

CITY OF MARSHALLTOWN
COUNCIL AGENDA
CITY HALL COUNCIL CHAMBERS
10 W STATE STREET
JANUARY 24, 2022, 5:30 PM

A. **NOTICE TO PUBLIC**

The Mayor and City Council welcome comment from the public during discussion of any of the agenda items. You are required to step to the microphone, state your name and address for the record and to limit the time used to present your remarks 3 minutes or less in order that others may be given the opportunity to speak. All speakers shall speak clearly and direct their comments to the Mayor and City Council and not to any Councilor specifically. It is at the discretion of the Mayor and Council to respond to specific questions and comments or to have staff respond during the meeting.

B. **CALL TO ORDER**

Mayor Joel T.S. Greer

C. **PLEDGE OF ALLEGIANCE**

D. **ROLL CALL**

Hoop, Isom, Kell, Ladehoff, Schneider, Thompson, Walker

E. **MAYOR, COUNCIL AND ADMINISTRATOR COMMENTS**

1. Years Of Service - January

David Danielson - 15 years of service

F. **CONSENT AGENDA**

1. APPROVE MINUTES 01/10/22 MEETING AND BILL LIST

\$2,192,870.94

Documents:

[2022-01-10 SIGNED Council Minutes.pdf](#)

[2022-01-24_BILL LIST Summary.pdf](#)

[2022-01-24_BILL LIST Detail.pdf](#)

2. APPROVE LIQUOR LICENSE RENEWALS

Zeno's, 109 E Main St

Ocean City, 5 W Main St

3. APPROVE DECEMBER 2021 FINANCIAL STATEMENTS

Documents:

[December 2021 Financials Memo.pdf](#)
[December 2021 Financial Statements.pdf](#)

4. RESOLUTION 2022-010 TRANSFERRING FUNDS FOR FISCAL YEAR 2022 THROUGH DECEMBER 31, 2021

Documents:

[Resolution Transferring Funds for Fiscal Year 2022 Through December 31 2021.pdf](#)
[Memo to Transfer Funds in FY22 through December 31 2021.pdf](#)

5. RESOLUTION 2022-011 AMENDING THE POLICY FOR THE SALE OF SURPLUS REAL PROPERTY

Documents:

[2022-01-24_2022-011_Resolution Amending Property Disposal Policy.pdf](#)
[2022-01-24_2022-011_Policy for the Sale of Surplus Property.pdf](#)

6. RESOLUTION 2022-012 SETTING DATE FOR PUBLIC HEARING ON URBAN RENEWAL PLAN AMENDMENT FOR THE MARSHALLTOWN URBAN RENEWAL AREA NO. 4

Documents:

[2022-01-24_2022-012_Set Hrg UR Amend \(no adds\) \(Marshalltown-47 2022\)-v3.pdf](#)
[Memo UR Plan 4 Amendment.pdf](#)
[2022-01-24_2022-012_UR Plan Amend \(Marshalltown-47 2022\)-v3.pdf](#)

7. RESOLUTION 2022-013 APPROVING CONTRACT CHANGE ORDER #6 FOR THE HANGAR, TERMINAL, AND SITE IMPROVEMENTS PROJECT #APR19001, AN INCREASE OF \$9,267.96

Documents:

[2022-01-24_2022-013_Resolution CO6 Hanger, Terminal-ARP19001.pdf](#)
[Memo_ARP 19-001_CO 6 2022 01 24.pdf](#)
[ARP 19-001_Hangar-Terminal_CO 6 2022 01 24.pdf](#)

8. RESOLUTION 2022-014 APPROVING CONTRACT CHANGE ORDER #7 FOR THE HANGAR, TERMINAL AND SITE IMPROVEMENTS PROJECT #ARP19001, A DECREASE OF \$9,899.24

Documents:

2022-01-24_2022-014_Resolution C07 Hanger, Terminal-
ARP19001.pdf
Memo_ARP 19-001 _CO 7 2022 01 24.pdf
ARP 19-001_Hangar-Terminal_CO 7 2022 01 24.pdf

9. RESOLUTION 2022-015 APPROVING CONTRACT CHANGE ORDER #2 FOR THE RIVERVIEW PARK STORM WATER PUMP STATION, RETAINING WALL, AND PAVING PROJECT #SMW20001, AN INCREASE OF \$8,620.00

Documents:

2022-01-24_2022-015_Resolution CO2 Riverview Storm
Water-SMW20001.pdf
Memo_SMW 20-001 _CO2.pdf
SMW20001 CO2.pdf

