for certain levy types. The first column of numbers is the levy amounts for FY20. The second column is the same amount as the first column. The third column shows what the City is requesting in dollars for FY21. The city continues to use the maximum for the regular general levy of \$8.10 and the emergency levy of 27 cents, which in dollars increases the amount the city receives by \$221,791 even though the rate stays the same. The City is requesting less funds for Transit and liability insurance. The Emergency Management raised their fee by 4%, so we show increased funding needed. The Police/Fire Retirement and FICA/IPERS shows an increase in dollars, since they are based on a percentage of gross pay. Other Employee Benefits went down slightly since the City self-insures group health and did not have an increase in premiums. Overall, the increased dollars would be \$290,752, which is a 2.47% increase.

City Council

Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

Staff propose Council sets Public Hearing date of Monday, Feb. 17th at the noon meeting. After the hearing the Council can lower the amount, but cannot exceed what was published.

Attachment: Maximum Property Tax Dollars

cc: Jessica Kinser, City Administrator

City Council

Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

CITY NAME Marshalltown	NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY Fiscal Year July 1, 2020 - June 30, 2021	CITY CODE 64-611
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The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/17/2020	Meeting Time: 12:00 p.m.	Meeting Location: City Council Chambers
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

City Web Site (if available): www.marshalltown-ia.gov		City Telephone Number: 641-754-5760		
Iowa Department of Management	Current Year Certified Property Tax 2019/2020	Budget Year Effective Property Tax 2020/2021**	Budget Year Proposed Maximum Property Tax 2020/2021	Annual % CHG
Regular Taxable Valuation 1	878,122,328	904,620,601	904,620,601	
Tax Levies:				
Regular General 2	7,112,791	\$7,112,791	\$7,327,427	
Contract for Use of Bridge 3	0	\$0		
Opr & Maint Publicly Owned Transit 4	316,540	\$316,540	\$275,605	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr. 5	100,000	\$100,000	\$100,000	
Opr & Maint of City-Owned Civic Center 6	0	\$0		
Planning a Sanitary Disposal Project 7	0	\$0		
Liability, Property & Self-Insurance Costs 8	177,177	\$177,177	\$173,223	
Support of Local Emer. Mgmt. Commission 9	30,200	\$30,200	\$31,407	
Emergency 10	237,093	\$237,093	\$244,248	
Police & Fire Retirement 11	1,122,785	\$1,122,785	\$1,213,384	
FICA & IPERS 12	753,479	\$753,479	\$780,939	
Other Employee Benefits 13	1,940,509	\$1,940,509	\$1,935,093	
*Total 384.15A Maximum Tax Levy 14	\$11,790,574	\$11,790,574	\$12,081,326	2.47%
Calculated 384.15A Maximum Tax Rate 15	\$13.42703	\$13.03372	\$13.35513	

Explanation of significant increases in the budget:

The increased dollars collected primarily pay for increased costs for utilities, maintenance agreements, cost-of-living adjustments for wages, employer's share of FICA tax, retirement. The Transit levy sets aside a reserve in case a bus needs a major repair.

If applicable, the above notice also available online at:

www.marshalltown-ia.gov; www.marshalltownlibrary.org; www.MarshalltownParkandRec.com; Twitter.com/MARSHALLTOWNPD; Fac

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

January 31, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: FY21 Debt Schedule and FY20 & FY21 Budget for Debt Fund 200

Background: The debt schedule is a form that is part of the official budget package submitted to the County. The long-term debt schedule includes information on our outstanding bonds and loans, such as:

1. The amount of original issue.
2. The principal, interest, and bond fee payments that will be paid in FY2021.
3. The last column of numbers shows the amount that is applied towards the debt service levy on the overall property tax levy. The column prior to that shows the amount paid by other sources (i.e. TIF or Enterprise funds).
4. On row 28, we have applied the Local Option Sales Tax (LOST) property tax relief of \$2,652,000 (78% of \$3.4 million) based on LOST revenue projections.
5. For FY20's budget, we also used an additional \$500,000 from LOST to lower the overall property tax levy. To keep the overall levy rate the same as FY20, one option is that the Council could use the LOST fund balance in the amount of \$173,797.

The Budget Comparison Report for Fund 200 reflects the actual activity for FY19, the original budget for FY20, Year-to-date activity for FY20 through December (6 months), the re-estimated amount for FY20 (same as original), the FY21 Proposed Budget Request prior to any additional LOST funding, and the increase.

City Council
Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

The cash balances in this fund are projected as follows:

Fund	Fund Name	ENDING CASH 06/30/19	REVISED FYE 20 NET BUDGET	ESTIMATED 06/30/20 ENDING BALANCE	FY 21 NET BUDGET	ESTIMATED 6/30/21 ENDING BALANCE
200	GO BONDS DEBT FUND	146,285.00	33,267.00	179,552.00	32,876.00	212,428.00

As a second option, Council could choose to use the fund balance in fund 200 to cover the \$173,797 instead of using LOST. The advantage of keeping a cash balance in fund 200 is that it can be used to make loan payments prior to the amount being levied for or for closing costs. This also makes the assumption that backfill will continue to be appropriated in FY21.

Attached are 2 scenarios showing the overall property tax levy. One shows the amount without any additional funding, so the levy rate is \$15.57279. The second shows the levy rate of \$15.38434 (same as FY20) by buying down the levy rate by \$173,797.

Attachment: FY21 Debt Schedule

Budget Comparison Report for Debt Fund 200

FY21_CityBudget-Workpaper without any buydown

FY21_CityBudget_Workpaper same rate as FY20

cc: Jessica Kinser, City Administrator

City Council

Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
PAGE 1

Fiscal Year
2021

City Name: Marshalltown

GO - TOTAL	3,953,486	926,138	4,879,624	5,700	0	1,070,849	3,814,475
NON-GO TOTAL	1,375,556	309,120	1,684,676	10,217	0	1,694,893	0
GRAND TOTAL	5,329,042	1,235,258	6,564,300	15,917	0	5,417,742	1,162,475

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2021 (E)	Interest Due FY 2021 (F)	Total Obligation Due FY 2021 =(I)	Bond Reg./ Paying Agent Fees Due FY 2021 =(I)	Reductions due to Refinancing or Prepayment of Certified Debt =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1)		GO				0				0
(2) 31128: 2011B General Obligation Bonds	2,380,000	GO	2011-186	160,000	30,655	190,655	500		80,107	111,048
(3) 31129: 2012A General Obligation Bonds	5,000,000	GO	2012-055	400,000	63,938	463,938	500		206,038	258,400
(4) 31130: 2012B Crossover advance funding (2008B)	3,080,000	GO	2012-056	330,000	17,470	347,470	500			347,970
(5) 31131: 2013A Essential Corporate Purpose Bond	5,600,000	GO	2013-034	1,000,000	33,750	1,033,750	500			1,034,250
(6) 31132: 2014 General Obligation Bonds	2,225,000	GO	2014-158	300,000	20,700	320,700	500			321,200
(7) 31134: 2015 General Obligation Corporate Purpose Bonds	2,000,000	GO	2015-193	325,000	30,525	355,525	500		86,454	269,571
(8) Fire Truck zero interest loan (Less 2X FY19, Add 1 pymt FY17)	142,430	GO	2016-189	28,486	0	28,486	0			28,486
(9) 31135: 2016A General Obligation Bonds	5,000,000	GO	2016-147	335,000	73,700	408,700	500		206,750	202,450
(10) 31136: 2016B General Obligation Bonds (Pol/Fire Bldg)	4,780,000	GO	2016-228	225,000	65,200	290,200	500			290,700
(11) 31137 2017A General Obligation Bonds (Pol&Fire Bldg)	12,720,000	GO	2017-246	155,000	349,800	504,800	500			505,300
(12) 31138 2018A General Obligation Bonds	2,400,000	GO	2018-201	0	72,000	72,000	600			72,600
(13) 2019 General Obligation and Refunded	8,830,000	GO		695,000	168,400	863,400	600		491,500	372,500
(14)		NO SELECTION				0				0
(15)		NO SELECTION				0				0
(16)		NO SELECTION				0				0
(17)		NON - GO				0				0
(18) 52012: 2013 Sewer Revenue Improvement	3,700,000	NON - GO	2013-096	253,000	44,224	297,224	500		297,724	0
(19) 59007: 2015 Sewer Revenue Improvement	6,000,000	NON - GO	2015-128	375,000	113,975	488,975	500		489,475	0
(20) 2020 Sewer Revenue Refunded 2012,2014	5,065,000	NON - GO	2019-339	500,000	89,670	589,670	600		590,270	0
(21)		NO SELECTION				0				0
(22) 52012012: Performance Edge Loan Payable	700,000	NON - GO		103,556	935	104,491			104,491	0
(23)		NO SELECTION				0				0
(24) State Revolving Fund: 2019 Sewer Revenue Bond	3,500,000	NON - GO		144,000	60,316	204,316	8,617		212,933	0
(25)		NO SELECTION				0				0
(26)		NO SELECTION				0				0
(27)		NO SELECTION				0				0
(28) 78% Local Option sales tax for property tax relief (\$3.4M)		NO SELECTION				0			2,652,000	-2,652,000
(29)		NO SELECTION				0				0
(30)		NO SELECTION				0				0