10. RESOLUTION 2022-016 APPROVING CONTRACT CHANGE ORDER #3 FOR THE 4TH STREET AND MEADOW LANE STORM SEWER ENHANCEMENTS PROJECT #SMW17001, AN INCREASE OF \$2,300.00

Documents:

2022-01-24_2022-016_Resolution CO3 4th and Meadow Ln
Storm Sewer.pdf
SMW17001 Memo 4th and Meadow Ln Storm Sewer
CO3.pdf
Vieth001.pdf

11. RESOLUTION 2022-017 APPROVING CONTRACT CHANGE ORDER #3 FOR THE 2021 TRAIL IMPROVEMENTS PROJECT #TRL21001, AN INCREASE OF \$8,222.60

Documents:

2022-01-24_2022-017_Resolution CO3 Trail Improvements-
TRL21001.pdf
2022-01-24_2022-017_Memo CO3 Trail Improvement-
TRL21001.pdf
2022-01-24_2022-017_CO3 Trail Improvements-
TRL21001.pdf

12. RESOLUTION 2022-018 APPROVING CONTRACT CHANGE ORDER #3 FOR THE 2021 DERECHO STREAM CHANNEL CLEARING PROJECT #SMW21001 AN INCREASE OF \$279,170.00

Documents:

2022-01-24_2022-018_Resolution CO3 Derecho Stream
Clearing-SMW21001.pdf
SMW21001 Memo for Change Order 3.pdf

G. MOTIONS

1. MOTION TO REMOVE DISCUSSION ITEM "REVIEW OF FIRST DRAFT OF THE 2022-2023 STRATEGIC PLAN" FROM THE TABLE

H. REPORTS

1. MARSHALL COUNTY ARTS & CULTURE ALLIANCE UPDATE

I. RESOLUTIONS

1. RESOLUTION 2022-019 ACCEPTING QUOTE AND AUTHORIZING THE AWARD OF CONTRACT FOR THE FINANCE RENOVATION PROJECT IN THE CITY OF MARSHALLTOWN, IOWA, IN THE AMOUNT OF \$64,525.00

Documents:

[2022-01-24_2022-019_Resolution Accept Quote Finance Reno.pdf](#)
[Memo_Finance Remodel 2022 01 24.pdf](#)
[City Hall Finance Remodel Quote_Hay.pdf](#)

2. RESOLUTION 2022-020 APPROVING PROFESSIONAL SERVICES AGREEMENT FOR BUILDING INSPECTION SERVICES WITH VEENSTRA & KIMM, INC.

Documents:

[2022-01-24_2022-020_MEMO_Veenstra Kimm Agreement_Building Service.pdf](#)
[2022-01-24_2022-020_RES_Veenstra Kimm Agreement_Building Services.pdf](#)

3. RESOLUTION 2022-021 APPROVING PROFESSIONAL SERVICES AGREEMENT FOR FIRE CODE COMPLIANCE INSPECTION SERVICES WITH IOWA INSPECTIONS, INC.

Documents:

[2022-01-24_2022-021_Resolution Approving Iowa Inspections for Fire Inspections.pdf](#)
[2022-01-24_2022-021_Memo Approving Iowa Inspections for Fire Inspections.pdf](#)

J. ORDINANCES

1. ORDINANCE 15036 AMENDING THE ESTABLISHED BOUNDARIES OF ELECTION WARDS AND PRECINCTS IN THE CITY OF MARSHALLTOWN, IOWA, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR THE EFFECTIVE DATE OF SAME

1ST READING

Documents:

[2022-01-24_ORD 15036_Amending Chapter 11 Boundaries.pdf](#)
[2022-01-24_ORD 15036_Memo Ord Revision Chapter 11 Boundaries.pdf](#)
[2022-01-24_ORD 15036_Marshalltown Approval Letter 1-20-2022.pdf](#)

1. MOTION TO WAIVE THE SECOND AND THIRD READINGS OF ORDINANCE 15036 AMENDING THE ESTABLISHED BOUNDARIES OF ELECTION WARDS AND PRECINCTS IN THE CITY OF MARSHALLTOWN, IOWA, REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR THE EFFECTIVE DATE OF SAME
2. ORDINANCE 15037 TO AMEND THE CODE OF ORDINANCES, CITY OF MARSHALLTOWN, IOWA, CHAPTER 151: MOVING BUILDINGS
1ST READING