NOT ENOUGH DEBT SERVICE PAYMENT BUDGETED IN DEBT SERVICE FUND TO PAY GO DEBTS (Line 54, Col. F, EXP P2)

TOTALS	5,329,042	1,235,258	6,564,300	15,917	0	5,417,742	1,162,475
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Budget Comparison Report

Account Summary

Account Number		2018-2019 Total Activity	2019-2020 Total Budget	2019-2020 YTD Activity Through Dec	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
					2019-2020 FY2020 Re-Esti...	2020-2021 FY2021 Dept Request	Increase / (Decrease)	
Revenue								
200.6021.4010.000	PROPERTY TAXES-CURRENT	618,648.86	795,767.00	400,845.89	795,767.00	1,025,837.00	230,070.00	28.91%
200.6021.4011.000	DELIQUENT PROPERTY TAXES	94.95	0.00	38.01	0.00	0.00	0.00	0.00%
200.6021.4110.000	UTILITY EXCISE TAX	71,309.83	99,894.00	53,531.14	99,894.00	136,638.00	36,744.00	36.78%
200.6021.4150.000	CURRENT MOBILE HOME TAXES	776.53	0.00	515.12	700.00	700.00	0.00	0.00%
200.6021.4151.000	DELIQ MOBILE HOME TAXES	60.69	0.00	42.05	0.00	0.00	0.00	0.00%
200.6021.4332.000	AGED INCOME CREDIT	3,407.77	0.00	784.26	0.00	0.00	0.00	0.00%
200.6021.4333.000	DISABLED HOMESTEAD CREDIT	1,368.90	0.00	938.68	0.00	0.00	0.00	0.00%
200.6021.4335.000	HOMESTEAD CREDIT	24,061.24	0.00	14,118.07	0.00	0.00	0.00	0.00%
200.6021.4336.000	MILITARY CREDIT	325.12	0.00	366.47	0.00	0.00	0.00	0.00%
200.6021.4337.000	MOBILE HOME CREDIT	7.48	0.00	0.00	0.00	0.00	0.00	0.00%
200.6021.4338.000	BUSINESS PROP TAX CREDIT	24,119.95	0.00	13,986.32	0.00	0.00	0.00	0.00%
200.6021.4339.000	SF295 BACKFILL	24,272.40	28,098.00	13,683.46	27,367.00	26,676.00	-691.00	-2.52%
200.6021.4610.000	INTEREST ON INVESTMENTS	23,920.34	5,500.00	686.55	5,500.00	5,500.00	0.00	0.00%
200.9000.6500.121	TRANSFER IN - LOST - PROP TAX	3,016,268.06	2,918,000.00	1,768,587.19	2,918,000.00	2,652,000.00	-266,000.00	-9.12%
200.9000.6500.125	TR FRM TIF SPEC REV	363,219.00	365,870.00	0.00	365,870.00	372,599.00	6,729.00	1.84%
	Total Revenue:	4,171,861.12	4,213,129.00	2,268,123.21	4,213,098.00	4,219,950.00	6,852.00	0.16%
Expense								
200.7010.5810.000	PRINCIPAL REDEMPTION	3,338,486.00	3,358,486.00	14,243.00	3,358,486.00	3,353,486.00	-5,000.00	-0.15%
200.7010.5820.000	INTEREST PAYMENTS	769,795.00	815,945.00	425,772.50	815,945.00	828,438.00	12,493.00	1.53%
200.7010.5830.000	OTHER DEBT SERV EXP	4,204.00	5,100.00	2,402.00	5,100.00	5,150.00	50.00	0.98%
	Total Expense:	4,112,485.00	4,179,531.00	442,417.50	4,179,531.00	4,187,074.00	7,543.00	0.18%
	Report Total:	59,376.12	33,598.00	1,825,705.71	33,567.00	32,876.00	-691.00	-2.06%

LEVY RATE WITHOUT ANY BUYDOWN

64-611

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: _____

The City of: Marshalltown

County Name: MARSHALL

Date Budget Adopted: _____

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Telephone Number		Signature			
		January 1, 2019 Property Valuations				Last Official Census 27,552	
		With Gas & Electric		Without Gas & Electric			
		Regular	2a	904,620,601	2b		796,223,185
		DEBT SERVICE	3a	922,230,865	3b		813,833,449
Ag Land	4a	5,589,811					

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement		(B) Property Taxes Levied		(C) Rate
384.1	8.10000	Regular General levy	5	7,327,427	6,449,408	43	8.10000
(384)		Non-Voted Other Permissible Levies					
12(8)	0.67500	Contract for use of Bridge	6		0	44	0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	275,605	242,577	45	0.30466
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	100,000	88,015	46	0.11054
12(12)	0.13500	Opr & Maint of City owned Civic Center	9		0	47	0
12(13)	0.06750	Planning a Sanitary Disposal Project	10		0	48	0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11		0	49	0
12(15)	0.06750	Levee Impr. fund in special charter city	13		0	51	0
12(17)	Amt Nec	Liability, property & self insurance costs	14	173,223	152,469	52	0.19149
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	31,407	27,645	465	0.03472
(384)		Voted Other Permissible Levies					
12(1)	0.13500	Instrumental/Vocal Music Groups	15	11,000	9,682	53	0.01216
12(2)	0.81000	Memorial Building	16		0	54	0
12(3)	0.13500	Symphony Orchestra	17		0	55	0
12(4)	0.27000	Cultural & Scientific Facilities	18		0	56	0
12(5)	As Voted	County Bridge	19		0	57	0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20		0	58	0
12(9)	0.03375	Aid to a Transit Company	21		0	59	0
12(16)	0.20500	Maintain Institution received by gift/devise	22		0	60	0
12(18)	1.00000	City Emergency Medical District	463		0	466	0
12(20)	0.27000	Support Public Library	23	244,248	214,980	61	0.27000
28E.22	1.50000	Unified Law Enforcement	24		0	62	0
		Total General Fund Regular Levies (5 thru 24)	25	8,162,910	7,184,776		
384.1	3.00375	Ag Land	26	16,790	16,790	63	3.00375
		Total General Fund Tax Levies (25 + 26)	27	8,179,700	7,201,566		Do Not Add
		Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	244,248	214,980	64	0.27000
384.6	Amt Nec	Police & Fire Retirement	29	1,213,384	1,067,990		1.34132
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	780,939	687,364		0.86328
Rules	Amt Nec	Other Employee Benefits	31	1,935,093	1,703,217		2.13912
		Total Employee Benefit Levies (29,30,31)	32	3,929,416	3,458,571	65	4.34372
		Sub Total Special Revenue Levies (28+32)	33	4,173,664	3,673,551		
		Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec				
	SSMID 1	(A)	(B)	34	0	66	0
	SSMID 2	(A)	(B)	35	0	67	0
	SSMID 3	(A)	(B)	36	0	68	0
	SSMID 4	(A)	(B)	37	0	69	0
	SSMID 5	(A)	(B)	555	0	565	0
	SSMID 6	(A)	(B)	556	0	566	0
	SSMID 7	(A)	(B)	1177	0	###	0
	SSMID 8	(A)	(B)	1185	0	###	0
		Total Special Revenue Levies	39	4,173,664	3,673,551		
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	1,162,475	1,025,837	70	1.26050
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	610,619	537,451	71	0.67500
		Total Property Taxes (27+39+40+41)	42	14,126,458	12,438,405	72	15.57279