Documents:

[2022-01-24_ORD 15037_Amending Chapter 151 Moving Buildings.pdf](#)
[2022-01-24_ORD 15037_Memo Chapter 151 Moving Buildings.pdf](#)

K. DISCUSSION

1. Discussion - Creation Of Urban Renewal Area 7- North 3rd Avenue/Highway 14

Documents:

[Memo on New Urban Renewal Area 7.pdf](#)
[UrbanRenewal_Revitalization_Areas 7.27.21.pdf](#)

2. Request To Sell City-Owned Lots

Documents:

[Memo on Properties Recommended for Sealed Bid.pdf](#)

3. Discussion - Marshalltown Municipal Band Levy

Documents:

[Band FY2023 Memo.pdf](#)

4. Transit Fund

Documents:

[2022-01-24_DISCUSSION4_Memo Transit Fund1.pdf](#)
[Transit Budget Comparison Report.pdf](#)

5. FY23 Budget And Levies For Employee Benefits, Police & Fire Retirement & Emergency Fund

Documents:

[Employee Benefits and Police Fire Retirement and Emergency Levy Budget Memo FY23.pdf](#)
[Budget Comparison Report Special Revenue Levies for Fund 112 117 119.pdf](#)

6. Maximum Property Tax Levy Discussion

Documents:

[Memo to set hearing of maximum property tax levy dollars for FY23.pdf](#)
[Maximum Property Tax Dollars for specific levies for publication Feb 2022.pdf](#)
[Draft workpaper for overall tax levy Jan 24 2022.pdf](#)

1. MOTION TO SET PUBLIC HEARING PRIOR TO APPROVING THE MAXIMUM PROPERTY TAX DOLLARS RELATING TO SPECIFIC PROPERTY TAX LEVIES FOR THE BUDGETED FISCAL YEAR ENDING JUNE 30, 2023

Public Hearing Date: 02/14/22

7. FY23 Debt Schedule And Budget

Documents:

[Long term debt memo FY23.pdf](#)
[LT Debt Levy Jan 24 2022.pdf](#)
[Budget Comparison Report Debt Fund 200 FY23.pdf](#)

8. Discussion - Local Option Sales Tax (LOST)

Documents:

[LOST detail FY22 and FY23 updated Jan 21 2022.xlsx.pdf](#)

9. FY2023 General Fund Deficit Reduction Options

Documents:

[General Fund 001 Memo for Re-estimated FY22 and FY23 proposed budget.pdf](#)
[Budget Comparison Report for General Fund 001 FY21-](#)

[FY23.pdf](#)
[Deficit reduction options.pdf](#)

10. Discussion - FY22-26 Capital Improvement Plan (2nd Draft)

Documents:

[2nd Draft CIP Changes.pdf](#)
[2nd Draft- SOURCES AND USES OF FUNDS 1.17.22.pdf](#)
[2nd Draft- Project Detail Worksheets.pdf](#)

11. Debt Capacity Workbook- FY23-27

Documents:

[Debt Capacity Memo.pdf](#)
[Debt Capacity Project Workbook FY23-27.pdf](#)
[Fund 353 GO Borrowing Projects.pdf](#)
[2022 Marshalltown Debt Projections 1.17.22.pdf](#)

L. PUBLIC COMMENT

Members of the public may make comments on any item which was not on the agenda during this time. The speaker shall approach the microphone, and state his or her name and address. Comments shall be limited to three minutes, unless a longer comment is authorized by the Mayor. The speaker shall direct comments to the Mayor and to the Council as a whole. The Mayor and Councilors shall not engage in discussion or debate on items raised by members of the public, and no action may be taken on items raised in public comments in order to comply with open meetings laws.

M. CLOSED SESSION - REAL ESTATE

Closed session pursuant to Section 21.5 subsection (1) paragraph (j) OF THE CODE OF IOWA to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The City of Marshalltown has an attorney-client relationship with Attorney Roger Schoell, appointed as City Attorney on May 5, 2014, by Council Resolution #2014-047; and with Lynch Dallas P.C., by Council Resolution #2017-093, approved May 8, 2017. There may be council action by motion following the closed session if directed by the city's attorney.

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O. **ADJOURN**

MISSION STATEMENT

The City of Marshalltown collaborates to provide a welcoming, safe, vibrant, and growing community.

Please visit the City's website for the complete agenda packet and to subscribe to agenda notices and department news. www.marshalltown-ia.gov