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

64-611

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2020 - ENDING JUNE 30, 2021

Resolution No.: _____

The City of: Marshalltown

County Name: MARSHALL

Date Budget Adopted: _____

(Date) xx/xx/xx

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages. Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City.

County Auditor Date Stamp		Telephone Number		Signature						
		January 1, 2019 Property Valuations				Last Official Census 27,552				
		Regular		With Gas & Electric			Without Gas & Electric			
		2a		904,620,601			2b		796,223,185	
		3a		922,230,865			3b		813,833,449	
4a		5,589,811								

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement		(B) Property Taxes Levied		(C) Rate	
384.1	8.10000	Regular General levy	5	7,327,427	6,449,408	43	8.10000	
(384)		Non-Voted Other Permissible Levies						
12(8)	0.67500	Contract for use of Bridge	6		0	44	0	
12(10)	0.95000	Opr & Maint publicly owned Transit	7	275,605	242,577	45	0.30466	
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	100,000	88,015	46	0.11054	
12(12)	0.13500	Opr & Maint of City owned Civic Center	9		0	47	0	
12(13)	0.06750	Planning a Sanitary Disposal Project	10		0	48	0	
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11		0	49	0	
12(15)	0.06750	Levee Impr. fund in special charter city	13		0	51	0	
12(17)	Amt Nec	Liability, property & self insurance costs	14	173,223	152,469	52	0.19149	
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	31,407	27,645	465	0.03472	
(384)		Voted Other Permissible Levies						
12(1)	0.13500	Instrumental/Vocal Music Groups	15	11,000	9,682	53	0.01216	
12(2)	0.81000	Memorial Building	16		0	54	0	
12(3)	0.13500	Symphony Orchestra	17		0	55	0	
12(4)	0.27000	Cultural & Scientific Facilities	18		0	56	0	
12(5)	As Voted	County Bridge	19		0	57	0	
12(6)	1.35000	Missi or Missouri River Bridge Const.	20		0	58	0	
12(9)	0.03375	Aid to a Transit Company	21		0	59	0	
12(16)	0.20500	Maintain Institution received by gift/devise	22		0	60	0	
12(18)	1.00000	City Emergency Medical District	463		0	466	0	
12(20)	0.27000	Support Public Library	23	244,248	214,980	61	0.27000	
28E.22	1.50000	Unified Law Enforcement	24		0	62	0	
Total General Fund Regular Levies (5 thru 24)			25	8,162,910	7,184,776			
384.1	3.00375	Ag Land	26	16,790	16,790	63	3.00375	
Total General Fund Tax Levies (25 + 26)			27	8,179,700	7,201,566		Do Not Add	
Special Revenue Levies								
384.8	0.27000	Emergency (if general fund at levy limit)	28	244,248	214,980	64	0.27000	
384.6	Amt Nec	Police & Fire Retirement	29	1,213,384	1,067,990		1.34132	
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	780,939	687,364		0.86328	
Rules	Amt Nec	Other Employee Benefits	31	1,935,093	1,703,217		2.13912	
Total Employee Benefit Levies (29,30,31)			32	3,929,416	3,458,571	65	4.34372	
Sub Total Special Revenue Levies (28+32)			33	4,173,664	3,673,551			
Valuation								
386	As Req	With Gas & Elec	Without Gas & Elec					
	SSMID 1 (A)	(B)		34	0	66	0	
	SSMID 2 (A)	(B)		35	0	67	0	
	SSMID 3 (A)	(B)		36	0	68	0	
	SSMID 4 (A)	(B)		37	0	69	0	
	SSMID 5 (A)	(B)		555	0	565	0	
	SSMID 6 (A)	(B)		556	0	566	0	
	SSMID 7 (A)	(B)		1177	0	###	0	
	SSMID 8 (A)	(B)		1185	0	###	0	
Total Special Revenue Levies			39	4,173,664	3,673,551			
384.4	Amt Nec	Debt Service Levy 76.10(6)	40	988,678	872,470	70	1.07205	
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	610,619	537,451	71	0.67500	
Total Property Taxes (27+39+40+41)			42	13,952,661	12,285,038	72	15.38434	

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) Number of the resolution adopting the budget has been included at the top of this form.
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G.O. debt certified by the city to this office.

(County Auditor)

Same Levy Rate as FY20

Form 703

Department of Management

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS
PAGE 1

Fiscal Year
2021

City Name: Marshalltown

GO - TOTAL	3,953,486	926,138	4,879,624	5,700	0	1,070,849	3,814,475
NON-GO TOTAL	1,375,556	309,120	1,684,676	10,217	0	1,694,893	0
GRAND TOTAL	5,329,042	1,235,258	6,564,300	15,917	0	5,591,539	988,678

Debt Name (A)	Amount of Issue (B)	Type of Debt Obligation (C)	Debt Resolution Number (D)	Principal Due FY 2021 (E)	Interest Due FY 2021 (F)	Total Obligation Due FY 2021 =(I)	Bond Reg./ Paying Agent Fees Due FY 2021 =(I)	Reductions due to Refinancing or Prepayment of Certified Debt =(I)	Paid from Funds OTHER THAN Current Year Debt Service Taxes =(J)	Amount Paid Current Year Debt Service Levy =(K)
(1)		GO				0				0
(2) 31128: 2011B General Obligation Bonds	2,380,000	GO	2011-186	160,000	30,655	190,655	500		80,107	111,048
(3) 31129: 2012A General Obligation Bonds	5,000,000	GO	2012-055	400,000	63,938	463,938	500		206,038	258,400
(4) 31130: 2012B Crossover advance funding (2008B)	3,080,000	GO	2012-056	330,000	17,470	347,470	500			347,970
(5) 31131: 2013A Essential Corporate Purpose Bond	5,600,000	GO	2013-034	1,000,000	33,750	1,033,750	500			1,034,250
(6) 31132: 2014 General Obligation Bonds	2,225,000	GO	2014-158	300,000	20,700	320,700	500			321,200
(7) 31134: 2015 General Obligation Corporate Purpose Bonds	2,000,000	GO	2015-193	325,000	30,525	355,525	500		86,454	269,571
(8) Fire Truck zero interest loan (Less 2X FY19, Add 1 pymt FY17)	142,430	GO	2016-189	28,486	0	28,486	0			28,486
(9) 31135: 2016A General Obligation Bonds	5,000,000	GO	2016-147	335,000	73,700	408,700	500		206,750	202,450
(10) 31136: 2016B General Obligation Bonds (Pol/Fire Bldg)	4,780,000	GO	2016-228	225,000	65,200	290,200	500			290,700
(11) 31137 2017A General Obligation Bonds (Pol&Fire Bldg)	12,720,000	GO	2017-246	155,000	349,800	504,800	500			505,300
(12) 31138 2018A General Obligation Bonds	2,400,000	GO	2018-201	0	72,000	72,000	600			72,600
(13) 2019 General Obligation and Refunded	8,830,000	GO		695,000	168,400	863,400	600		491,500	372,500
(14)		NO SELECTION				0				0
(15)		NO SELECTION				0				0
(16)		NO SELECTION				0				0
(17)		NON - GO				0				0
(18) 52012: 2013 Sewer Revenue Improvement	3,700,000	NON - GO	2013-096	253,000	44,224	297,224	500		297,724	0
(19) 59007: 2015 Sewer Revenue Improvement	6,000,000	NON - GO	2015-128	375,000	113,975	488,975	500		489,475	0
(20) 2020 Sewer Revenue Refunded 2012,2014	5,065,000	NON - GO		500,000	89,670	589,670	600		590,270	0
(21)		NO SELECTION				0				0
(22) 52012012: Performance Edge Loan Payable	700,000	NON - GO		103,556	935	104,491			104,491	0
(23)		NO SELECTION				0				0
(24) State Revolving Fund: 2019 Sewer Revenue Bond	3,500,000	NON - GO		144,000	60,316	204,316	8,617		212,933	0
(25)		NO SELECTION				0				0
(26)		NO SELECTION				0				0
(27)		NO SELECTION				0				0
(28) 78% Local Option sales tax for property tax relief (\$3.4M)		NO SELECTION				0			2,652,000	-2,652,000
(29) Additional funding applied (ie. LOST, Debt Fund balance, etc)		NO SELECTION				0			173,797	-173,797
(30)		NO SELECTION				0				0
NOT ENOUGH DEBT SERVICE PAYMENT BUDGETED IN DEBT SERVICE FUND TO PAY GO DEBTS (Line 54, Col. F, EXP P2)			TOTALS	5,329,042	1,235,258	6,564,300	15,917	0	5,591,539	988,678

MARSHALLTOWN

— I O W A —

Joel Greer, Mayor
Jessica Kinser, Administrator
Diana Steiner, Finance Director
24 North Center Street
Marshalltown, IA 50158-4911
Tel - (641) 754-5760
Fax - (641) 754-5781

FINANCE DEPARTMENT

January 31, 2020

To: Mayor Joel Greer
Members of the City Council

From: Diana Steiner, Finance Director

Re: Discussion of FY20 Re-estimated Budget and FY21 Budget for the Local Option Sales Tax Fund

Policy Issue: Adoption of FY20 Budget Amendment and FY21 Annual Budget on March 23, 2020.

Recommendation: This is a review of the proposed budgets related to the Local Option Sales Tax Fund 121

Background:

Fund 121 Local Option Sales Tax (LOST) is used to show the revenues and expenditures related to the 1% Local Option Sales Tax that the City receives. A new estimate of \$4 million in LOST is now being projected for FY20 and \$3.4 million is projected for FY21. The State estimates LOST that cities receive and pays out 95% throughout the year. After the close of the fiscal year, the City receives the other 5% as a reconciliation payment. In November, the City received \$385,000, so the FY20 budgeted revenues were increased. The revenue in FY21 is projected to drop back down. Of the amounts received for LOST for FY21, 78% is allocated for property tax relief (\$2,652,000) and 22% for Council designated purposes (\$748,000).

Changes requiring the Council's input:

1. For FY20's budget, \$390,000 that was in the property tax relief fund balance and \$110,000 of Council Designated dollars was used to lower the tax levy. Since we have increased funds in FY20, would the Council consider changing the \$110,000 funding from Council designated to Property Tax Relief? Council designated funds can be used for any lawful purpose.

City Council

Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

2. For FY20, the Council originally approved a \$50,000 transfer from LOST to the Cash Flow Reserve Fund so the ending balance would be 15% of General Fund 001 expenses, excluding transfers. Now that the budget for FY20 has been re-estimated, City staff are only projecting a need of \$17,227. Does the Council agree to lower this transfer?
3. For FY20, the Council originally approved an \$8,611 transfer to the General Fund 001 to put it in balance and recently approved a transfer of \$27,914 for the City Planner position. Now that the budget for FY20 has been re-estimated, City staff are projecting that these transfers are no longer needed. Does the Council agree to eliminate these transfers?
4. For FY21, to continue to have the Cash Flow Reserve fund be maintained at 15% of the General Fund 001 budgeted expenses, excluding transfers, is the Council agreeable to transfer \$61,778 from LOST Council Designated? If you would like it raised to 16%, that would be an increase of \$160,551. As a reminder, once the funds are in the Reserve Fund, it requires a public hearing to take back out. In the Cash Management policy, there has been a goal of having 20%.
5. For FY21, in addition to the current revenues allocated for Property Tax Relief, does the Council want any more funds of LOST to buy down the levy rate? As an example, to have the same property tax rate as FY20, an additional 173,797 would need to be used.
6. For FY21, the City is estimating that after FEMA and the State pays their share of the tornado damage, the City would need \$120,000 to cover our share. Is Council willing to approve this be paid out of LOST Council Designated?

Attachment: LOCAL OPTION SALES TAX FUND

cc: Jessica Kinser, City Administrator

City Council

Susan Cahill, Gary Thompson, Mike Gowdy,
Al Hoop, Gabriel Isom, Bill Martin, Bethany Wirin

Local Option Sales Tax (LOST) BALANCES	LOST- Prop. Tax Relief	LOST- Council Designated	LOST- Capital Projects	TOTAL
1 Fund balance 6/30/2019	565,982	1,059,653	2,116,022	3,741,656
2				
3 Budgeted Revenues (78% Relief, 22% Council)	3,120,000	880,000	-	4,000,000
4 Interest on Investments (actual allocation may be different)	10,000	20,000	37,000	67,000
5 Sub-Total Revenues	3,130,000	900,000	37,000	4,067,000
6				
7 Buy down property tax levy-current revenues \$2,418,000	(2,418,000)			(2,418,000)
8 Buy down property tax levy-fund bal \$390,000	(390,000)			(390,000)
9 Buy down property tax levy- (Originally from Council Designated)	(110,000)			(110,000)
10 ADA Transition Plan \$121,000 split between FY19 & FY20		(103,913)		(103,913)
11 Transfer to Fund 132 - Bike Trail Engineering & Design FY19		(56,599)		(56,599)
12 Transfer to Cash Flow Reserve Fund (\$50K originally)		(17,227)		(17,227)
13 Transfer to General Fund for operations in FY20 (\$8,611 originally)		-		-
14 City Planner Position (\$27,914 originally)		-		-
15 Grant application NEA Art Master Plan for Trails \$5K		(5,000)		(5,000)
16 Airport Hangar design		(6,200)		(6,200)
17 Airport Terminal design		(54,100)		(54,100)
18 Downtown New Construction Incentive		(250,000)		(250,000)
19 Bolton & Menk: Downtown Design Guidelines		(20,940)		(20,940)
20 CY18 Street Projects			(37,792)	(37,792)
21 Edgewood Extension (Platting, Appraisals, Construction)			(159,000)	(159,000)
22 Total Re-estimated Budgeted Expenses	(2,918,000)	(513,979)	(196,792)	(3,628,771)
23				
24 Projected Fund balance 6/30/2020	777,982	1,445,674	1,956,229	4,179,885
25				
26 Budgeted Revenues (78% Relief, 22% Council)	2,652,000	748,000	-	3,400,000
27 Interest on Investments (actual allocation may be different)	1,000	5,000	10,000	16,000
28 Sub-Total Revenues	2,653,000	753,000	10,000	3,416,000
29				
30 Buy down property tax levy-current revenues	(2,652,000)			(2,652,000)
31 Buy down property tax levy-fund bal				-
32 Cash Flow reserve 15%		(60,314)		(60,314)
33 Transfer to General Fund 001 to balance		(61,778)		(61,778)
34 Edgewood Extension (part in FY20 & part in FY21)			(1,919,230)	(1,919,230)
35 FEMA tornado costs 15% city-share (doesn't include Cat C-street)		(120,000)		(120,000)
36				
37 Total Re-estimated Budgeted Expenses	(2,652,000)	(242,092)	(1,919,230)	(4,813,322)
38				
39 Projected Fund balance 6/30/2021	778,982	1,956,582	46,999	2,782,563

Note: balance will be used for Edgewood Ext.

Options:

- A. Use Prop Tax relief fund balance to reduce levy to the same as FY20 (173,797)
- B. Increase Cash Flow Reserve from 15% to 16% (160,551)